



HEALTH COMMITTEE

Minutes-Action Log

Introduction:

This log captures the actions arising from the Health Committee on 17 January 2017 and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 16 March 2017

Minute No.	Item	Action to be taken by	Action	Comments	Completed
296.	Sustainability and Transformation Plan	CCG	To provide a copy of the proposed communication plan in relation to each stakeholder group, including the objectives for the engagement and the outcomes it was intended to achieve.		
		CCG	To arrange a more detailed briefings or meetings in the next few weeks on: <ol style="list-style-type: none"> 1. The role of GPs in relation to the STP for the Chairman and Councillor Harford; 2. The procurement arrangements and finances for the Chairman, Councillor Dupre and Councillor Connor. 3. The possible impact on the number and duration of patient journeys to access specialist care for Councillor Moghadas. 	Dates have been agreed.	Completed

Minute No.	Item	Action to be taken by	Action	Comments	Completed
297.	Cambridge GP Out of Hours Service and Emergency Department Co-location	Jessica Bawden	To provide the Committee with copies of the publicity material being used.		
		Jessica Bawden	To provide Councillor Clapp with details of how the money raised by car-parking charges is spent.		
		Jessica Bawden	To arrange an opportunity for Members to visit the site and inspect the ease of access and signposting.	Visit arranged for 9 th March 2017	Completed
299.	Finance and Performance Report: November 2016	Liz Robin	To provide Councillor Dupre with more information on how outcomes of Mental Health First Aid and Mental Health First Aid Lite training to front line staff was measured.	Information sent to Cllr Dupre and acknowledged.	Completed
300.	System Wide Review of Health Outcomes in Cambridgeshire	Ruth Yule	Circulate a copy of the report to all Members of the County Council and other stakeholders, including District Councils.	Sent to all County Councillors on 15/02/17. Also sent to District Council Leaders and Chief Officers by the DPH.	Completed
302.	East Of England Ambulance Trust (EEAST): CQC Inspection of Local Delivery	Kate Parker/ Ruth Yule	A follow up meeting to be added to the Forward Agenda Plan in around 6 months' time, venue to be confirmed but possibly at EEAST.	Added to agenda plan for Committeemeeting on 20/07/17	Completed
304.	Health Committee Training Plan	Kate Parker	To circulate details of the half day regional training event on scrutiny of STPs to all members of the Committee and invite expressions of interest in attending.	Details circulated by Kate Parker and members attended.	Completed
306.	Forward Agenda Plan	Ruth Yule	To note the following possible changes to February 2017: 1. Possible deferral of the item on 0-19 Joint Commissioning of	The Health Committee meeting on 16 February 2017 has been cancelled, but a development session will be held on this date. The business items scheduled for	Completed

Minute No.	Item	Action to be taken by	Action	Comments	Completed
			Children's Services; 2. Possible deferral of the item on the Award of the Contract for the Provision of Stop Smoking Services to March 2017.	the February meeting will be moved forward to the meeting on 16 March 2017.	

Minutes of 15 December 2016

Minute No.	Item	Action to be taken by	Action	Comments	Completed
282	Proposal to transfer the in house Stop Smoking services to an external provider	Director of Public Health (DPH) Health Spokes	The DPH to supply further detail on how the contract was laid out when the matter next comes before Committee Spokes in January to look at the performance record of Everyone Health, and contractual mechanisms to secure best value for money, and to convey to the Committee any concerns they identified	On the Agenda for March Committee meeting. Completed.	<u>Completed</u>
	Sustainability and Transformation Plan update	Ruth Yule David Astley	to send written responses to the two questions about the STP Independent Chair of STP to provide a job description for the Independent Chair role	Sent to Ms Simpson and Ms Howell on 09.01.17 Provided and circulated to members	Completed Completed

Minutes of 10 November 2016

Minute No.	Item	Action to be taken by	Action	Comments	
272.	Older People and Adult Community Services Update	Aidan Thomas	To provide figures for staff turnover in neighbourhood teams and the Joint Emergency Team (JET).	Reminder request for information sent; reply awaited.	On-going

Minutes of 6 October 2016

Minute No.	Item	Action to be taken by	Action	Comments	Completed
261.	Immunisation Task & Finish Group Update Report	Dr C Uju	To advise on precise timings for setting up the proposed implementation group and to provide a copy of the Implementation Plan for circulation to the Committee when available.	Production of the implementation plan had been delayed due to staff sickness, but was now with officers.	On-going