

**AUDIT AND ACCOUNTS COMMITTEE FORWARD AGENDA PLAN**

<b>MEETING DATE REPORT DEADLINES AND REPORT TITLES</b>	<b>Frequency of report</b>	<b>Corporate/Service Director /external officer responsible</b>	<b>Report author</b>
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 28<sup>TH</sup> JANUARY 2020</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 15<sup>th</sup> January</b>			
<b>Debt Collection Update</b>	Update	LGSS Head of Revenues and Benefits	Robin Bates
<b>Brexit Update</b>			Sue Grace
<b>Statement of Accounts Process – Action / Improvement Plan</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker, Ellie Tod
<b>Internal Audit Progress Report</b> Including Progress of Implementation of Management Actions and Internal Audit Plan Update)  <i>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</i>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter
<b>Quarter 2 Performance Report</b>	Quarterly	Head of Business Intelligence	Tom Barden

<b>Integrated Finance Monitoring Report</b>	Each Cycle	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Rob Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 24<sup>TH</sup> MARCH 2020</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 11<sup>TH</sup> March 2020</b>			
<b>FACT, HACT and ESACT Recovery of Monies</b>  This may require a separate confidential appendix as it may contains business sensitive information for the Council and other parties	One-off Report	Chief Finance Officer / Service Director Highways and Finance	Chris Malyon / Graham Hughes
<b>Safer Recruitment in Schools Update – including Early Years Service Safe-guarding / safe recruitment</b>	Tri-annual Termly	Senior Education Adviser / Education Advisor	Chris Meddle / Diane Stygal / Gemma Hope
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	HR/ Procurement	Sarah Haig
<b>Annual Risk Report</b>	Annual Report		Sue Norman Internal Audit
<b>Annual Whistle Blowing Report</b>	Annual Report	Head of Internal Audit / Audit and Risk Manager	Neil Hunter
<b>Estates and Building Maintenance Inspection Programme Update</b> a year on update on the 5 year rolling inspections of property assets which would also now include schools	One off Annual Report		John Mac Millan
<b>Internal Audit Progress Report</b> Including Progress of Implementation of Management Actions and Internal Audit Plan	Each meeting other than the	Head of Internal Audit / Audit and Risk Manager	Neil Hunter /

Update)  <i>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</i>	meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)		
<b>Community Transport – 12 month on review of the consequences of recommendations on membership following implementation of Membership changes from March 2019</b>	Request from November 2018 Committee	Assistant Director of Culture and Community Services	Christine May
<b>Integrated Finance Monitoring Report</b>	Each Meeting	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker
<b>Transformation Fund Monitoring Report Quarter 3</b>	Quarterly Update	Interim Head of Transformation	Julia Turner
<b>Agenda Plan</b>	Each meeting	Head of Internal Audit / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 2nd JUNE 2020</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Thursday 21<sup>st</sup> May 2020</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker

<b>Section 106 Update Report</b>	Annual	Deputy Section 151 Officer	Tom Kelly
<b>Performance Report Quarter 3</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Internal Audit Progress Report</b> Including Progress of Implementation of Management Actions and Internal Audit Plan Update)  <i>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</i>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 16<sup>th</sup> June 2020</b>			

<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 3<sup>rd</sup> June 2020</b>			
<b>Draft Accounts 2019-2020</b>		<b>Head of Finance</b>	<b>? / Martin Savage / Tracy Pegram</b>
<b>Annual Governance Statement</b>	Annual Report	Head of Internal Audit / Audit and Risk Manager	Neil Hunter
<b>Internal Audit Annual Report</b>	Annual Report	Head of Internal Audit / Audit and Risk Manager	Neil Hunter
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	HR/ Procurement	Sarah Haig
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers

<b>COMMITTEE DATE 2.00 P.M. THURSDAY 30<sup>th</sup> JULY 2020</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Friday 17<sup>th</sup> July 2020</b>			
<b>Final Accounts</b>		Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker
<b>Performance Report Quarter 4</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Transformation Fund Monitoring Report Quarter 4</b>	Quarterly	Interim Head of Transformation	Julia Turner

<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Internal Audit Progress Report</b> Including Progress of Implementation of Management Actions and Internal Audit Plan Update)  <i>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</i>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 22nd SEPTEMBER 2020</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 9<sup>th</sup> September 2020</b>			
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been	Chief Finance Officer	Tom Kelly / Rebecca Barnes

	through General Purposes Committee or was going the same day		
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	Head of People / HR/ Procurement	Martin Cox / Sarah Haig
<b>Transformation Fund Monitoring Report Quarter 1</b>	Quarterly	Interim Head of Transformation	Julia Turner
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Rob Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 24<sup>th</sup> November 2020</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 11<sup>th</sup> November 2020</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker

<b>Transformation Fund Monitoring Report Quarter 2</b>	Quarterly Update	Interim Head of Transformation	Julia Turner
<b>Performance Report Quarter 1</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	Head of People / HR/ Procurement	Martin Cox / Sarah Haig
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services /	Duncan Wilkinson / Rob Sanderson / Cllr



		Chairman and Vice Chairman in a Chairman briefing	Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 26<sup>th</sup> January 2021</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 13<sup>th</sup> January 2021</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker
<b>Performance Report Quarter 2</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	Head of People HR/ Procurement	Martin Cox / Sarah Haig
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report	Head of Internal Audit	Neil Hunter / Mairead Claydon
<b>Relevant officers to attend the Committee to be invited by</b>			

<b>Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	(March) is received or the special meeting to consider the draft accounts (June)		
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 23<sup>rd</sup> March 2021</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 10<sup>th</sup> March 2021</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker
<b>Whistle blowing Annual Review</b>	Annual		
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Quarterly / <b>Possibly Annual Report</b> in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	HR/ Procurement	Sarah Haig
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal

<b>Transformation Fund Monitoring Report Quarter 3</b>	Quarterly Update	Interim Head of Transformation	Julia Turner
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	LGSS Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers
<b>COMMITTEE DATE 2.00 P.M. TUESDAY 1<sup>st</sup> JUNE 2021</b>			
<b>Deadline for reports to be with Democratic Services: Mid-day Wednesday 19<sup>th</sup> May 2021</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	? / Tom Kelly / Michelle Parker
<b>Section 106 Update Report</b>	Annual	Deputy Section 151 Officer	Tom Kelly
<b>Performance Report Quarter 3</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had	Chief Finance Officer	Tom Kelly / Rebecca Barnes

	already been through General Purposes Committee or was going the same day		
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	LGSS Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	Duncan Wilkinson / Ro Sanderson Cllr Shellens / Cllr Rogers
<b>MEETING DATE REPORT DEADLINES AND REPORT TITLES</b>	<b>Frequency of report</b>	<b>Corporate/Service Director /external officer responsible</b>	<b>Report author</b>
<b>COMMITTEE DATE 2.00 P.M. TUESDAY JULY 2021</b>			
<b>Deadline for reports to be with Democratic Services:</b>			
<b>Final Accounts</b>	Annual	Head of Finance and	? / Tom Kelly / Michelle

		Deputy Section 151 Officer	Parker
<b>Performance Report Quarter 4</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Transformation Fund Monitoring Report Quarter 4</b>	Quarterly Update	Interim Head of Transformation	Julia Turner
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly
<b>Internal Audit Progress Report</b> Including Progress of Implementation of Management Actions and Internal Audit Plan Update)  <i>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</i>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the	HR/ Procurement	Martin Cox / Sarah Haig

	November 2018 meeting		
<b>COMMITTEE DATE 2.00 P.M. TUESDAY SEPTEMBER 2021</b>			
<b>Deadline for reports to be with Democratic Services:</b>			
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly / Rebecca Barnes
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	Head of People / HR/ Procurement	Martin Cox / Sarah Haig
<b>Transformation Fund Monitoring Report Quarter 1</b>	Quarterly	Interim Head of Transformation	Julia Turner
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor	

		/ Democratic Services / Chairman and Vice Chairman in a Chairman briefing	
<b>COMMITTEE DATE 2.00 P.M. TUESDAY NOVEMBER 2021</b>			
<b>Deadline for reports to be with Democratic Services:</b>			
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice	

		Chairman in a Chairman briefing	
<b>COMMITTEE DATE 2.00 P.M. TUESDAY JANUARY 2022</b>			
<b>Deadline for reports to be with Democratic Services:</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	Tom Kelly
<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy (may not be required)</b>	Quarterly Report requested at the November 2018 meeting	HR/ Procurement	Martin Cox / Sarah Haig
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor /	



		Democratic Services / Chairman and Vice Chairman in a Chairman briefing	
<b>COMMITTEE DATE 2.00 P.M. TUESDAY March 2022</b>			
<b>Deadline for reports to be with Democratic Services:</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	Tom Kelly
<b>Quarterly / <b>Annual</b> Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	Head of People HR/ Procurement	Martin Cox / Sarah Haig
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft accounts (June)	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor /	

		Democratic Services / Chairman and Vice Chairman in a Chairman briefing	
<b>COMMITTEE DATE 2.00 P.M. TUESDAY JUNE 2022</b>			
<b>Deadline for reports to be with Democratic Services:</b>			
<b>Statement of Accounts Process – Action Plan Update</b>	Monitoring each meeting	Head of Finance and Deputy Section 151 Officer	
<b>Section 106 Update Report</b>	Annual	Deputy Section 151 Officer	
<b>Performance Report Quarter 3</b>	Quarterly	Head of Business Intelligence	Tom Barden
<b>Integrated Finance Monitoring Report</b>	Each Cycle - would always be one that had already been through General Purposes Committee or was going the same day	Chief Finance Officer	Tom Kelly
<b>Safer Recruitment in Schools Update</b>	Tri-annual Termly	Senior Education Adviser	Diane Stygal
<b>Internal Audit Progress Report Including Progress of Implementation of Management Actions and Internal Audit Plan Update)</b>  <b>Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date</b>	Each meeting other than the meeting when the IA Annual Audit Plan Report (March) is received or the special meeting to consider the draft	Head of Internal Audit / Audit and Risk Manager	Neil Hunter / Mairead Claydon

	accounts (June)		
<b>Agenda Plan</b>	Each meeting	Chief Internal Auditor / Democratic Services / Chairman and Vice Chairman in a Chairman briefing	

## REPORTS TO BE PROGRAMMED

<b>BDO External Audit Final report on investigations into challenges to the 2016/17 and 17-18 Accounts</b>		Council's previous External Auditors - BDO	Lisa Clampin
--	--	---	--------------

<b>County Farms Tenancy Audit</b>	One off Report	Head of Internal Audit / Audit and Risk Manager	Neil Hunter /
<b>Manor Farm Tenancy Investigation (May have a confidential appendix to be confirmed)</b>	One off investigation	Head of Internal Audit / Audit and Risk Manager	Neil Hunter

<b>Quarterly Report in respect of Consultancy expenditure and compliance with the Policy</b>	Quarterly Report requested at the November 2018 meeting	HR/ Procurement
--	---	-----------------