

OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME

MEETINGS 2023/24

Date	Meeting Time	Venue
2023		
Thursday 20 April	1400 hours	SHQ
Wednesday 19 July	1400 hours	SHQ
Wednesday 4 October	1400 hours	SHQ
2024		
Monday 15 January	1400 hours	SHQ
Monday 22 April	1400 hours	SHQ

WORK PROGRAMME 2023/24

Thursday 20 April 2023			
No.	Agenda Item	Member/Officer	
1	Apologies for absence and declarations of interest		
2	Minutes of Overview and Scrutiny Committee Meeting 19 January 2023		
	Action Log		
3	<u>Overview</u> IRMP Performance Measures	ACFO/Head of Service Transformation	
4	Fire Authority Programme Management – Monitoring Report	Deputy Chief Executive Officer	
5	Grenfell Disaster Action Plan and Related Works - Update	Area Commander Operational Response and Fire Protection	
6	<u>Audit</u> Internal Audit Strategy 2023/24	RSM	
7	Internal Audit Progress Report	RSM	
8	<u>Scrutiny</u>		

	Community Engagement Forum - Update	Head of Transparency, Media and Communication	Added as per Action Log
9	Update on Culture Related Work at CFRS	Head of People	Requested by Chair of Committee
10	Work Programme 2023/24	Chair	

Wednesday 19 July 2023

No.	Agenda Item	Member/Officer	
	Minutes of Overview and Scrutiny Committee Meeting 20 April 2023		
	Action Log		
	<u>Overview</u> IRMP Performance Measures	ACFO/Head of Service Transformation	
	<u>Audit</u> Internal Audit Progress Report	RSM	
	<u>Scrutiny</u> Staffing Task and Finish Group	TBC	Added as per Action Log
	Work Programme 2023/24	Chair	

Wednesday 4 October 2023

No.	Agenda Item	Member/Officer	
	Minutes of Overview and Scrutiny Committee Meeting 19 July 2023		
	Action Log		
	<u>Overview</u> IRMP Performance Measures	ACFO/Head of Service Transformation	
	CFRS Cyber Security Update Report	Head of ICT and OHU	Annual
	Fire Authority Programme Management – Monitoring Report	Deputy Chief Executive Officer	
	<u>Audit</u> Internal Audit Progress Report	RSM	
	<u>Scrutiny</u> TBC		
	Work Programme 2023/24	Chair	

Monday 15 January 2024

No.	Agenda Item	Member/Officer	
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	Minutes of Overview and Scrutiny Committee Meeting 4 October 2023		
	Action Log		
	<u>Overview</u> IRMP Performance Measures	ACFO/Head of Service Transformation	
	<u>Audit</u> Internal Audit Progress Report	RSM	
	<u>Scrutiny</u> TBC		
	Work Programme 2023/24	Chair	

Monday 22 April 2024

No.	Agenda Item	Member/Officer	
	Minutes of Overview and Scrutiny Committee Meeting 15 January 2024		
	Action Log		
	<u>Overview</u> IRMP Performance Measures	ACFO/Head of Service Transformation	
	Fire Authority Programme Management – Monitoring Report	Deputy Chief Executive Officer	
	<u>Audit</u> Annual Internal Audit Report 2023/24	RSM	
	Internal Audit Strategy 2023/24	RSM	
	Internal Audit Progress Report	RSM	
	<u>Scrutiny</u> TBC		
	Work Programme 2024/25	Chair	