

**Cambridgeshire Local
Pension Board****Minutes - Action Log****Introduction:**

This log captures the actions arising from the Cambridgeshire Local Pension Board and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 31 March 2017.

Minute No.	Report Title	Action to be taken by	Action	Comments	Completed/ Ongoing	Date for completion
Minutes of 21st October 2015						
12.	Cambridgeshire Local Pension Board – Terms of Reference, Standing Orders & Code of Conduct.	M Rowe/D Snowdon	The Board to consider the outcome of the Local Government Scheme Advisory Board review of the newly formed Local Pensions Boards.	Awaiting publishing of Scheme Advisory Board review who advised that it would be released in the New Year but as yet nothing has been released. Contacted again but no response received to date.	Ongoing.	Unsure of date for completion
22.	Procedure for Future Appointments to the Local Pensions Board.	M Rowe/J Walton	The Board highlighted the importance of communications and requested the Pension website be placed on payslips as part of	To be included on payslips from April 2017, currently in discussions with the payroll project team over this.	Ongoing	Delayed to June/July 2017 due to other

			the ongoing development work regarding the Payroll system			technical priorities.
22.	Procedure for Future Appointments to the Local Pensions Board.	J Walton/M Oakensen	The Board suggested an introductory presentation be developed for potential future Board Members.	Welcome e-mails have been developed with links to previous papers, the Pensions Website and the Pension Regulator toolkit. Induction training is still being developed and is also part of the Training Strategy.	Ongoing.	August 2017

Minutes of 25th January 2017

58.	Local Pension Board Seminar Feedback	B O'Sullivan	The Chairman advised that he would circulate the training material by email to Board members		Complete	
60.	Minutes and Action Log 26 October 2016	D Snowdon	Requested that estimated completion dates be added to the action log	Dates added to the action log from April 2017.	Completed	
67.	Cambridgeshire Pension Fund Training Strategy 2016	M Oakensen	Board members would be contacted regarding their current training position.		Ongoing	July 2017
69.	Investment Update	D Snowdon	Requested that the Investment presentation be forwarded to Board members.		Complete	
69.	Investment Update	M Whitby	Requested that the latest version of the inter authority agreement regarding the Joint Committee for the Asset Pool be circulated to Board members	The inter authority agreement report to full council was sent to board members on 20 March 2017	Completed	
70.	Agenda Plan	D Snowdon	Members requested dates of the Pension Fund Committee and Investments Sub-Committee		Complete	

