

**ECONOMY AND  
ENVIRONMENT COMMITTEE****Minutes - Action Log**Cambridgeshire  
County Council

This is the updated minutes action log as at 10<sup>th</sup> May 2018 and captures the actions arising from the most recent Economy and Environment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

**ACTIONS FROM MINUTES OF THE 13<sup>th</sup> JULY 2017 COMMITTEE**

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
16.	BIKEABILITY CYCLE TRAINING - LOCAL SPONSORSHIP	Mike Davies Team Leader - Cycling Projects Major Infrastructure Delivery	<p>The original action was for the Chairman to write to the Local Government Association (LGA) to ask them to lobby the Department for Transport regarding retaining the same level of funding.</p> <p>In addition Officers were tasked with seeking local sponsorship.</p>	<p>An oral update at the March meeting highlighted that unsuccessful approaches for sponsorship had been made to local companies. From feedback received, potential sponsorship relationships would require considerable staff time and cost commitment. In discussion, the Committee was concerned regarding any actions that would result in a reduction to the Programme.</p> <p>The Executive Director undertook to prepare a report for a future meeting detailing the likely level of shortfall the report to also include alternative funding options. The report is due to come back to either the June or July Committee meeting.</p>	<b>ACTION ONGOING</b>

<b>ACTIONS FROM THE 22<sup>nd</sup> SEPTEMBER COMMITTEE 2017</b>					
<b>MINUTE NO.</b>	<b>REPORT TITLE</b>	<b>ACTION TO BE TAKEN BY</b>	<b>ACTION</b>	<b>COMMENTS</b>	<b>STATUS</b>
40.	<b>LAND NORTH OF CHERRY HINTON SUPPLEMEN- TARY PLANNING DOCUMENT - REQUEST FOR A NEW DEVELOPMENTS FUTURE SEMINAR</b>	<b>Juliet Richardson/ Tamar Oviatt- Ham - Business Development Manager</b>	<p>Suggestions for the seminar raised included:</p> <ul style="list-style-type: none"> <li>• future proofing new homes to take account of the demands of a rising elderly population,</li> <li>• builders installing solar panels where possible</li> <li>• landscaping including where practicable, a tree planting programme.</li> </ul>	This was still to be arranged but was not likely to take place until after the summer.	<b>ACTION ONGOING</b>
<b>ACTIONS FROM THE 8<sup>th</sup> FEBRUARY 2018 COMMITTEE</b>					
<b>MINUTE NO.</b>	<b>REPORT TITLE</b>	<b>ACTION TO BE TAKEN BY</b>	<b>ACTION</b>	<b>COMMENTS</b>	<b>STATUS</b>
88.	<b>TRANSPORT SCHEME DEVELOP- MENT</b> a) Review of Sift Process	<b>Action: Karen Kitchener Principal Transport &amp; Infrastructure Officer / Chris Poultney</b>	a) That the process proposed would be further reviewed after a period of operation to see whether any changes were required.	The process will be reviewed in Autumn 2018.	<b>ACTION ONGOING</b>

	<b>b) Local member involvement on the A141 schemes listed</b>	<b>Karen Kitchener Principal Transport &amp; Infrastructure Officer / Tom Fisher Transport and Infrastructure Officer</b>	b) Councillor Connor requested that he be kept informed regarding progress on the A141 schemes listed. He expressed an interest to serve on the proposed Steering Group.	<p>Officers will be contacting Cllr Connor to provide timescales for the study and will arrange a meeting once the brief for the work is finalised in May 2018.</p> <p>As an update as at 11<sup>th</sup> May, officers indicate that the aim of the study is to identify potential transport interventions on the A141 between the Spittals Way and Emine Way junction across to the Sawtry Way (B1090) junction in Huntingdon, Huntingdonshire to address existing capacity and safety problems whilst mitigating for future growth in the demand for travel resulting from increases in housing and employment opportunities identified in the Huntingdonshire Local Plan that is being consulted in early 2018. The project is being funded by the Combined Authority and a draft for the project is currently being developed.</p>	<b>ACTION ONGOING</b>
	<b>c) Local Member briefing on St Ives Junction Improvement Schemes.</b>	<b>Karen Kitchener Principal Transport &amp; Infrastructure Officer / Chris Poultney</b>	c) Councillor Fuller requested that a briefing meeting be organised between officers and himself regarding the three St Ives junction improvement schemes.	Councillors Fuller and Reynolds were contacted in March updating them on progress. The intention would be to organise regular Member communication and involvement.	<b>ACTION COMPLETED</b>

# ACTIONS FROM THE 12<sup>TH</sup> APRIL 2018 COMMITTEE

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
103.	MINUTE ACTION LOG	Rob Sanderson / Mike Davies	<p><b>Minute 16 - Bikeability Cycle Training sponsorship</b></p> <p>On asking if officers had approached 'Cambridge Assessment' on whether they could provide any assistance it <b>was agreed that the lead officer would contact Cllr Jones for more details.</b></p>	<p>Contact was made with Councillor Jones on 16<sup>th</sup> April who undertook to use her contacts at Cambridge Assessment to suggest a meeting with County officers regarding cycling improvement and possible help from them with seeking sponsorship to replace the gap in funding.</p> <p>Councillor Jones with assistance from Councillor Kavanagh is currently in ongoing discussions with Cambridge Assessment and any progress will be reported back to the officers.</p>	<b>ACTION ONGOING</b>
105.	ELY SOUTHERN BYPASS – COST AND ADDITIONAL FUNDING REQUIREMENT	Brian Stinton / Chairman	a) To provide a written response to the public question raised by Edward Leigh at the meeting.	The response was sent on 27 <sup>th</sup> April and is included as an Appendix to this Action Log.	<b>ACTION COMPLETED</b>

		<b>Rob Sanderson Democratic Services / Mairead Kelly Internal Audit</b>	<b>b) To inform Internal Audit of the Committee's requirement that it should review the costs of the project and what lessons could be learnt and that their conclusions should be shared with this Committee.</b>	Internal Audit were contacted on 19 <sup>th</sup> April. The response from the Audit and Risk Manager on 20 <sup>th</sup> April confirmed that Internal Audit had already agreed (at the March Audit and Accounts Committee) to look at the Ely Bypass project as part of a review of capital budgets overspends and variations. As the intention is to look at a number of different projects, this will be a high-level review rather than an in-depth review solely looking at the Ely Bypass project.	<b>ACTION ONGOING</b>
<b>MINUTE 106.</b>	<b>CAMBRIDGE-SHIRE AND PETERBOROUGH MINERALS AND WASTE LOCAL PLAN – PRELIMINARY DRAFT.</b>	<b>Ann Barnes to liaise with Dawn Cave</b>	<p>a) It was suggested that a seminar should be organised in due course with the invitation extended to not only all County Councillors, but also if practicable district councillors.</p> <p>b) delegations to agree any minor changes required and if more substantive changes were required following Peterborough City Council's consideration of the report</p>	<p>a) This will be progressed after the Preliminary Consultation plan has been issued</p> <p>(b) Only very minor changes were required (mainly typos) which were agreed with the Executive Director and the Chairman.</p>	<p><b>ACTION ONGOING</b></p> <p><b>ACTION COMPLETED</b></p>

<b>MINUTE 107.</b>	<b>FINANCE AND PERFORMANCE REPORT – FEBRUARY 2018</b>  <b>Page 118 Performance Indicator reading</b>  <i><b>‘the percentage of County Matter Planning Applications determined within 13 weeks’</b></i>	<b>Action Graham Hughes / Sass Pledger.</b>	One Member wished to place on record her appreciation of the outstanding performance in respect of this performance indicator which reflected incredibly well on the staff involved. There was a request that the Committee’s appreciation of the performance was passed on to the relevant staff.	The appreciation from the Committee was passed on to the relevant officers following the meeting.	<b>ACTION COMPLETED</b>

Dear Edward Leigh,

Thank you for submitting the following question to the Economy & Environment Committee meeting on 12<sup>th</sup> April 2018.

**Question to E&E Committee**

*How does this committee justify its decision to pursue a high risk contract strategy, with no upper bound on the costs and no contingency to cover the inevitable overspend, which will now necessitate further cuts to council services to fund loan repayments?*

As indicated at the Committee meeting it was agreed that you would receive a written response to your question following the meeting, this is now set out below.

**Response**

Delivery of the Ely Southern Bypass has been a top priority for the Council since 2011. The project is much needed to remove delays and congestion at the Ely Railway Bridge and Level Crossing, which are anticipated to become worse as both rail and road traffic increase. The project despite having a very high level of public support, has suffered a number of delays through the planning process. In these circumstances the Committee prioritised early delivery over cost certainty. It is in the nature of civil engineering contracts that there are risks and uncertainties, and thus all civil engineering contracts have some amount of client risk, and thus could be described as having no upper bound. What is important is to achieve the right balance of risk between the client and contractor. The Ely Southern Bypass contract has focused the contractor on achieving the earliest possible delivery.

At the time of award it was recognised that contingency would be needed, but it was decided that rather than make an arbitrary allocation of funds from the capital programme it would be better to wait until there was a greater degree of cost certainty and make an appropriate allocation at that time.

Regards,

Ian Bates

*Chairman  
Economy & Environment C'tee  
Cambridgeshire County Council*

