

<b>HIGHWAYS AND INFRASTRUCTURE COMMITTEE TRAINING PLAN</b>	Published 04/01/16 Updated 18/02/16	
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Ref	Subject	Desired Learning Outcome/Success Measures	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending (where recorded)	%age of total
1.	Business Planning	Members of the Committee will have the chance to consider emerging thinking; reflect on the direction of travel and offer guidance on where officers should focus on developing proposals over the coming months.	3 June 2014		Training Seminar	H&CI Committee		
2.	Visit to MBT Plant and Training Session on Waste PFI	Members will have greater awareness of the Council's Mechanical Biological Treatment (MBT) plant and will learn more about how the plant processes mixed rubbish that previously would have gone to landfill. and the benefits to waste	3 July 2014		Visit	H&CI Committee		
3.	Supporting Businesses and Communities		8 August 2014		Training Seminar	HIC Committee		
4.	Community and Cultural Services – general presentation	Members will have enhanced knowledge of the services delivered in Community and	5 September 2014	Christine May	Training Seminar	H&CI Committee		

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	(mainly on libraries)	Cultural Services and in particular, will gain greater knowledge of the opportunities and challenges facing the library service.						
5.	Visit to a Community Hub/s combined with a seminar on the library service  Visited Somersham, Gamlingay & Melbourn	Members will gain practical experience of the working of a community hub and more in depth knowledge of the library service.	Sept/ Oct 14  3/10/14  8/10/14	Christine May & John Onslow	Visit	H&CI Committee	Cllrs Hickford, Criswell, Kindersley and van de Ven	
6.	Highways Asset Management and Operations	Members will be able to demonstrate increased knowledge and understanding.	TBA		Training Seminar	H&CI Committee		
7.	Street Lighting PFI and Energy Savings	Members will learn about the Council's street lighting responsibilities and the Private Finance Initiative (PFI) funded partnership to upgrade street lighting, as well as hearing about energy saving measures.	TBA		Training Seminar	H&CI Committee		
8.	Highways Depots – to include explanation of different road surfacing used	Councillors will gain a more practical insight into the work of Highways Depots and greater awareness of the Council's approach to road surfacing.	Huntingdon* (01/09/15); Cambridge (08/09/15); Witchford (14/09/15); March	Richard Lumley	Open Days	H&CI Committee		

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			(15/09/15); Whittlesford (17/09/15).					
9.	Joint E&E and H&CI Business Planning session		03/09/15; 01/10/15				tbc	
10.	Community Impact Assessments		03/11/15 + 10/11/15					
11.	Registration		10/03/16 (2pm) Huntingdon	Louise Clover				
12.	Coroners		10/03/16 (3pm) Huntingdon	Dave Greenwood				
13.	Trading Standards		10/12/15 (1pm) Cambridge	Aileen Andrews				
14.	Road Surface Dressings		tbc	Richard Lumley				
15.	Waste and Recycling		tbc	Tom Blackburne- Maze				

\*All Highways Depots Open Days have three time slots: 2-4pm, 4-6pm, or 6-8pm.