

# ECONOMY AND ENVIRONMENT POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1st February 2017  
Updated 28th February 2017



Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>01/06/17</b>	Review of Preliminary Flood Risk Assessment	Julia Beeden	Not applicable	2.00p.m. Thursday 20 <sup>th</sup> April Room 308	<b>18/05/17</b>	<b>23/05/17</b>
	Member Led Review of Cycle Infrastructure Schemes	Tamar Oviatt-Ham	Not applicable			
	Antiquities Conservation Unit	Sass Pledger	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Agenda Plan	Democratic Services	Not applicable			
<b>13/07/17</b>	Kings Dyke Update/Appointment of Framework Contractor	Brian Stinton	2017/004	2.00 p.m. Thursday 8 <sup>th</sup> June Room 308	<b>29/06/17</b>	<b>04/07/17</b>
	Adult Learning Self-Assessment	Lynsi Hayward-Smith	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>10/08/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	2.00p.m. Thursday 11 <sup>th</sup> July Room 128	<b>27/07/17</b>	<b>01/08/17</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>14/09/17</b>	Transport Investment Plan (TIP)	Jeremy Smith/Elsa Evans	<b>This is a key decision</b>	9.30 a.m. Tuesday 8 <sup>th</sup> August Room 308	<b>31/08/17</b>	<b>05/09/17</b>
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>12/10/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	2.00p.m. Thursday 7 <sup>th</sup> September Room 128	<b>29/09/17</b>	<b>03/10/17</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>16/11/17</b>	Allocations of Integrated Transport Block Funding Transport	Elsa Evans	2017/005	2.00p.m. Tuesday 10 <sup>th</sup> October Room 308	<b>02/11/17</b>	<b>07/11/17</b>
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>7/12/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	2.00p.m. Thursday 31 <sup>st</sup> October Room 308	<b>23/11/17</b>	<b>28/11/17</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>11/01/18</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	2.00 p.m. Thursday 5 <sup>th</sup> December Room 128	<b>28/12/17</b>	<b>02/01/18</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>8/02/18</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	2.00p.m. Thursday 4 <sup>th</sup> January 2018 Room 308	<b>25/01/18</b>	<b>30/01/18</b>
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>8/03/18</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		<b>22/02/18</b>	<b>27/02/18</b>

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>12/04/18</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		<b>29/03/18</b>	<b>03/04/18</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>24/05/18</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		<b>10/05/18</b>	<b>15/05/18</b>
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Rob Sanderson	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>To be programmed</b>						
Kings Dyke Update/Appointment of Framework Contractor						
<b>Reserved for Final Council approval: Local Transport Plan</b>						

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)