

**DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS**

*To:* **Cabinet**

*Date:* **5<sup>th</sup> July 2010**

*From:* **Chief Executive**

*Electoral division(s):* **N/a**

*Forward Plan ref:* **N/a**

*Key decision:* **No - Monitoring  
report for noting**

*Purpose:* **To report progress on matters delegated to individual  
Cabinet Members and / or to officers to make decisions on  
behalf of the Cabinet up to 27<sup>th</sup> May 2010.**

*Recommendation:* **Cabinet is asked to note the progress on delegations to  
individual Cabinet Members and / or to officers previously  
authorised by Cabinet to make decisions / take actions on  
its behalf.**

<b><i>Officer contact:</i></b>		<b><i>Member contact:</i></b>	
Name:	Rob Sanderson	Name:	Councillor Jill Tuck
Post:	Senior Democratic Services Officer	Portfolio:	Leader of the Council
Email:	<a href="mailto:rob.sanderson@cambridgeshire.gov.uk">rob.sanderson@cambridgeshire.gov.uk</a>	Email:	<a href="mailto:Jill.tuck@cambridgeshire.gov.uk">Jill.tuck@cambridgeshire.gov.uk</a>
Tel:	01223 699181	Tel:	01223 699190

**DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS**

**CABINET  
MEETING**

**SUBJECT MATTER**

**ACTION TO BE  
TAKEN BY**

**26<sup>th</sup> February  
2008**

**1. Minute 517 - Property Issues - Land at Fordham**

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.

**Action ongoing with completion expected to be some months away with negotiations currently ongoing.**

**Corporate  
Director: Finance,  
Property and  
Performance**

**10<sup>th</sup> June  
2008**

**2. Minute 578 - Northstowe Trust Update**

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the creation of a community trust if appropriate.

At the meeting of the Trust and Governance Group held on 23<sup>rd</sup> January 2009, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes, further work to establish the Trust should be suspended until the situation became clearer.

**Cabinet Member  
for Communities /  
Executive  
Director:  
Environment  
Services.**

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters to oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development. This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis.

It was also agreed that the funding set aside to establish the Trust should be retained until its future use is clarified. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

In terms of the Trust the situation remains that action is still suspended / in abeyance, until Northstowe regains some critical momentum.

**7<sup>th</sup> October  
2008**

### **3. Minute 622 - Shared Services Programme**

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report would come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

Since the above, the significant updates have been:

- A further report being presented to the February Cabinet meeting which endorsed the principle of shared services and approved the County Council's, (CCC), participation in and the creation of a Local Government Shared Services (LGSS) partnering arrangement, (the LGSS Partnership), jointly with Northamptonshire County Council (NCC), (the Partner Authorities). It was envisaged that the LGSS Partnership would provide all front line, transactional, professional and strategic support and advice, (the LGSS Services), both to the Partner Authorities and other interested public sector bodies in the following functional areas:
  - Finance;
  - Organisational Development and

**Delegation  
changed from  
September 2009  
to Corporate  
Director: Finance,  
Property and  
Performance and  
Cabinet Member  
for Resources  
and Performance**

- Learning;
- Human Resources;
- Procurement;
- Internal Audit;
- Legal Services.

A further report with the draft detailed business case was taken to the 15<sup>th</sup> June Cabinet meeting with the final version included on the current agenda (5<sup>th</sup> July) for final Full Council approval on 20<sup>th</sup> July.

#### **Action ongoing.**

**20<sup>th</sup> October  
2009**

#### **4. Minute 63 - Development At Cambridge North West: National Institute Of Agricultural Botany Frontage Site (NIAB1) - Section (S)106 Agreement Update**

It was agreed to delegate to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services, the authority to make any minor changes to the heads of terms prior to finalising the S106 agreement.

A report is included on the current 25<sup>th</sup> May Cabinet agenda. Determination of the NIAB planning application is now expected to go to the Joint Development Control Committee in July 2010. The Section 106 will be sealed thereafter – within 3-6 months. There will be further delegations required in relation to Education and these will have to be reported to a future Cabinet meeting.

**Lead Member for  
Growth,  
Infrastructure and  
Strategic  
Planning /  
Executive  
Director:  
Environment  
Services,**

#### **Action ongoing**

**15<sup>th</sup>  
December  
2009**

#### **5. Minute 94 - Accident Remedies And Traffic Management Programme – Medium Sized Schemes**

It was agreed to delegate to the Lead Member for Highways and Access in consultation with the Executive Director: Environment Services the authority to review the process for medium sized schemes and to bring a revised list to an early future meeting of the Cabinet.

**Lead Member for  
Highways and  
Access /  
Executive  
Director:  
Environment  
Services**

An update report was included on the current 25<sup>th</sup> May Cabinet meeting where it was agreed that the following weighting system would be applied to the assessment scores for medium sized traffic and safety schemes bids: Maintaining the current cost benefit based process but with the addition that schemes with an unweighted accident score of 7 or above are also brought to Cabinet for consideration as part of the process.

### **Action discharged**

### **6. Minute 98 - A14 Ellington To Fen Ditton Improvement Scheme Draft Orders**

It was agreed as part of the resolutions to the report to:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Delegate to the Lead Member for Highways and Access in consultation with the Executive Director: for Environment Services, authority for approving the scope of the Traffic Regulation Orders (TROs),</li> </ul>  | <p><b>Lead Member for Highways and Access / the now Acting Executive Director: for Environment Services,</b></p>  |
| <ul style="list-style-type: none"> <li>• Delegate to the three Lead Members (for Growth, Infrastructure and Strategic Planning; Highways and Access; Economy and Environment) in consultation with the Executive Director Environment Services authority to make any detailed changes to the objections and negotiate any withdrawal of objections.</li> </ul> | <p><b>Lead Members (for Growth, Infrastructure and Strategic Planning; Highways and Access; Economy and Environment) / the now Acting Executive Director Environment Services</b></p> |

Officers had discussed with the Highways Agency before the election how they would work through both the identification of the draft TROs that will be needed on new and existing County Roads as a result of the scheme, as well as agreeing on how to negotiate the changes that the Agency is prepared to make to the scheme design / provision as a response to the County Council's objections.

Originally the delegations were required until the end of the calendar year and in terms of the draft TROs needing to be the subject of a consultation exercise and a report back to Cabinet. The objections delegations were likely to be needed up to and throughout the Inquiry.

The A14 Scheme has now been suspended by the Coalition Government until after the Spending Review. But as it is not clear what will emerge and therefore options will need to be kept open until that time. If the Government do decide to carry on officers will need to act quickly to a rescheduled Inquiry and if anything else was the position a report back to Cabinet will be required.

### **Action ongoing**

**27<sup>th</sup> April  
2010**

### **7. Minute 159 - Agency Agreement for the Delivery of Highways Related Functions In Cambridge**

It was agreed to delegate to the Acting Executive Director: Environment Services the powers to negotiate a new highways function agency agreement with Cambridge City Council, in consultation with the Cabinet Member for Highways and Access.

**Acting Executive Director:  
Environment Services / Cabinet Member for Highways and Access.**

As an update it can be reported that negotiations are in hand with the Cambridge City Council and it is expected that the Acting Executive Director: Environment Services in consultation with the Cabinet Member for Highways and Access.

### **Action ongoing**

### **8. Minute 166 - Rural Strategy for Cambridgeshire: Consultation Response**

It was agreed to delegate to the Cabinet Members for Economy and Environment and Communities the authority to approve the Council's final response in order to reflect Cabinet's comments / suggested changes made at the meeting to the draft response set out in section 3 and Appendix A of the report.

**Cabinet Members for Economy and Environment and Communities / Executive Director Community and Adult Services**

### **Action discharged**

## 9. Minute 178 Parking Policy Review

Agreeing to an informal review of parking policy in Cambridge led by the portfolio holder for Highways and Access, following the introduction of a further residents' parking scheme.

It is not expected that any new residents parking schemes will be implemented until next year, following which an informal review will be undertaken.

**Action ongoing**

## 10. Minute 179. Development At Cambridge North West: National Institute Of Agricultural Botany (NIAB) 1 Site - Section106 Heads Of Terms

Cabinet agreed to delegate to the Lead Member for Growth and Infrastructure in consultation with the Acting Executive Director: Environment Services, the authority to make any minor changes to the Heads of Terms prior to finalising the s106 agreement.

**Lead Member for  
Growth and  
Infrastructure /  
Acting Executive  
Director:  
Environment  
Services**

Since the report was agreed, the library contribution which was stated as being subject to a reduced contribution (as a final figure could not be confirmed at the meeting) has now been agreed. A discount is required to take account of existing Girton residents that will fall within the catchment area of the new library and is necessary following the recent precedent set by the Secretary of State's decision on Clay Farm.

The discount to be applied is now known and has been agreed between the relevant Officers which means that the capital library requirement for NIAB1 is £275,000 (as opposed to the undiscounted figure of £312,500k).

**Action ongoing**

**11. 183. Proposed Response to Government request for Comments on Proposals to Set Up an Urban Transport Challenge Fund**

**Lead Member for Growth, Infrastructure and Strategic Planning /Acting Executive Director: Environment Services,**

Cabinet agreed to delegate to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Acting Executive Director: Environment Services, the authority to agree any minor textual changes to the joint responses to the consultation following consideration by Cabinet.

The response was submitted on 27<sup>th</sup> May with no further minor changes required.

**Action discharged**

<b>Source Documents</b>	<b>Location</b>
Minutes of the Cabinet meetings held on 26 <sup>th</sup> February, 10 <sup>th</sup> June, 7 <sup>th</sup> October 2008, 20 <sup>th</sup> October 2009 15 <sup>th</sup> December 2009, 25 <sup>th</sup> April and 27 <sup>th</sup> May 2010	Room 114A Shire Hall Cambridge