

FINANCE AND PERFORMANCE REPORT – MAY 2016

To: Children and Young People Committee

Meeting Date: 7 July 2016

From: Executive Director: Children, Families and Adults Services
Chief Finance Officer

Electoral division(s): All

Forward Plan ref: Not applicable **Key decision:** No

Purpose: To provide the Committee with the May 2016 Finance and Performance report for Children's, Families and Adults Services (CFA).

The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of May 2016.

Recommendation: The Committee is asked to review and comment on the report

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1.0 BACKGROUND

- 1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 This report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix A.
- 1.4 At the Committee meeting in May, some Members raised concern about the level of information provided in the finance and performance report. Although Officers view that it is useful to publish the full report for transparency reasons, for the new financial year, an additional summary table is provided in paragraph 2.2 to highlight the key financial forecasts for this Committee. The opportunity has been taken to schedule a briefing session (scheduled prior to this meeting) aimed at interpreting key parts of this report. All Members of the Committee have been invited.

2.0 MAIN ISSUES IN THE MAY 2016 CFA FINANCE & PERFORMANCE REPORT

- 2.1 The May 2016 Finance and Performance report is attached at Appendix C. This is the first available report for the 2016/17 financial year and at the end of May, CFA forecast an overspend of £1,304k. Attention is being directed to reducing this anticipated variance and achieving mitigating reductions and underspends.

2.2 Revenue

The forecast financial position on the major areas of service for Adults Committee is as follows:

Area	Forecast year-end variance £000	Forecast year-end variance %	Flagged
Learning Disability Services	412	+0.7%	Yes
Disability Services (PD/Sensory/Autism)	-95	-0.6%	-
Older People's Services	-675	-1.4%	-
Mental Health	-126	-0.7%	-

- 2.3 The main revenue forecast variances within services to Adults are as follows:

- Learning Disability locality teams are forecasting a deficit against savings plans. After mitigating actions are allowed for, we expect a pressure against these targets of £393k, and a further pressure of £19k in in-house Provider Services
- In Mental Health we expect price increases resulting from the living wage to be £126k less than originally budgeted, following negotiations with providers.
- In Older People Services, there is an underspend forecast of £675k. This is the result of provider price increase negotiations targeting budget appropriately and lower than expected levels of care provision at this point, the result of a downward trend since the Autumn. More details on performance are contained in the report.

- In Strategy and Commissioning, the Local Assistance Scheme forecast underspend of £163k is due to the allocation of contingency funding in Business Planning to this area, which is not currently required.

2.4 At its last meeting, the committee noted proposed virements between services and endorsed earmarked CFA reserve funding. GPC will be asked to approve these intentions in July, but the report is presented on the basis that this will be authorised; further details are at Appendix 4 and Appendix 5 of the main report respectively.

2.5 **Performance**

There are now twenty-one CFA service performance indicators and four are shown as green, eleven as amber and six are red.

In terms of Adults performance, there is one fewer red indicator compared to the end of 2015-16 (the number of ASC attributable bed-day delays). The remaining indicators which are red are:

- average number of all bed-day delays, and
- the proportion of adults with learning disability in paid employment.

2.6 **CFA Portfolio**

The major change programmes and projects underway across CFA are detailed in Appendix 8 of the report – none of these is currently assessed as red.

3.0 **ALIGNMENT WITH CORPORATE PRIORITIES**

3.1 **Developing the local economy for the benefit of all**

3.1.1 There are no significant implications for this priority.

3.2 **Helping people live healthy and independent lives**

3.2.1 There are no significant implications for this priority

3.3 **Supporting and protecting vulnerable people**

3.3.1 There are no significant implications for this priority

4.0 **SIGNIFICANT IMPLICATIONS**

4.1 **Resource Implications**

4.1.1 This report sets out details of the overall financial position of the CFA Service.

4.2 **Statutory, Risk and Legal Implications**

4.2.1 Significant financial risk owing to the nature of demand led budgets and savings targets.

4.3 **Equality and Diversity Implications**

4.3.1 There are no significant implications within this category.

4.4 **Engagement and Consultation Implications**

4.4.1 There are no significant implications within this category.

4.5 **Localism and Local Member Involvement**

4.5.1 There are no significant implications within this category.

4.6 Public Health Implications

4.6.1 There are no significant implications within this category.

Source Documents	Location
As well as presentation of the F&PR to the Committee when it meets, the report is made available online each month.	http://www.cambridgeshire.gov.uk/info/20043/finance_and_budget/147/finance_and_performance_reports

Appendix A

Adults Committee Revenue Budgets within the Outturn Finance & Performance report

Adult's Social Care Directorate

Strategic Management - ASC

Procurement

ASC Strategy and Transformation

ASC Practice & Safeguarding

Learning Disability Services

LD Head of Services

LD Young Adults

City, South and East Localities

Hunts and Fenland Localities

In House Provider Services

Disability Services

PD Head of Services

Physical Disabilities

Autism and Adult Support

Sensory Services

Carers Services

Older People and Mental Health Directorate

Strategic Management – OP&MH

Central Commissioning

OP - City & South Locality

OP - East Cambs Locality

OP - Fenland Locality

OP - Hunts Locality

Discharge Planning Teams

Shorter Term Support and Maximising Independence

Integrated Community Equipment Service

Mental Health

Mental Health Central

Adult Mental Health Localities

Older People Mental Health

Voluntary Organisations

Enhanced and Preventative Directorate

Safer Communities Partnership

Strategy and Commissioning Directorate

Local Assistance Scheme

Appendix B

A Guide to the FPR Finance Tables

This column shows the previous month's Forecast Variance Outturn. If you compare this column with Column 8 (which is the latest month's forecast variance outturn) –you can see how the forecast position has changed during the last month.

Budgets are grouped together into "Policy Lines", which is the level of detail at which budgets are reported within each CFA Directorate.

The "Current Budget" is the budget as agreed within the Business Plan with any virements (changes to budget). Virements to / from CFA as a whole are detailed in Appendix 4.

When a budget is uploaded to the financial system a "profile" is allocated, and this profile reflects the assumptions on the likely timing of expenditure / income. If it is a salary budget it will assume that one-twelfth of the budget will be required each month. This column shows what level of expenditure or income one would expect to have occurred by this time in the financial year. It is a helpful prompt but in many cases actual expenditure and income does not occur as profiles would suggest.

APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance Outturn (Apr) £'000		Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000 %		Forecast Variance Outturn (May) £'000 %	
Adult Social Care Directorate									
0	1	Strategic Management – ASC	4,742	731	294	-437	-60%	-1,200	-25%
0		Procurement	577	103	298	195	189%	0	0%
0		ASC Strategy & Transformation	1,710	367	352	-15	-4%	0	0%
0		ASC Practice & Safeguarding	2,158	158	21	-138	-87%	0	0%
0		Local Assistance Scheme	386	67	79	13	19%	0	0%
<u>Learning Disability Services</u>									
0	2	LD Head of Services	250	22	860	838	3849%	11	4%
0	2	LD Young Adults	660	231	40	-191	-83%	29	4%
0	2	City, South and East Localities	30,981	5,806	5,381	-425	-7%	1,378	4%
0	2	Hunts & Fenland Localities	21,640	4,001	5,037	1,036	26%	962	4%

This refers to the commentary in Appendix 2.

This column shows actual expenditure and income to date.

This column is the difference between Column 4 and Column 5 (col 5 less col 4) – and highlights where expenditure is higher or lower than is planned / profiled.

It is expressed in hundreds of thousands and as a percentage difference.

This is the most important column of the table – it shows what the budget holder is forecasting as an over- or –underspend at year-end (the variance compared to budget). The budget holder may have detailed commitment records or local knowledge which suggests that the year-end position is similar or different to the current variance (Column 6). This column shows the Budget Holder's best estimate of what the overspend (+) or underspend (-) or balanced position (0) will be at year-end.

It is expressed in both hundreds of thousands and as a percentage of total budget.