

BID Directorate COVID-19 EMERGENCY PLANNING HIGHLIGHT REPORT

SERVICE AREA:	Business Intelligence
REPORT AUTHOR:	Amanda Askham, Director Business Improvement and Development
REPORTING PERIOD:	w/e 10 th May 2020

KEY ACTIVITY HEADLINES

In addition to previously noted ongoing work, the team:

- Completed analysis on survey of schools' requirements for digital devices under DfE scheme
- Completed stage 1 analysis on ACORN profile of shielded, incoming and not registered clinically vulnerable groups
- Completed and released dashboard to support Co-ordination Hub performance and activity monitoring
- Collated information for DfE weekly request for info on children's services

RISKS / CHALLENGES (AND MITIGATION)

No change from previous reporting period

WORKFORCE UPDATE

No Covid-19 workforce issues to report, normal levels of sickness and absence. We now have 3 staff who have left or on maternity leave who we are not able to replace at the moment, we need to consider how to restart recruitment processes and when that might be appropriate.

FINANCIAL IMPACT (increase in costs / reduction in income)

No additional risk to report.

RECOVERY ACTIVITY (plans being considered / future steps)

- Work has started on developing key datasets, methodology for assessing impacts and for modelling recovery scenarios.
- Scoping support for care home resilience strategy around monitoring and capacity planning.

COMMUNICATIONS

- Daily contact with Director, formal reporting to Director weekly
- Twice weekly extended management meeting to deal with issues of the day and resourcing/team resilience.
- Continued daily contact with services