

Economy, Transport and Environment (ETE) - Finance and Performance Report
– February 2016 for Economy and Environment Committee

1. **SUMMARY**

1.1 Finance

Previous Status	Category	Target	Current Status	Section Ref.
Green	Income and Expenditure	Balanced year end position	Green	2
Green	Capital Programme	Remain within overall resources	Green	3

1.2 Performance Indicators – Predicted status at year-end: (see section 4)

Monthly Indicators	Red	Amber	Green	Total
Current status this month	1	0	11	12
Current status last month	1	1	10	12
Year-end prediction (for 2015/16)	0	6	6	12

Notes

2014/15 data is still being reported for some indicators due to time lags in data collection. There are also some indicators that are still being measured over the 2014/15 academic year.

2. **INCOME AND EXPENDITURE**

2.1 Overall Position

Forecast Variance - Outturn (Previous Month) £000	Directorate	Current Budget for 2015/16 £000	Current Variance £000	Current Variance %	Forecast Variance - Outturn (February) £000	Forecast Variance - Outturn (February) %
-4	Executive Director	2,197	-26	-1	-12	-1
	Infrastructure Management & Operations	59,878	-3,689	-7	-488	-1
-307						
-479	Strategy & Development	14,355	-388	-3	-480	-3
0	External Grants	-10,734	-117	2	0	0
	Total Service Funded Items	65,696	-4,221	-7	-980	-1
-791						
-579	Winter Maintenance				-388	-20
	Waste Private Finance Initiative (PFI)				-109	0
+144						
-1,226	Total	65,696	-4,221	-7	-1,477	-2

The service level budgetary control report for February 2016 can be found in [appendix 1](#).

Further analysis of the results can be found in [appendix 2](#).

2.2 Significant Issues

The Waste disposal budget is now predicting an underspend as less waste was sent to landfill at the council's expense in the three month period November to January than predicted.

2.3 Additional Income and Grant Budgeted this Period (De minimis reporting limit = £30,000)

There were no items above the de minimis reporting limit recorded in February 2016.

A full list of additional grant income can be found in [appendix 3](#).

2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve) (De minimis reporting limit = £30,000)

The following virements were recorded in February 2016:-

- Use of ETE operational savings to fund Library Transformation work £51k
- Allocation of central insurance budget to services to match the actual allocated costs £1,528k

A full list of virements made in the year to date can be found in [appendix 4](#).

3. BALANCE SHEET

3.1 Reserves

A schedule of the Service's reserves can be found in [appendix 5](#).

3.2 Capital Expenditure and Funding

Expenditure

Archives Centre – a GPC decision maintained the project budget at £4.2m for an archive centre in Ely. A proposal to house additional services, including Registration and teams from Noble House was rejected on the grounds of increased cost, which would have been c£6m. The project was delayed whilst these decisions were made and is now on track for delivery in the next financial year.

Wisbech Access Strategy -Work on reviewing the specification to update the Wisbech Traffic Model is still ongoing, so this project will now be delivered in 2016/17.

Soham station - delay to Network Rail's plans to upgrade the line from Soham to Ely, has increased the scope of the station study to include options that can be delivered in advance of the dualling as well as options with, and post, dualling. An agreement has now been signed with Network Rail for the study but limited spend will occur in 2015/16.

Connecting Cambridgeshire – BT have been consistently claiming below the milestone forecast, however, in the last few claims they have invoiced for unclaimed costs of just under £2m. BT have completed the first phase of the roll-out for less than estimated (as a result of some of the costs being lower than first budgeted), which has resulted in an underspend against budget.

Heritage lottery fund contribution for Wisbech - This capital funding will not be required this financial year as the determination of the bid, which has been led by Fenland District Council will not now be made by the Heritage Lottery Fund until June 2016. A decision was originally expected within this financial year. If the bid is successful and the project goes ahead, it is anticipated that the funds will need to be paid to Fenland District Council towards the end of 2016.

Funding

All schemes are funded as was presented in the 2015/16 Business Plan.

A detailed explanation of the position can be found in [appendix 6](#).

4. PERFORMANCE

4.1 Introduction

This report provides performance information for the suite of key Economy & Environment (E&E) indicators for 2015/16.

New information for red, amber and green indicators is shown in Sections 4.2 to 4.4 below, with contextual indicators reported in Section 4.5. Further information is contained in Appendix 7.

4.2 Red Indicators (new information)

This section covers indicators where 2015/16 targets are not expected to be achieved.

a) Economy & Environment

No new information this month.

b) ETE Operational Indicators

No new information this month.

4.3 Amber indicators (new information)

This section covers indicators where there is some uncertainty at this stage as to whether or not year-end targets will be achieved.

a) Economy & Environment

Adult Learning & Skills

- The number of people in the most deprived wards completing courses to improve their chances of employment or progression in work - academic year, year-to-date (to February 2016)

There has been a steady increase in the number of learners taking courses in the most deprived areas since January. The provisional figure up to the end of February is 1,387.

The number of people completing courses will not be recorded until the end of the academic year. The target of 2,000 is end-of-year.

b) ETE Operational Indicators

No new information.

4.4 Green Indicators (new information)

The following indicators are currently on-course to achieve year-end targets.

a) Economy & Environment

Adult Learning & Skills

- The number of people starting as apprentices - academic year, year-to-date (to October 2015)

Provisional figures for the number of people starting as apprentices up to the end of October 2015 is 1,300, which is similar to figures for the same period in 2014.

Final figures for the 2014/15 academic year show that there were 4,200 starts during the year compared with a target of 4,185. This means that the end-of-year target was achieved and that the County has increased its starts by 11.4% against the previous year.

This compares with an increase of 11.7% in the East of England and 12% nationally.

Planning applications

- The percentage of County Matter planning applications determined within 13 weeks or within a longer time period if agreed with the applicant - year-to-date (to February 2016)

Five County Matter planning applications have been received and determined on time since April.

There were 16 other applications excluded from the County Matter figures. These were applications that required minor amendments or Environmental Impact Assessments (a process by which the anticipated effects on the environment of a proposed development is measured). Ninety-four percent of these were determined on time.

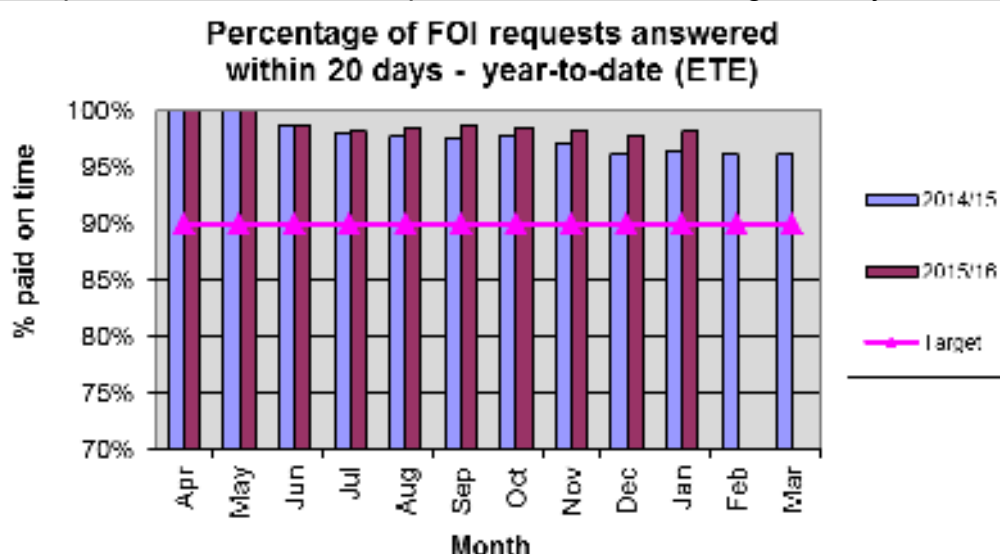
b) ETE Operational Indicators

Freedom of Information (FOI) requests

- FOI requests - % responded to within 20 days (January 2016)

Two hundred and seventy Freedom of Information requests have been received since April. 98.2% of these have been responded to on-time.

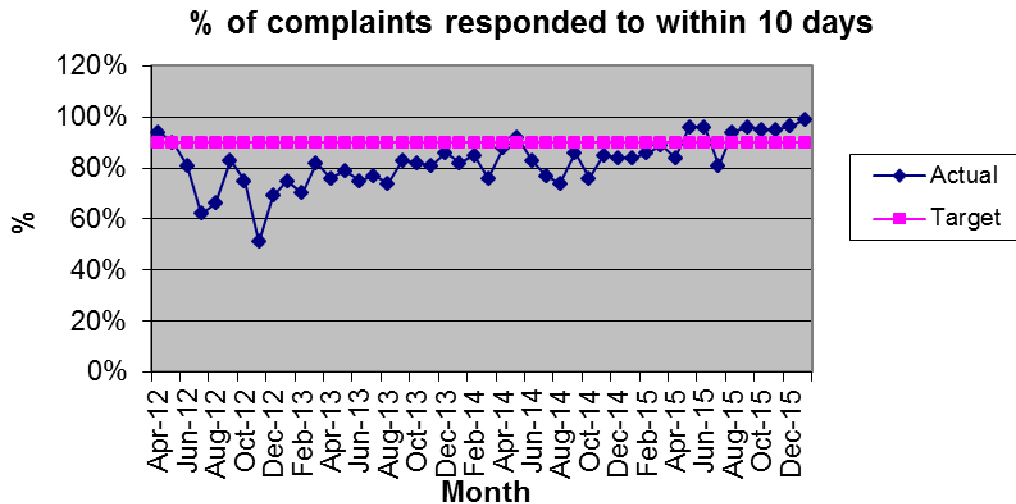
All 32 requests received were responded to on-time during January.



Complaints and representations – response rate

- Percentage of complaints responded to within 10 days (January 2016)
Sixty-eight complaints were received in January. Ninety-nine percent of these were responded to within 10 working days, which is above the challenging 90% target.

The year-to-date figure is currently 93%.



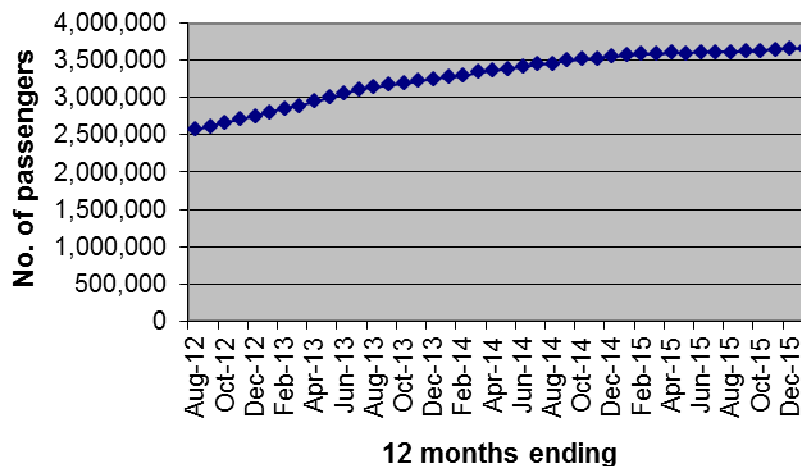
4.5 Contextual indicators (new information)

a) Economy & Environment

Passenger Transport

- Guided Busway passenger numbers (January 2016)
The Guided Busway carried around 296,000 passengers in January, and there have now been over 14.5 million passengers since the Busway opened in August 2011. The 12-month rolling total is 3.66 million.

Guided Busway passengers: 12-month rolling total

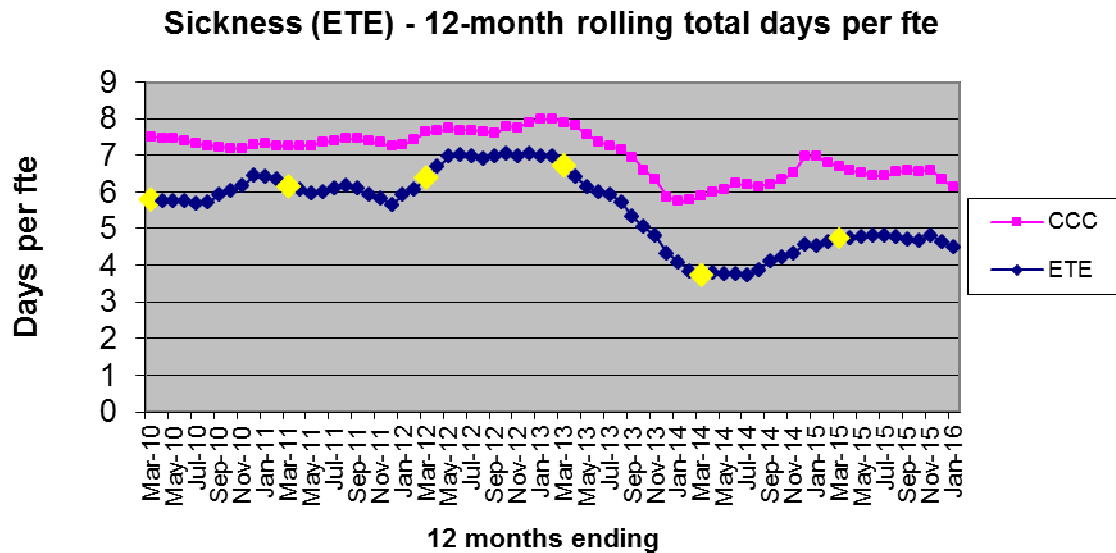


b) ETE Operational Indicators

Staff sickness

- Economy, Transport & Environment staff sickness per full time equivalent (f.t.e.) - 12-month rolling average (to January 2016)

The 12-month rolling average has remained at around the same low level over the past few months and is now at 4.48 days per full time equivalent (f.t.e.).



APPENDIX 1 – Service Level Budgetary Control Report

Forecast Variance - Outturn January £'000	Service	Current Budget for 2015-16 £'000	Expected to end of February £'000	Actual to end of February £'000	Current Variance £'000 %	Forecast Variance - Outturn February £'000 %
	Economy, Transport & Environment Services					
+10	Executive Director	1,649	2,137	2,123	-13 -1	+19 +1
-14	Business Support	548	497	484	-13 -3	-32 -6
0	Direct Grants	0	0	0	0 +0	0 -20
-4	Total Executive Director	2,197	2,633	2,607	-26 -1	-12 -1
	Directorate of Infrastructure Management & Operations					
-4	Director of Infrastructure Management & Operations	136	124	113	-11 -9	-4 -3
	Assets & Commissioning					
+114	- Street Lighting	9,252	7,627	7,266	-361 -5	+114 +1
+144	- Waste Disposal including PFI	33,350	28,616	27,836	-780 -3	-109 -0
+5	- Asset Management	740	622	641	+19 +3	+5 +1
	Local Infrastructure & Street Management (LISM)					
-22	- Road Safety	663	586	479	-107 -18	-37 -6
+121	- Traffic Manager	-507	-440	-397	+43 -10	+82 -16
+139	- Network Management	1,236	1,068	1,042	-26 -2	+79 +6
-38	- Local Infrastructure & Streets	4,237	3,536	3,083	-453 -13	+145 +3
-579	- Winter Maintenance	1,911	1,667	1,409	-258 -15	-388 -20
-263	- LISMother	2,381	1,839	1,383	-456 -25	-375 -16
	Supporting Business & Communities					
-104	- Communities & Business	1,474	1,290	960	-330 -26	-190 -13
+0	- Parking Enforcement	0	-514	-1,055	-540 +105	+0 +0
+0	- Recycle for Cambridge & Peterborough (RECAP)	0	26	-46	-71 +0	+0 +0
	Community & Cultural Services					
-9	- Libraries	4,108	3,663	3,559	-103 -3	-71 -2
-53	- Archives	615	525	507	-18 -3	-38 -6
-194	- Registrars	-468	-356	-592	-236 +66	-194 +41
+0	- Coroners	751	697	695	-1 -0	-4 -0
0	Direct Grants	-7,038	-5,222	-5,223	-1 +0	0 34
-742	Total Infrastructure Management & Operations	52,840	45,351	41,661	-3,690 -8	-985 -2
	Directorate of Strategy & Development					
+0	Director of Strategy & Development	135	122	128	+5 +4	+0 +0
+36	Transport & Infrastructure Policy & Funding	692	669	663	-6 -1	+36 +5
	Growth & Economy					
-11	- Growth & Development	587	532	498	-33 -6	-11 -2
-38	- County Planning, Minerals & Waste	341	274	217	-57 -21	-18 -5
-29	- Enterprise & Economy	165	148	129	-19 -13	-29 -18
+0	- Mobilising Local Energy Investment (MLEI)	0	11	141	+130 +1,176	+0 +0
+7	- Growth & Economy other	812	786	729	-56 -7	+7 +1
+0	Major Infrastructure Delivery	451	521	391	-130 -25	+0 +0
	Passenger Transport					
+147	- Park & Ride	376	611	688	+77 +13	+126 +34
-320	- Concessionary Fares	5,477	4,665	4,355	-310 -7	-320 -6
-71	- Passenger Transport other	2,563	2,423	2,307	-116 -5	-71 -3
	Adult Learning & Skills					
-200	- Adult Learning & Skills	2,147	2,100	2,105	+5 +0	-200 -9
+0	- Learning Centres	209	168	239	+71 +42	-0 -0
+0	- National Careers	400	128	178	+50 +39	+0 +0
0	Direct Grants	-3,696	-1,803	-1,919	-116 +6	0 0
-479	Total Strategy & Development	10,659	11,354	10,849	-504 -4	-480 -5
-1,226	Total Economy, Transport & Environment Services	65,696	59,338	55,117	-4,221 -7	-1,477 -2

	MEMORANDUM							
£'000	Grant Funding	£'000	£'000	£'000	£'000	%	£'000	%
0	- Public Health Grant	-418	-321	-321	+0	+0	+0	+0
0	- Street Lighting - PFI Grant	-3,944	-2,958	-2,958	+0	+0	+0	+0
0	- Waste - PFI Grant	-2,691	-2,018	-2,019	-1	+0	+0	+0
0	- Bus Service Operators Grant	-302	-302	-302	+0	+0	+0	+0
0	- Local Sustainable Transport Funding (LSTF)	-1,000	0	0	+0	+0	+0	+0
0	- Adult Learning & Skills	-1,889	-1,210	-1,346	-136	+0	+0	+0
0	- Learning Centres	-90	-88	-88	+0	0	+0	+0
0	- National Careers funding	-400	-128	-108	+20	-16	+0	+0
+0	Grant Funding Total	-10,734	-7,025	-7,142	-117	2	0	+0

APPENDIX 2 – Commentary on Forecast Outturn Position

Number of budgets measured at service level that have an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Current Budget for 2015/16 £'000	Current Variance		Forecast Variance – Outturn	
		£'000	%	£'000	%
Street Lighting	9,252	-361	-5	+114	+1
It was originally planned to commence part-night lighting in April, however, it was agreed to defer this saving until April 2016 to allow for a full consultation period with local Councils. This will result in the business plan saving not being delivered in 2015/16.					
Waste Disposal including PFI	33,350	-780	-3	-109	0
The expected outturn position is now showing an underspend, as less waste was sent to landfill at the council's expense in the three month period November to January than predicted. Income from third parties is less than expected.					
Network Management	1,236	-26	-2	+79	+6
A number of areas are predicted to overspend in this area including grass cutting. This will be covered by underspends in other parts of the ETE budget.					
Local Infrastructure & Streets	4,237	-453	-13	+145	+3
This area will now overspend against budget to utilise underspends elsewhere within the Service.					
LISM other	2,381	-456	-25	-375	-16
This area is likely to underspend for a variety of reasons, savings from vacancies, more Section 38 income than was expected and the cost of the lane rental permitting scheme development was less than predicted.					
Winter Maintenance	1,911	-258	-15	-388	-20
This year has been a fairly mild winter, currently there is an underspend of £388k as there have only been 32 runs to date.					
Communities & Business	1,474	-330	-26	-190	-13
The predicted underspend is mainly due to savings arising from vacancies within the Service.					
Libraries	4,018	-103	-3	-71	-2

<p>Income from the Enterprise Centre in Central Library was projected to commence from April. As this scheme is no longer going ahead, the level of income for the year will be less than budgeted. Officers are working with Members, public and staff to look at other potential revenue streams to bridge this gap. Staff vacancies within Libraries are being held in view of savings targets for next year, and are producing savings to mitigate the shortage of income from the Enterprise Centre in the current year.</p>					
Registrars	-468	-236	+66	-194	+41
<p>The timing of when ceremony fees are collected has been changed to when notice is given rather than being collected three months prior to the ceremony. This has caused a one off increase in income this year through re-phasing of when it is collected.</p>					
Adult Learning & Skills	2,147	+5	0	-200	-8
<p>The Forecast Outturn relates to budget being set for Skills as core funding but which is now being funded by City Deal.</p>					
Park & Ride	376	+77	+13	+126	+34
<p>A predicted shortfall in income in the region of £475k is expected for parking fees at the Park & Ride sites based on income levels achieved to date.</p> <p>This overspend will be partially covered by increased income from bus lane enforcement, which is expected to be in the region of £300k.</p>					
Concessionary Fares	5,477	-310	-7	-320	-6
<p>Concessionary fares are expected to underspend in the region of £320k, this is due to some commercial routes being withdrawn and a decrease in passenger numbers compared with 2014/15. This figure can easily change with seasonal factors but will be monitored closely for the rest of the year.</p>					
Passenger Transport other	2,563	-116	-5	-71	-3
<p>The current variance relates mainly to Cambridgeshire Future Transport contract renewals during the year achieving higher than anticipated savings, the forecast outturn reflects this.</p>					

APPENDIX 3 – Grant Income Analysis

The table below outlines the additional grant income, which is not built into base budgets.

Grant	Awarding Body	Expected Amount £'000
Grants as per Business Plan	Various	11,410
Adult Learning & Skills grants	Department for Business, Innovation & Skills	-491
Learning centre grants	Various	-212
Non-material grants (+/- £30k)		+27
Total Grants 2015/16		10,734

The Adult Learning & Skills grant and Learning centre grants have been adjusted to match the expected grant in 2015/16.

APPENDIX 4 – Virements and Budget Reconciliation

	£'000	Notes
Budget as per Business Plan	63,308	
Use of operational savings – LEP funding	50	
Transfer of Open Spaces Service to ETE from Corporate Services	54	
Transfer of Travellers support to ETE from Corporate Services	51	
City Deal funding transferred to Corporate Services	-717	
Centralisation of mobile phone budgets	-55	
Use of operational savings – Lane rental implementation	200	
Use of operational savings – Support of sustainable transport access to Cambridge North station	178	
Use of ETE operational savings – Support to achieve Business planning savings	75	
Use of ETE operational savings – Park & ride parking short-term costs	200	
Use of ETE operational savings – Highways Records Digitisation	45	
Use of ETE operational savings – Waste PFI – Legal & technical advice	300	
Use of ETE operational savings – Renewal of Highways Services contract	150	
Use of ETE operational savings – Development of LED lighting options for street lighting	100	
Use of ETE operational savings – A14 Inquiry	150	
Use of ETE operational savings – Library Project support	51	
Annual Insurance allocation	1,528	
Non-material virements (+/- £30k)	29	
Current Budget 2015/16	65,696	

APPENDIX 5 – Reserve Schedule

Fund Description	Balance at 31st March 2015 £'000	Movement within Year £'000	Balance at 29th February 2016 £'000	Forecast Balance at 31st March 2016 £'000	Notes
General Reserve					
Service carry-forward	3,369	(1,642)	1,727	2,707	Account used for all of ETE
Sub total	3,369	(1,642)	1,727	204	
Equipment Reserves					
Winter Maintenance Vehicles	683	(287)	397	500	
Libraries - Vehicle replacement Fund	210	(45)	165	200	
Sub total	893	(332)	561	700	
Other Earmarked Funds					
Deflectograph Consortium	67	(9)	59	50	Partnership accounts, not solely CCC
Highways Searches	32	0	32	0	
On Street Parking	1,138	(0)	1,138	1,300	
Bus route enforcement	146	0	146	200	
Highways Commuted Sums	525	54	579	500	
Guided Busway Liquidated Damages	4,088	(1,095)	2,993	2,800	This is being used to meet legal costs if required.
Waste and Minerals Local Development Fra	22	0	22	0	
Proceeds of Crime	190	18	208	150	
Waste - Recycle for Cambridge & Peterborough (RECAP)	225	0	225	150	Partnership accounts, not solely CCC
Discover Cambs Tourism Brochure	23	0	23	23	Partnership accounts, not solely CCC
Fens Workshops	39	17	56	56	Partnership accounts, not solely CCC
Travel to Work	233	9	242	150	Partnership accounts, not solely CCC
Steer- Travel Plan+	76	0	76	0	
Olympic Development	13	0	13	0	
Northstowe Trust	101	0	101	101	
Cromwell Museum	28	0	28	0	
Archives Service Development	234	0	234	234	
National Careers Service	73	0	73	0	
Other earmarked reserves under £30k - IMO	9	1	10	0	
Other earmarked reserves under £30k - S&D	143	32	175	100	
Sub total	7,404	(974)	6,429	5,814	
Short Term Provision					
Mobilising Local Energy Investment (MLEI)	669	0	669	669	
Sub total	669	0	669	669	
Capital Reserves					
Government Grants - Local Transport Plan	0	18,198	18,198	0	Account used for all of ETE
Government Grants - City Deal	0	20,000	20,000	18,200	
Government Grants - S&D	3,268	4,435	7,703	970	
Government Grants - IMO	0	0	0	0	
Other Capital Funding - S&D	11,454	587	12,040	7,000	
Other Capital Funding - IMO	1,176	113	1,288	200	
Sub total	15,897	43,332	59,229	26,370	
TOTAL	28,232	40,385	68,617	33,757	

APPENDIX 6 – Capital Expenditure and Funding

Capital Expenditure

2015/16						TOTAL SCHEME	
Original 2015/16 Budget as per BP	Scheme	Revised Budget for 2015/16	Actual Spend (February)	Forecast Spend - Outturn (February)	Forecast Variance - Outturn (February)	Total Scheme Revised Budget	Total Scheme Forecast Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000
	Integrated Transport						
400	- Major Scheme Development & Delivery	492	130	400	-92	492	0
482	- Local Infrastructure Improvements	561	230	397	-164	482	0
626	- Safety Schemes	631	530	631	0	626	0
345	- Strategy and Scheme Development work	495	539	495	0	345	0
3,156	- Delivering the Transport Strategy Aims	4,070	896	2,077	-1,993	4,450	0
478	- Cambridgeshire Sustainable Transport Improvements	484	375	374	-110	478	0
23	- Air Quality Monitoring	23	20	23	0	23	0
15,038	Operating the Network	15,994	11,077	15,353	-641	16,028	0
	Infrastructure Management & Operations Schemes						
6,925	- £90m Highways Maintenance schemes	8,132	6,714	8,437	305	90,000	0
0	- Waste Infrastructure	588	37	185	-403	5,588	0
3,000	- Archives Centre / Ely Hub	3,131	1,084	1,236	-1,895	4,131	0
251	- Community & Cultural Services	1,719	44	493	-1,226	1,702	0
	Strategy & Development Schemes						
2,446	- Cycling Schemes	6,351	3,325	3,877	-2,474	18,093	0
1,729	- Huntingdon - West of Town Centre Link Road	3,397	197	520	-2,877	10,534	0
9,575	- Ely Crossing	9,883	274	450	-9,433	30,780	0
20,000	- Cambridge North Station	0	11	0	0	4,000	0
0	- Chesterton Busway	2,264	2,156	2,264	0	6,050	0
370	- Guided Busway	3,740	394	450	-3,290	151,147	0
4,843	- King's Dyke	5,050	378	450	-4,600	13,629	0
0	- Wisbech Access Strategy	1,000	102	281	-719	1,000	0
2,500	City Deal	2,500	1,501	1,838	-662	100,000	0
0	- Other Schemes	536	53	77	-459	25,005	0
	Other Schemes						
12,013	- Connecting Cambridgeshire	16,215	6,980	10,458	-5,757	32,550	0
285	- Other Schemes	85	0	0	-85	680	0
84,485		87,341	37,047	50,766	-36,575	517,813	0

The increase between the original and revised budget is due to the carry forward of funding from 2014-15, this being due to the re-phasing of schemes, which were reported as underspending at the end of the 2014-15 financial year.

The timing of the Government announcement that 'Cambridge North' Station scheme will be handed over to Network Rail has resulted in the scheme remaining in the 2015/16 Business Plan. Arrangements have now been finalised, and the County Council will not be incurring any further expenditure on this scheme. The revised budget has been reduced by £20m in 2015/16 to reflect this point.

Delivering the Transport Strategy Aims

- S106 developer funded cycling schemes are in various stages with some coming forward for construction in 2016/17 and others requiring further development and consultation.

- Land acquisition and license agreements need to be completed to allow construction to commence on Yaxley to Farcet and the new link through Babraham Research Campus. Scheme delivery is anticipated in 2016/17. Detailed design is underway on a new link from Bar Hill to Longstanton funded through Northstowe Phase 1 S106.
- Integrated Transport Block funded cycling schemes for 2015/16 are largely complete now.
- A cycle route between Cromwell Community College to The Elms, Chatteris is now expected to cost less than was originally budgeted.

Cambridgeshire Sustainable Transport Improvements – funding was originally allocated to part fund a cycle route to Wood Green animal shelter from Godmanchester. Wood Green had indicated that they would provide £80,000 of funding towards the overall cost. They have now indicated that they are not in a position to do this foreseeably. As this funding is time limited DfT grant funding, officers will look to use this funding for alternative schemes.

£90m Highways Maintenance schemes

There will be increased costs relating to Brasley Bridge in Grantchester, a maintenance scheme that has straddled two financial years (2013/14 & 2014/15). The cost of fully reconstructing the bridge has proved to be higher than originally budgeted for back in 2012/13.

Reasons for overspend:

- The £200k cost of temporarily diverting utility apparatus was planned to be funded from a capital budget in 2013/14, but was delayed to 2014/15. This delay resulted in the scheme being reprogrammed and had a knock-on effect on the how the budget was then allocated across each financial year.
- Delays in the completion of works undertaken by utility contractors also impacted our own contractor and the subsequent availability of specialist plant and resources, leading to additional costs of £36k. Unfortunately we are not able to claim back costs associated with utility works.
- Significant pressure from the local community and businesses to reopen Grantchester Road as soon as possible also led to acceleration of the works to mitigate delays at an additional cost of £54k.
- Unforeseen ground conditions have also impacted on costs, due to the original budget being based on the feasibility / initial design rather than the detailed design. The scheme was allocated £565k for 2015/16, but costs are expected to be £920k, with a total scheme cost of £1.48 million. Since this scheme officers have been working to improve the process between initial feasibility and detailed design so that budgets allocated are more realistic from the outset.

Officers will look to fund this in-year overspend from underspends elsewhere in the overall ETE budget.

Waste infrastructure schemes -The forecast variance is due to a reprogramming of a new Household Recycling Centre to provide a sustainable solution to replace the existing Milton Site in the Cambridge area.

Archives Centre – a GPC decision maintained the project budget at £4.2m for an archive centre in Ely. A proposal to house additional services, including Registration and teams from Noble House was rejected on the grounds of increased cost, which would have been c£6m.

The project was delayed whilst these decisions were made and is now on track for delivery in the next financial year.

Community & Cultural Services -The forecast variance is due to schemes currently not being progressed until the Council's strategy on Community Hubs is developed, which will impact on the future library service network. Therefore it is expected that this funding will be spent over the next couple of years as part of developing community hubs.

New Community Hub – Cambourne – Work is underway to plan for this work, however it will not now take place in this financial year.

New Community Hub – Clay Farm – This scheme is currently 10 weeks behind schedule and we are currently awaiting a revised schedule of payments due to the City Council who are leading on the development of the scheme.

Cambridge Central Library - £300k capital investment was originally allocated for work relating to the enterprise centre. Although that option is no longer being taken forward, other options are being considered, however no expenditure will take place this financial year.

Cycle City Ambition schemes - The total budgeted grant is shown within the report. Huntingdon Road is substantially complete along with the first phase of Harston to Foxton. Works on the Addenbrookes-bound side of Hills Road is underway as is the next phase of Harston to Foxton. Works to start Trumpington Road are delayed due to the need to relocate a gas main. Further consultation is required for A10 Harston. Work continues on the development of Quy to Lode and Abbey-Chesterton bridge. The forecast has now been revised to reflect the forecast delivery timescale and to take into account early stages of design, feasibility and consultation in year one of the programme.

Huntingdon – West of Town Centre link road. The final outstanding costs for the purchase of land, including a large plot next to the Link Road is still under negotiation. No further payments can be made for the purchase of the land until a price is agreed. As such, the completion of this land purchase is now expected to be in the next financial year, which has resulted in a reduction of the 2015/16 forecast spend of £730k. However, future year spend will still be subject to negotiation and agreement of the land costs.

Ely Southern By-Pass – Project forecast is for delivery in late 2017. The DfT have confirmed that the final allocation of funding will not receive approval until the final tender price is known and the business case approved. Any earlier spend would be at some risk which includes £240k consultancy costs. A process for confirming the business case has however now been agreed with the DfT and sign off of the release of funding is expected in May/June and the appointment of an approved contractor in June 2016.

Payments for land purchase amounting to £2.31m will not now be incurred until 2016/17.

The procurement process is underway and the land acquisition process is now completed.

Stage	Target Date
Procurement completed	June 2016
Contract awarded	June 2016
Detailed Design stage	June 2016
Construction	Sept/Oct 2016
Scheme open	Late 2017

Meeting timings is dependent on a smooth procurement process, DfT funding approvals, concluding agreements with Network Rail and agreeing a contractor's programme.

Guided Busway – due to the timing uncertainty over the final land-deal and retention payments, the previous £3m forecast spend has been slipped into 2016/17 although the total forecast spend is unchanged. However, there is still considerable uncertainty over the timing and the profile of actual spend could change again.

King's Dyke – The report highlights a potential underspend on the budget in 2015/16. As previously reported the need for additional design work resulted in delays in the preparation of the planning application. This means the 2016/17 allocation will not now be fully realised. The planning application has been submitted and the key stages and expected dates for delivery are shown below:

Stage	Target Date
Planning application submitted	Dec 2015
Application determined	Feb/March 2016
Procurement and contract document preparation	Jan-May 2015
Works package awarded	Sept 2016
Scheme open	Summer 2017

Meeting timings is dependent on a smooth planning process, land acquisition, concluding agreements with Network Rail and agreeing a contractor's programme.

Soham station - delay to Network Rail's plans to upgrade the line from Soham to Ely, has increased the scope of the station study to include options that can be delivered in advance of the dualling as well as options with, and post, dualling. An agreement has now been signed with Network Rail for the study but limited spend will occur in 2015/16.

Wisbech Access Strategy - This scheme is funded by Growth deal funding over 2 years. Work on reviewing the specification to update the Wisbech Traffic Model is still ongoing, so this project will now be delivered in 2016/17.

City Deal – Although we have already received £20m worth of grant funding for the City Deal, the very nature of the schemes will mean that the majority of the expenditure will take place in the latter years of the initial five year period. The budget has therefore been adjusted to match the likely profile of spend. Spend this year is mainly on staffing and the projected spend is being reported to the City Deal Executive Board. The latest forecast spend is based on firmer costings for each of the City Deal schemes.

Connecting Cambridgeshire – This scheme has now been re-phased and will now continue into 2016/17 and 2017/18. We have additional funding and investment from BT for a further rollout phase to be delivered between February 2016 and late summer 2017 to deliver fibre broadband to more premises across Cambridgeshire and Peterborough. The original project planned to complete by the end of December 2015 and it has delivered the planned coverage by the end of December 2015. The milestone payments for the additional rollout phase have now been agreed, this has been reflected in the capital programme. BT have been consistently claiming below the milestone forecast, however, in the last few claims they have invoiced for unclaimed costs of just under £2m. BT have completed the first phase of the roll-out for less than estimated (as a result of some of the costs being lower than first budgeted), which has resulted in an underspend against budget.

Super Connected Cities connection vouchers have successfully issued more connection vouchers than expected to SMEs within Cambridgeshire & the other cities administered by Connecting Cambridgeshire, Ipswich & Milton Keynes. This has increased the forecast outturn by £274k, however, all connection vouchers are funded by Central Government grant.

Heritage lottery fund contribution for Wisbech - This capital funding will not be required this financial year as the determination of the bid, which has been led by Fenland District Council will not now be made by the Heritage Lottery Fund until June 2016. A decision was originally expected within this financial year. If the bid is successful and the project goes ahead, it is anticipated that the funds will need to be paid to Fenland District Council towards the end of 2016.

Capital Funding

2015/16				
Original 2015/16 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2015/16 £'000	Forecast Spend - Outturn (February) £'000	Forecast Funding Variance - Outturn (February) £'000
18,198	Local Transport Plan	18,198	18,198	0
20,000	Other DfT Grant funding	8,328	6,992	-1,336
6,829	Other Grants	10,894	2,213	-8,681
10,024	Developer Contributions	8,951	3,663	-5,288
18,231	Prudential Borrowing	31,534	17,349	-14,185
28,910	Other Contributions	9,436	2,351	-7,085
102,192		87,341	50,766	-36,575

The increase between the original and revised funding is due to the carry forward of funding from 2014-15, this being as a result of the re-phasing of schemes.

Funding	Amount (£m)	Reason for Change
Rolled Forward Funding	-0.9	This reflects slippage or rephasing of the 2014/15 capital programme – as reported in May 15 (£31.9m) and approved by the General Purposes Committee (GPC) on 28th July 2015, with a further £1.0m reported in July 15 and approved by the GPC on 15th September. Reduction of grant that we are able to claim for Super Connected Cities (-£3.6m).
Additional / Reduction in Funding (Other Contributions)	-20.0	Removal of Science Park Station – as reported in May 15 and approved by the GPC on 28th July 2015.

Additional / Reduction in Funding (Specific Grant)	+1.0	Growth Deal Funding relating to Wisbech Access Strategy – as reported in May 15 and approved by the GPC on 28th July 2015.
Additional / Reduction in Funding (DfT Grant)	+1.5	Cycling City Ambition grant – as reported in May 15 and approved by the GPC on 28th July 2015.
Revised Phasing (Section 106 & CIL)	-3.6	Guided Busway – as reported in July 15.
Revised Phasing (Prudential Borrowing)	+0.6	Guided Busway – as reported in July 15 and approved by the GPC on 15th September 2015 (+3.6m). Revised phasing of Guided Busway spend (-3.0m).
Revised Phasing (DfT Grant)	-17.5	City Deal – as reported in July 15 and approved by the GPC on 15th September 2015.

APPENDIX 7 – Performance (RAG Rating – Green (G) Amber (A) Red (R))

a) Economy & Environment

Frequency	Measure	What is good?	Format	Latest Data		2015/16 Target	Current Status	Year end prediction	Comments
Adult Learning & Skills									
Monthly	The number of people in the most deprived wards completing courses to improve their chances of employment or progression in work	High	Number	To 29-Feb-2016	1,387	2,000	G	A	There has been a steady increase in the number of learners taking courses in the most deprived areas since January. The provisional figure up to the end of February is 1,387. The number of people completing courses will not be recorded until the end of the academic year. The target of 2,000 is end-of-year.
Quarterly	The number of people starting as apprentices	High	Number	To 31-Oct-2015 (2015/16 academic year)	1,300	4,158	G	G	Provisional figures for the number of people starting as apprentices up to the end of October 2015 is 1,300, which is similar to figures for the same period in 2014. Final figures for the 2014/15 academic year show that there were 4,200 starts during the year compared with a target of 4,185. This means that the end-of-year target was achieved and that the County has increased its starts by 11.4% against the previous year. This compares with an increase of 11.7% in the East of England and 12% nationally.
Annual	Wider outcomes of adult learning:	High	%	At end of 2013/14 academic year		Contextual			Recording wider outcomes is becoming increasingly significant in measuring impact and in the commissioning of services. Cambridgeshire Adult Learning & Skills has developed a recording method to gather evidence of Wider Impact from all of the provision delivered through the Community Learning Funding. On a local level this will help to demonstrate the difference we make across a range of agendas and will supplement existing quality improvement arrangements as well as provide a mechanism for helping learners to measure their own progress and the value of the courses we offer. The Wider outcome measures include improvements in health, social
	Completion				87%				
	Achievement				86%				
	Health				38%				
	Independence				65%				
	Social Relationships				62%				
Volunteering	17%								

Frequency	Measure	What is good?	Format	Latest Data		2015/16 Target	Current Status	Year end prediction	Comments
	Employment				23%				relationships, independence, taking up volunteering, gaining employment and improving skills.
	Another course				22%				
Economic Development									
Quarterly	% of 16-64 year-old Cambridgeshire residents in employment: 12-month rolling average	High	%	At 30-Sep-2015	80.9%	80.3%	G	A	The latest figures for Cambridgeshire have recently been published by the Office for National Statistics (ONS). The 12-month rolling average increased slightly from 79.9% in June to 80.9% in September, which is just above the target of 80.3%. 25.9% of these jobs are part-time.
	'Out of work' benefits claimants – narrowing the gap between the most deprived areas (top 10%) and others	Low	%	May 2015	Most deprived areas (Top 10%) = 11.8% Others = 5.1% Gap of 6.7 percentage points	Most deprived areas (Top 10%) <=12% Gap of <7.2 percentage points	G	G	The 2015/16 target of 12% is for the most deprived areas (top 10%) as approved by Economy & Environment Committee earlier this year. Latest figures published by the Department for Work and Pensions show that, in May 2015, 11.8% of people aged 16-64 in the most deprived areas of the County were in receipt of out-of-work benefits, compared with 5.1% of those living elsewhere in Cambridgeshire. Comparable figures for May 2014 were 12.6% and 5.4% respectively, so the gap has decreased from 7.2 to 6.7 percentage points.
Yearly	Additional jobs created	High	Number	To 30-Sep-2014	+14,000	+3,500	G	A	The latest figures from the Business Register and Employment Survey (BRES) show that 14,000 additional jobs were created between September 2013 and September 2014 compared with an increase of 7,700 for the same period in the previous year.
Passenger Transport									
Monthly	Guided Busway passengers per month	High	Number	Jan-2016	295,747	Contextual			The Guided Busway carried around 296,000 passengers in January, and there have now been over 14.5 million passengers since the Busway opened in August 2011. The 12-month rolling total is 3.66 million.
Yearly	Local bus passenger journeys originating in the authority area	High	Number	2014/15	Approx. 18.91 million	19.53 million	R	A	There were approximately 18.91 million bus passenger journeys originating in Cambridgeshire in 2014/15, representing a decrease of 700,000 compared with 2013/14.

Frequency	Measure	What is good?	Format	Latest Data Period	Actual	2015/16 Target	Current Status	Year end prediction	Comments
									The main change was figures reported by Whippet. The figures from the new owners, based on newer ticket machines and extrapolated from only 3 months' worth of data, were around 710,000 less than provided previously by Whippet. It hasn't been possible to establish the reason for this discrepancy. Moving forwards the new figure will become the new baseline for Whippet, but the degree of estimation this year means that the overall reported outturn for the indicator for 2014/15 needs to be treated with caution.
Planning applications									
Monthly	The percentage of County Matter planning applications determined within 13 weeks or within a longer time period if agreed with the applicant	High	%	Feb-2016	100%	100%	G	G	Five County Matter planning applications have been received and determined on time since April. There were 16 other applications excluded from the County Matter figures. These were applications that required minor amendments or Environmental Impact Assessments (a process by which the anticipated effects on the environment of a proposed development is measured). Ninety-four percent of these were determined on time.
Traffic and Travel									
Yearly	Growth in cycling from a 2004/05 average baseline	High	% increase	2014	55.6%	46%	G	G	There was a 17% increase in cycle trips in Cambridgeshire in 2014 compared with 2013. Overall growth from the 2004-05 average baseline is 55.6%, which is better than the Council's target of 33.6%.
	% of adults who walk or cycle at least once a month – narrowing the gap between Fenland and others	High	%	Oct 2014	Fenland = 84.5% Other excluding Cambridge = 89.1%	Fenland = 82.8%	G	A	The Department of Transport has released data for 2014. These figures show that the gap has narrowed from 8.7% to 4.6% and that the percentage of adults who walk or cycle at least once a month in Fenland has increased from 81.1% to 84.5% since 2013. The percentage for the other districts (excluding Cambridge) has dropped slightly from 89.8% to 89.1%.

Frequency	Measure	What is good?	Format	Latest Data		2015/16 Target	Current Status	Year end prediction	Comments
				Period	Actual				
									<p>The proposed target is for Fenland to increase to the current 89.8% average for the rest of Cambridgeshire (excluding Cambridge) over 5 years i.e. an underlying increase of 1.7% per year.</p> <p>Recognising that the indicator is measured via a sample survey, with associated random variation from one year to the next, the proposed target for 2015/16 relates to the underlying direction of travel.</p>
	The average journey time per mile during the morning peak on the most congested routes	Low	Minutes	12 months ending 31-Aug-2013	3.78	3.7	G	A	<p>At 3.78 minutes per mile, the latest figure for the average morning peak journey time per mile on key routes into urban areas in Cambridgeshire is slightly better than the previous year. This represents an average speed of 15.9 miles per hour. The target for 2015/16 is to reduce this to 3.7 minutes per mile</p>

b) ETE Operational Indicators

Frequency	Measure	What is good?	Format	Latest Data		2015/16 Target	Current Status	Year end prediction	Comments
ETE Operational Indicators									
Monthly	% of Freedom of Information requests answered within 20 days	High	%	Jan-2016	100%	90%	G	G	Two hundred and seventy Freedom of Information requests have been received since April. 98.2% of these have been responded to on-time. All 32 requests received were responded to on-time during January.
Monthly	% of complaints responded to within 10 days	High	%	Jan-2016	99%	90%	G	G	Sixty-eight complaints were received in January. Ninety-nine percent of these were responded to within 10 working days, which is above the challenging 90% target. The year-to-date figure is currently 93%.
Monthly	Staff Sickness - Days per full-time equivalent (f.t.e.) - 12-month rolling total	Low	Days per f.t.e.	To Jan-2016	4.48	Contextual			The 12-month rolling average has remained at around the same low level over the past few months and is now at 4.48 days per full time equivalent (f.t.e.).