

ASSETS & INVESTMENT COMMITTEE

Minutes-Action Log



Introduction:

This is the updated action log as at 13th **October 2016** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 16th September 2016

Item No.	Item	Action to be taken by	Action	Comments	Completed
35.	Finance & Performance Report	R Moore/ J Macmillan	KPIs for November meeting to include a detailed report on Farm Income.	Will be included in November F&P report	
39.	Programme Highlight Report	C Malyon/ R Moore	Protocol for engaging with Local Members on early stage discussions/invitations to meetings on possible developments	On October agenda	Yes
37.	Smart Energy Grid Demonstrator Project, St Ives Park & Ride Outlines Business Case	S French	Find out how much electric vehicle battery costs had reduced over the last five years, and how much further it was anticipated they would fall.		

In addition, the following actions were identified in informal meetings between some Committee Members and officers, relating to actions and decisions made at Committee meetings:

Date of mtg	Action to be taken by	Action	Comments	Completed
09/06/16	C Malyon	CFO to make inquiries on the HDV staffing.	Recruitment Consultants selected and work underway	Yes