

## **GENERAL PURPOSES COMMITTEE**

### **Minutes-Action Log**



#### **Introduction:**

This log captures the actions arising from the General Purposes Committee on 4 November 2014 and updates members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at.

### **Minutes of 4th November 2014**

<b>Item No.</b>	<b>Item</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Completed</b>
<b>60.</b>	<b>Minutes – 4thNovember 2014 and Action Log</b>  To delegate to the Chief Finance Officer, in consultation with the Chairman, the need to incorporate the revisions proposed at the meeting in the scheme.  <i>[Carried over from last meeting]</i>	Chris Malyon	To finalise the revised Scheme of Financial Management.	To be enacted following agreement by the Chairman of General Purposes Committee.	Yes

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60.	<b>Service Pressures</b> <i>[Carried over from last meeting]</i>	Chris Malyon	Group Leaders to receive more information on the service pressures presented to Committee.	More robust information on service pressures was presented at the GPC workshop in November.	Yes
60.	<b>Draft 2015-16 Capital Programme and Capital Prioritisation</b> <i>[Carried over from last meeting]</i>	Chris Malyon	To reflect the outcome of the Children and Young People Committee on 16 September in relation to changes to Burwell, Fordham and March	The Chief Finance Officer to meet with Councillor D Brown regarding the request.	Yes
60.	<b>Service Committee Review of the Draft 2015-20 Revenue Proposals</b> <i>[Carried over from last meeting]</i>	Chris Malyon	Requested information for the next report on what constituted an efficiency saving, a reduction or a removal of service.	This will be addressed when the Service Committees next consider the Business Plan and the GPC considers a report in December. Detail will also emerge when the staffing consultation is launched in November.	Yes
62.	<b>Integrated Resources and Performance Report for the period ending 30th September 2014</b>	Chris Malyon	Requested more detail in future reports regarding the Economy, Transport and Environment schemes listed in 6.2.1 under "Promoting Economic Growth – Delivering Strategic Aims".	E-mail sent to GPC on 11 November 2014.	Yes

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62.	<b>Integrated Resources and Performance Report for the period ending 30th September 2014</b>	Sue Grace	The need to review the performance indicator for ETE in relation to complaints		
62.	<b>Integrated Resources and Performance Report for the period ending 30th September 2014</b>	Mark Lloyd	Request for committees, which had overlapping areas, to talk to each other as part of the budget setting process. The Chief Executive agreed to investigate whether something could be put in place for this budget year and next year.		
62.	<b>Integrated Resources and Performance Report for the period ending 30th September 2014</b>	Sue Grace Chris Malyon	Councillor Reeve to meet with officers to define exactly what he wanted in relation to recording how much the Council was spending on support staff.		
62.	<b>Integrated Resources and Performance Report for the period ending 30th September 2014</b>	Sue Grace	Requested that the indicator relating to the percentage of Cambridgeshire residents aged 16-64 in employment be broken down into full-time and part-time posts.		

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64.	<b>Service Committee Review of the Final Draft 2015-20 Revenue Proposals</b>	Sue Grace	The Director of Customer Services and Transformation to consult with the Library Service regarding the possibility of offering a service to complete online concessionary bus pass applications, and possibly charge for the service.		
66.	<b>Finance and Performance Report – September 2014</b>	Chris Malyon	Members requested a correct breakdown of the figures in Appendix 3.	E-mail sent to GPC on 11 November 2014.	Yes
67.	<b>General Purposes Committee Agenda Plan</b>	Michelle Rowe	Committee to be informed of the reason why Concessionary Lease – Premises at Barton Road, Ely had been removed from the agenda for the December meeting	Issues still need to be resolved around the use of the building. Agreeing the terms of the lease is tied up with the Making Assets Count agenda and the direction of the latter will firm up the consideration of the former. Therefore it is considered too early to go back to GPC in December regarding this.	Yes
		Sue Grace	To investigate whether the IT Assets Review should be included on the Forward Agenda Plan		