

DELEGATIONS FROM CABINET TO CABINET MEMBERS AND/OR OFFICERS

To: **Cabinet**

Date: **17th September 2012**

From: **Chief Executive**

Electoral division(s): **N/a**

Forward Plan ref: **N/a**

Key decision: **No**

Purpose: **To update Cabinet following on from the last report presented on 17th April 2012 on progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet, up to 10th July 2012.**

Recommendation: **Cabinet is asked to note the progress on delegations to individual Cabinet Members and/or to officers.**

<i>Officer contact:</i>		<i>Member contact:</i>	
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DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS

**CABINET
MEETING****SUBJECT MATTER****ACTION TO BE
TAKEN BY****27th April
2010****1) Minute 159 - Agency Agreement for the
Delivery of Highways Related Functions in
Cambridge**

To delegate to the then Acting Executive Director: Environment Services the powers to negotiate a new highways function agency agreement with Cambridge City Council, in consultation with the Cabinet Member for Highways and Access.

This has been picked up by the new Head of Service with officers progressing this with the expectation that it will be concluded by the end of 2012.

Action ongoing**Executive Director
(ExD) : Economy
Transport and
Environment
(ETE) Services /
Cabinet Member
for Community
Infrastructure****15th August
2011****2) Minute 424 - Investment In
Superfast Broadband**

To delegate to the LGSS Director of Finance and the then Executive Director: Environment Services agreement to the detailed terms for the investment, in consultation with the Cabinet Member for Resources and Performance and the Cabinet Member for Growth and Planning.

The joint approach agreed by Cambridgeshire and Peterborough, with contributions from the wider Broadband Delivery steering group, has resulted in a multi-faceted project which incorporates demand stimulation and business support as well as infrastructure investment in order to secure long-term and sustainable support for economic growth in Cambridgeshire.

Officers indicate that the project is progressing well. Demand registration via the www.connectingcambridgeshire.co.uk Website has been strong and over 70 "Broadband Champions" have been recruited from communities and businesses. The procurement process is underway with the award of a contract expected at the end of 2012.

Action ongoing**LGSS Director of
Finance / ExD: ETE
/ Cabinet Members
for Resources and
Performance and
for Growth and
Planning****25th
October
2011****3) Minute 458 - Called-In Decision Referral:
Wind Farm Development on County Farms
Estate and Response**

That the preparation of guidance for a case by case approach to single and small clusters of small turbines / wind farm proposals brought forward by County Council Farm Estate tenants should be delegated to the LGSS Director of Finance and the Cabinet Member for Resources and Performance, who would consult with the Cambridgeshire Local Planning Authorities.

LGSS Director of Finance / Cabinet Member for Resources and Performance

A number of District Councils have prepared planning guidance. Although this is focussed more on larger scale developments, it will provide the basis for the guidance which is being prepared for a case by case approach to single and small clusters of small turbines/wind farm proposals brought forward by County Council Farms Estate tenants. District Council planners will then be consulted on the County Council's approach.

Action ongoing

**25th
October
2011**

4) Minute 472 - Minor Improvement Budget Process 2012/13

To delegate responsibility for the approval of project budget allocations for the 2012/13 programme to the Executive Director: Environment Services, in consultation with the Cabinet Member for Community Infrastructure.

ExD: ETE / Cabinet Member for Community Infrastructure

Local member panels were organised during March and April, with a final decision on budget allocation towards the end of April. The process is now complete. (The final decision meeting is planned for early September with Portfolio Holder which should be complete by the time this update paper is presented to Cabinet).

Action discharged

**17th
January
2012**

5) Minute 513 - Mobilising Local Energy Investments (MLEI) In Cambridgeshire And Peterborough

The then Executive Director: Environment Services was authorised to complete:

i) The consortium agreement with partners in Cambridgeshire and Peterborough, based on a heads of terms document which sets out partnership, project governance and co- operation principles.

ExD: ETE

ii) The grant funding agreement with the European Commission's Executive Agency for Competitiveness and Innovation.

Update: The consortium agreement has been signed by all partners. The grant funding agreement with the EU Funding agency - the Executive Agency for Competitiveness and Innovation has been signed by the Executive Director Economy, Transport and Environment with the contract start date having been 21st August with the project to last 36 months.

Action discharged.

31st January 2012 6) Minute 532 - Proposed Local Government Shared Services (LGSS) Arrangement With Norwich City Council

Cabinet agreed to delegate to the Managing Director LGSS in discussion with the LGSS Director of Finance, the LGSS Director of Legal Services and the chairman of the LGSS Joint Committee the responsibility for reaching satisfactory terms and conditions with Norwich City Council.

**Managing Director
LGSS / LGSS
Director of
Finance, the LGSS
Director of Legal
Services and the
chairman of the
LGSS Joint
Committee**

Action discharged

6th March 2012 7) Minute 542 - Developing Cambridgeshire Healthwatch

Cabinet agreed to delegate authority to the Corporate Director: Customer Service and Transformation, in consultation with the Cabinet Member for Health and Wellbeing and the Leader of the Council as Chairman of the Shadow Health and Wellbeing Board, to appoint external specialist expertise to assist in the process of establishing Local HealthWatch.

**Corporate Director:
Customer Service
and Transform-
ation / Cabinet
Member for Health
and Wellbeing /
Leader of the
Council**

Action discharged

6th March 2012 8) Minute 544 - Cambridgeshire And Peterborough Superfast Broadband Project: Governance Arrangements

Cabinet agreed to delegate authority to the Executive Director: Economy, Transport and Environment Services in consultation with the Leader of the Council to agree the terms of a formal partnership agreement or memorandum of understanding with Peterborough City Council and to proceed with the procurement process up to and including identification of a preferred bidder for the contract or contracts.

Joint Cambridgeshire County Council and Peterborough City Council Member Steering group has been set -up and is now running. A Memorandum of understanding has been agreed by both Councils, subject to legal sign-off. Procurement is underway (see note under 15th August 2011 meeting at item 2 above).

Action Ongoing

**6th March
2012**

9) Minute 545 - Wisbech North Ward Drainage Scheme

To ask the Executive Director: Economy, Transport and Environment Services, in consultation with the Cabinet Member for Community Infrastructure, to develop detailed scheme design and programming, taking account of the potential wider enhancement of the area.

ExD: ETE / Cabinet Member for Community Infrastructure.

A joint County / District group was being established to provide a coordinated approach to the potential wider enhancement of the area. Cabinet Members have been kept informed of progress and a meeting has taken place with local members and the project is progressing.

Action discharged

**17th April
2012**

10) Minute 561 - A Section 75 Joint Commissioning Agreement for Older People's Services and Occupational Health

To delegate authority to approve and sign the final version of the Section 75 Agreement with Cambridgeshire Community Services and agree the sign off of the terms of reference for the monitoring group and governance group by the Cabinet Member for Adult Social Care in consultation with the Executive Director Children and Young People's Services and Adult Social Care.

Cabinet Member for Adult Social Care / ExD Children and Young People's Services and Adult Social Care. (CYPS&DSS)

**17th April
2012**

11) Minute 571 - Exemptions from Standing Order and Contract Regulations - Block Contracts in Residential and Nursing Homes for Adult Social Care

To authorise the Director of Children and Young people's and Adult Social Care to negotiate the items and conditions of the contract in consultation with the LGSS Director of Legal Services and complete the agreement.

ExD ETE / Cabinet Member for Community Infrastructure

Update

Service Specification agreed with provider, draft contract sent to provider for legal comments, with it being anticipated that formal signing would be undertaken by the end of September.

Action Ongoing

**22nd May
2012**

12) Minute 575 - Matter arising from Overview and Scrutiny – Street Lighting (PFI) Implementation

To delegate sign-off of the proposed communication protocol to the Executive Director: Economy Transport and Environment in consultation with the Cabinet Member for Community Infrastructure.

ExD: ETE / Cabinet Member for Community Infrastructure

This has been picked up by the new Head of Service, who is progressing this directly with the Service Provider who will be required to implement the protocol.

Action Ongoing.

**22nd May
2012**

13) Minute 580 Northstowe Draft Consultation Responses

To delegate to the Cabinet Member for Growth and Planning in consultation with the Executive Director Economy, Transport and Environment the authority to make any minor textual changes to the two consultation responses prior to submission.

Cabinet Member for Growth and Planning / ExD ETE

Action discharged.

**12th June
2012**

14) Minute 589 – Building Schools for the Future - County School (Fenland Learning Base) Final Business Case

The decisions included confirming that the Building Schools for the Future (BSF) Contract Documents listed at Annex 1 of the report and any other related contracts, agreements and instruments required to give effect to the County School project (including, but not limited to, collateral warranties and direct agreements) may be entered into once (a) final and formal confirmation of BSF funding for the project had

ExD: CYPS and ASC /Section 151 Officer / the Cabinet Members for Learning and Resources.

been received from the Education Funding Agency; and (b) any final outstanding issues had been addressed to the satisfaction of the Executive Director: Children & Young People's Services and Adult Social Care and the Section 151 Officer for Cambridgeshire County Council in consultation with the Cabinet Members for Learning and Resources;

The County School Contract was signed on 15th August.

Action discharged.

**12th June
2012**

15) Minute 590 – Draft Consultation Response to East Cambridgeshire District Council's Proposed Approach to Seeking Developer Contributions

To delegate to the Lead Member for Growth and Planning in consultation with the Executive Director: Economy, Transport and Environment and Local Members, the authority to make any minor changes to the draft consultation response prior to its submission.

Lead Member for Growth and Planning ExDr: ETE and Local Members.

A response was sent to East Cambridgeshire District Council on 13th June further to the Cabinet approval of the response.

Action discharged.

**12th June
2012**

16) Minute 591 – Draft Consultation Response on University of Cambridge Outline Planning Application and Draft Section 106 Heads of Terms for Development at North West Cambridge

To delegate to the Lead Member for Growth and Planning in consultation with the Executive Director: Economy, Transport and Environment and Local Members, the authority to make any minor changes to the draft consultation response prior to its submission to delegate to the Lead Member for Growth and Planning in consultation with the Executive Director: Economy, Transport and Environment and Local Members, the authority to finally approve the Adoption and Public Access Strategies.

This response has been sent, and the University now has outline planning consent (subject to the signing of a section 106 agreement) as agreed at the Joint Development Control Committee (JDCC) on 8th August 2012. However, the Adoption and Public Access Strategies have not yet been agreed but are

close. S106 drafting is continuing.

Action ongoing.

There were no decisions requiring delegations for reporting back from the reports presented to the July Cabinet meeting

Source Documents	Location
Minutes of previous Cabinet meetings	Room 114a Shire Hall Cambridge