

CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published: 1 July 2016

Agenda Item 11: Appendix A

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-----------------------|--|---------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| 12/07/16 | Minutes and Action Log | Democratic Services | Not applicable | 21/06/16 | 29/06/16 | 01/07/16 |
| | Corporate Parenting Board | A Loades/ T Collins | Not applicable | | | |
| | National Free School Process | C Buckingham | Not applicable | | | |
| | Free School Proposals: Meadowgate School | H Belchamber | Not applicable | | | |
| | Risk Register | A Loades | Not applicable | | | |
| | Looked After Children (LAC) Strategy Progress Report | M Teasdale | Not applicable | | | |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|---|---|----------------------|---------------------------|---------------------|----------------------------|----------------------|
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |
| <i>[16/08/16] Provisional Meeting</i> | Possible Member visits to Children's Centres | J Sollars | | 21/06/16 | 02/08/16 | 05/08/16 |
| 13/09/16 | Minutes and Action Log | Democratic Services | Not applicable | 02/08/16 | 30/08/16 | 02/09/16 |
| | Sufficiency of Early Years Places | H Belchamber | Not applicable | | | |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Cambridgeshire Catering and Cleaning Services: Future Options | K Grimwade/ R Imhoof | Not applicable | | | |
| | Business Planning | A Loades | Not applicable | | | |
| | Cambridgeshire LA's School Improvement Strategy 2016-18 | K Grimwade | Not applicable | | | |
| | The LA's Role in Education | K Grimwade | Not applicable | | | |
| | 0-19 – Joint Commissioning Unit (JCU) Specification | J Dullaghan | Not applicable | | | |
| | Unaccompanied Asylum Seeker Children | A Loades | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-----------------------|---|--------------------------|--|----------------------------|-----------------------------------|-----------------------------|
| 11/10/16 | Business Planning | A Loades | Not applicable | 06/09/16 | 27/09/16 | 30/09/16 |
| | Children's Centres | J Sollars | TBC | | | |
| | Arrangements for a Regional Adoption Agency | T Collins | Not applicable | | | |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |
| 08/11/16 | Minutes and Action Log | Democratic Services | Not applicable | 04/10/16 | 25/10/16 | 28/10/16 |
| | Fenland Secondary School Review – Phase 2 consultation | C Buckingham | Key Decision: reference number to be confirmed | | | |
| | Looked After Children (LAC) Strategy Progress Report | M Teasdale | Not applicable | | | |
| | Review of Secondary Provision in Cambridge | H Belchamber/ R Lewis | Not applicable | | | |
| | Business Planning | A Loades | Not applicable | | | |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Foster Carer Allowances | A Loades | Not applicable | | | |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-----------------------|--|---------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | Youth Offending Peer Review | A Jack | Not applicable | | | |
| | Recruitment and Retention Strategy - Update | C Black | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |
| 06/12/16 | Business Planning | A Loades | Not applicable | 19/10/16 | 22/11/16 | 25/11/16 |
| | Histon & Impington Primary School Review Stage 2 consultation outcomes | H Belchamber | Not applicable | | | |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |
| 17/01/17 | Minutes and Action Log | Democratic Services | Not applicable | 30/11/16 | 03/01/17 | 06/01/17 |
| | Risk Register | A Loades | Not applicable | | | |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Business Planning | A Loades | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|---|---|---------------------|---------------------------|---------------------|----------------------------|----------------------|
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |
| <i>[14/02/17] Provisional Meeting</i> | | | | 10/01/17 | 31/01/17 | 03/02/17 |
| 14/03/17 | Minutes and Action Log | Democratic Services | Not applicable | 07/02/17 | 28/02/17 | 03/03/17 |
| | Looked After Children (LAC) Strategy Progress Report | M Teasdale | Not applicable | | | |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |
| <i>[11/04/17] Provisional Meeting</i> | | | | 28/02/17 | 28/03/17 | 31/03/17 |
| 06/06/17 | Minutes and Action Log | Democratic Services | Not applicable | 27/04/17 | 22/05/17 | 25/05/17 |
| | Free School Proposals | H Belchamber | Not applicable | | | |
| | Finance and Performance Report | C Malyon/ M Wade | Not applicable | | | |
| | Agenda Plan: Appointments to Outside Bodies and Training Plan | Democratic Services | Not applicable | | | |

To be programmed: Future management and governance of the Oasis Day Nursery, Wisbech (Nov./Dec 2016); New Primary School for NIAB Site/Darwin Green: Approval of Sponsor (H Belchamber/R Lewis) (date to be confirmed); Cambridgeshire; Establishment of New Primary School at Wintringham Park, St Neots (C Buckingham)

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

| Forward plan reference | Intended date of decision | Matter in respect of which the decision is to be made | Decision maker | List of documents to be submitted to the decision maker | Reason for the meeting to be held in private |
|------------------------|------------------------------|---|------------------------------|---|--|
| .../... | [Insert Committee date here] | | [Insert Committee name here] | Report of ... Director | The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information |

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

| Date of Chairman's agreement | Matter in respect of which the decision is to be made | Reasons why meeting urgent and cannot reasonably be deferred |
|------------------------------|---|--|
| | | |

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk