

**Appendix 3**  
**HEALTH COMMITTEE**  
**AGENDA PLAN**

Draft for committee 11<sup>th</sup> September 2014



Cambridgeshire  
County Council

**Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>11/09/14</b>	Public Health Finance and performance report	Chris Malyon Sarah Heywood		09/09/14 5.00 p.m.	29/08/14	02/09/14
	Suicide prevention strategy	Kathy Hartley				
	Health trainer and weight management procurement	Val Thomas				
	Reducing health inequalities – update and forward planning	Liz Robin				
	Public Health - Business Plan 2015/16: initial revenue proposals and update on shared priorities work	Liz Robin				

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Scrutiny item: Commissioning of Older Peoples Healthcare and Adult Community Services: a) Findings from working group b) Update from Cambridgeshire and Peterborough Clinical Commissioning Group	a) Jane Belman  b) Matthew Smith				
	Scrutiny item: Lifeworks and Community Personality Disorder Service: Update	Neil Winstone, CPFT Jane Belman				
	Scrutiny item: Committee working groups: Reportback	Jane Belman				
	Committee agenda plan and work programme	Liz Robin				
	For information: Health and Wellbeing Board (HWB) forward agenda	Liz Robin				
<b>16/10/14</b>	Public Health Business Plan: draft revenue proposals	Liz Robin			03/10/14	07/10/14
	Scope for public mental health strategy	Emma de Zoete				
	Proposal to re-procure Cambridgeshire Childhood Vision Screening Services	Liz Robin				
	Committee agenda plan and work programme – including reports from working groups not covered elsewhere on the agenda					
<b>20/11/14</b>	Public Health Finance and performance report	Chris Malyon/Liz Robin		28/10/14 2.00 p.m	07/11/14	11/11/14
	Public Health Business Plan 2015/16: final draft budget	Liz Robin				

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Shared priority public health outcomes for 2015/16 business plan	Liz Robin				
	Transfer of responsibility for commissioning health services: Role of the Health Committee	Liz Robin				
	Cambridgeshire Children's Health Joint Commissioning Board: Health Committee representative	Liz Robin				
	Scrutiny item: Mental Health Services Plans	Liz Robin				
	Committee agenda plan and work programme – including reports from working groups not covered elsewhere on the agenda	Liz Robin				
	For information: Health and Wellbeing Board (HWP) forward agenda	Liz Robin				
[11/12/14]				25/11/14 11.00 a.m.	28/11/14	02/12/14
15/01/15	Public Health Finance and performance report	Liz Robin		15/12/14 3.30 p.m.	02/01/15	06/01/15
	Childhood immunisation and screening: progress report	Linda Sheridan				
	Corporate risk register update	Tess Campbell				
	Committee agenda plan and work programme– including reports from working groups not covered elsewhere on the agenda	Liz Robin				
	For information: Health and Wellbeing Board (HWP) forward agenda	Liz Robin				
[12/02/15]				13/01/15 10.00 a.m.	30/01/15	03/02/15

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<b>12/03/15</b>	Public Health Finance and performance report	Chris Malyon/Liz Robin		10/02/15 10.00 a.m.	27/02/15	03/03/15
	Public mental health strategy for approval	Emma de Zoete	2015/015			
	Review of implementation of smoke-free environment policy	Val Thomas				
	<i>Cambridgeshire Childhood Vision Screening Services procurement: award of contract</i>	<i>Liz Robin</i>				
	Health Trainer and Weight management procurement: award of contract	Liz Robin	2015/016			
	East of England Ambulance Trust – update on performance					
	Committee agenda plan and work programme	Liz Robin				
	For information: Health and Wellbeing Board (HWB) forward agenda	Liz Robin				
<b>[09/04/15]</b>				31/03/15 10.00 a.m.	25/03/15	25/03/15
<b>21/05/15</b>	Public Health Finance and performance report	Liz Robin		28/04/15 10.00 a.m.	08/05/15	12/05/15
	Review of implementation: New Sexual Health Services contract	Liz Robin				
	Review of effectiveness of 2014/15 programme of training staff in mental health	Liz Robin				
	Committee agenda plan and work programme	Liz Robin				

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	For information: Health and Wellbeing Board (HWB) forward agenda	Liz Robin				

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)