

**ECONOMY AND
ENVIRONMENT
COMMITTEE**

Minutes-Action Log



This is the updated action log as at 4th November 2015 and captures the actions arising from the most recent Economy and Environment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 15th July 2015

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
140.	NORTHSTOWE PHASE 2 – SECTION 106 HEADS OF TERMS b) Delegation on making any minor changes	Juliet Richardson	A delegation was agreed giving the Executive Director of Economy, Transport and the Environment in consultation with Chairman and Vice Chairman of the Committee the authority to make changes to the Section 106 agreements prior to signing.	The Section 106 Heads of terms were agreed on 29 th July 2015 by the Northstowe Joint Development Control Committee, the body with the authority to make the final decision. The Section 106 agreement is now being negotiated in detail with the current expectation for sign off in December.	Ongoing

MINUTES OF THE 8TH SEPTEMBER 2015

Min No.	Item	Action to be taken by	Action	Comments	Status
155.	FINANCE AND PERFORMANCE REPORT – JULY 2015 1) Cycling schemes funded by Section 106 Development Contributions update on the compulsory purchase order agreed previously to progress the Yaxley to Farcet cycling scheme.	Mike Davies	<p>A) With reference to paragraph 3.2 on the slippage on a number of cycling schemes funded by Section 106 developer contributions slipping into 2016/17 and the statement that they were “partly due to (staff) resources being required for City Deal schemes”, there was a request by the two Committee members representing Norman Cross for an update on the compulsory purchase order agreed previously to progress the Yaxley to Farcet cycling scheme. It was explained that this scheme was not affected by the City Deal with officers accepting that the text as written, was misleading, and would be looked at for future reports. Officers agreed to provide an update outside of the meeting. Action</p>	This information was included in an e-mail to the Committee dated 15 th September. See Appendix 1.	ACTION COMPLETED

Minute No.	Report Title	Action to be taken by	Action	Minute No.	Report Title
	2)Status of all the cycling schemes programmed for the future.		B) Members requested information should be made available to the relevant local members and the Committee on the status of all the cycling schemes programmed for the future. Action: Officers agreed to provide to the Committee an update on both the delayed cycle schemes and those schemes included in the second phase.	An email was sent to Committee members on 15 th September See Appendix 1 attached.	ACTION COMPLETED
	3) CITY DEAL	Democratic Services / Executive Director	One Member sought additional information in relation to the City Deal finances and whether it was impacting on Council budgets. An explanation of the finances of the three Councils and business partner representatives involved was provided orally, with the intention to provide a more detailed note to Members outside of the meeting. However discussion later on in the meeting suggested that the best way to brief members on the finances and current programme would be to have a substantive item included on a future Friday Members' Seminar.	An item on the City Deal has been added to the 13 th November Member seminar.	ACTION COMPLETED

156.	<u>SERVICE COMMITTEE REVIEW OF THE DRAFT 2016-17 CAPITAL PROGRAMME</u>	Bob Menzies	<p>While recognising it was not within the Committee's decision remit, as it was of such interest to all members on the Committee there was a request for an update on the Ely Hub in due course.</p> <p>Action</p>		
157.	ECONOMY AND ENVIRONMENT COMMITTEE TRAINING PLAN		<p>The Vice-Chairman also sought an update on the work being undertaken by the Corporate Services team to ensure equality and diversity implications were addressed at each seminar.</p> <p>Action</p>	<p>An email was sent to the Vice-Chairman on 23rd September explaining that at the last Council Diversity Group it was agreed that officers would try and put on a training session with General Purposes Committee around Community Impact Assessments (CIAs) as soon as possible and had been booked in for 20 October (following Group Leaders approving the session). Officers would be developing some material for that session (with help from the legal team) with the intention of then circulating it to all Members.</p>	ACTION COMPLETED

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
157.	ECONOMY AND ENVIRONMENT COMMITTEE TRAINING PLAN a) Additional Non key Decision report to the November Committee meeting titled; “Response to Cambridgeshire and Peterborough Clinical Commissioning Group public consultation on the future model for Non-Emergency Patient Transport Services in our area”.	Bob Menzies / Toby Parsons	The Committee’s Health and Transport Champion Councillor Schumann identified the need for a joint response. He requested that this should involve consultation with the Chairman of the Health Committee and himself, before it came back to the 17 th November Committee for final decision, in advance of the consultation deadline. (19 th November). The Head of Strategy and Commissioning agreed to set up a discussion meeting between the two Committee’s Chairmen and Vice Chairmen and Councillor Schumann.	A meeting was set up to be held on 9th November to discuss the response included on the report on the current agenda. Invites were sent to the following : Childrens Cllr Joan Whitehead (Chairwoman) Cllr David Brown (Vice Chairman) Adults Cllr Mike Tew (Chairman) Cllr Anna Bailey (Vice Chairwomn) Health Cllr David Jenkins (Chairman) Cllr Tony Orgee (Vice Chairman) E&E Cllr Ian Bates (Chairman) Cllr Ed Cearns (Vice Chairman) Additional attendees also invited: Cllr Schumann, Cllr Susan van de Ven Cllr Mac McGuire Paul Nelson Toby Parsons	ACTION COMPLETED

	b) cancellation of October Committee meeting		As already discussed at the most recent spokes meeting, as there were no decision reports required to be submitted to the reserve October Committee meeting, Members agreed that the meeting should be cancelled and the Democratic Services officer asked to issue a formal electronic cancellation to the Committee Members.	Cancellation sent.	ACTION COMPLETED
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Appendix 1

Update on Cycling Schemes

Dear Members

I have been asked to update you on progress on a number of cycling schemes. Some concern was expressed at your recent meeting I gather. Budgets need to be re-profiled as the figures that are being reported against for some schemes, are the *total* budget, not the budget for 2015/16 and hence the financial report suggested many schemes being behind schedule. In reality there are just a small number of schemes that are delayed from the overall programme of around 50 projects, and I will detail these below.

Two plots of private land are needed to construct the Yaxley to Farcet S106 funded scheme. Our colleagues in Property and Legal have been attempting to secure this land and although deals look close to completion, the land is still not in our hands and hence we are not able to start. A more detailed update is being sent to local members Cllrs Henson and McGuire.

Finalisation of land agreements or licenses also mean that we are not able to complete the St Neots Route 4 cycleway (near Crosshall School) and Route 7 cycleway (connecting to St Neots Station) at the moment, nor are we able to start Bar Hill to Longstanton or the link through Babraham Research Campus.

In terms of the Cycle City Ambition Grant (CCAG) funding from DfT, the funding deadline has been extended to April 2018. Delivery of Hills Road and Huntingdon Road are taking a little longer than expected, but these are moving towards completion now. The rural schemes from Phase 1 of the funding are all complete. The approved scheme for Trumpington Road is due to commence in January 2016.

For Phase 2 of CCAG Abbey-Chesterton bridge is progressing with 3 design options recently shown to the public. This item returns to E & E Committee in November. Works to widen the path between Harston and Foxton start on 5th October, with initial consultation for proposals within Harston starting next month. It is necessary to secure some private land to ensure that Quy to Lode can be built to a high standard and Sustrans are progressing these discussions – a more detailed update is being sent to local members Cllrs Shuter and Williams.

Please do not hesitate to contact me if you would like any further information.

Mike Davies

Sent to Cllr Henson / Cllr McGuire

I've been asked to update you with regard to the Yaxley to Farcet cycle path.

There are two parcels of land involved in this scheme, both of which are required for work to be able to commence and for a successful outcome to the scheme.

The land negotiations involve two landowners and one agricultural tenant. These are being handled by our County Property and Legal Teams.

As I understand it, agreement has been secured some time ago for the land at the Farcet end and this has now been acquired. Agreement at the Yaxley end has been very slow and compounded by a reluctance to engage in the process despite the possibility of CPO. *Colleagues from property and legal may be able to expand further.* The agricultural tenant and his agent have been cooperative throughout. I believe that agreement on the second parcel is now very close.

The scheme is designed and resourced from a construction perspective. Necessary accommodation works have been agreed. Once the whole strip is released to us we would look to construct within a twelve week period following mobilisation of the contractor.