

# HEALTH POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1st December 2015  
Updated 9th December



Cambridgeshire  
County Council

**Agenda Item No: 13**

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting

| Committee date  | Agenda item  | Lead officer               | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|-----------------|--|----------------------------|---------------------------|---------------------|----------------------------|----------------------|
| <b>21/01/16</b> | Public Health Finance and performance report   | Chris Malyon/<br>Liz Robin |                           | 17/12/15<br>3.00pm  | 08/01/16                   | 12/01/16             |
|                 | Scrutiny Item: Cambridgeshire and Peterborough NHS Foundation Trust – Adult and Child Mental Health Service Pressures – Update | Kate Parker                |                           | 14/01/16<br>3.30pm  |                            |                      |
|                 | Scrutiny Item: Non-Emergency Patient Transport Services outcome of consultation  | Kate Parker                |                           |                     |                            |                      |
|                 | Scrutiny Item: Older People and Adult Community Services – termination of UnitingCare contract                                 | Kate Parker                |                           |                     |                            |                      |
|                 | Health System Transformation Board – voting authorisation  | Liz Robin                  |                           |                     |                            |                      |

| Committee date                            | Agenda item  | Lead officer                | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|---|--|-----------------------------|---------------------------|---------------------|----------------------------|----------------------|
|   | Scrutiny Item: emerging issues in the NHS (standing item)<br>Self-Care & Minor Ailments consultation; Wheelchair consultation (provisional)                                    | Kate Parker                 |                           |                     |                            |                      |
|   | Public Health Risk Register (six-monthly update)   | Tess Campbell               |                           |                     |                            |                      |
|   | Committee training plan (standing item)  | Kate Parker/<br>Ruth Yule   |                           |                     |                            |                      |
|   | Agenda plan and appointments to outside bodies   | Ruth Yule                   |                           |                     |                            |                      |
| <i>[18/02/16]<br/>Provisional Meeting</i> | <i>Use afternoon for training session on NHS funding and commissioning responsibilities, including the relationships between primary care services Provisional EPIC Update</i> |                             |                           |                     | <i>05/02/16</i>            | <i>09/02/16</i>      |
| <b>10/03/16</b>                           | Public Health Finance and performance report   | Chris Malyon/<br>Liz Robin  |                           | 11/02/16<br>3.00pm  | 26/02/16                   | 01/03/16             |
|   | Community Resilience Strategy  | Lisa Faulkner/<br>Liz Robin |                           |                     |                            |                      |
|   | Scrutiny Item: emerging issues in the NHS (standing item)  | Kate Parker                 |                           |                     |                            |                      |
|   | CCG Vanguard application   |                             |                           |                     |                            |                      |
|   | Update on actions to address the low uptake of breast and cervical screening in Cambridgeshire   | Linda Sheridan              |                           |                     |                            |                      |
|   | Scrutiny Item: Procedural Quality Accounts   | Kate Parker                 |                           |                     |                            |                      |
|   | Health Committee Working Groups – Update   | Kate Parker                 |                           |                     |                            |                      |
|   | Committee training plan (standing item)  | Kate Parker/<br>Ruth Yule   |                           |                     |                            |                      |
|   | Agenda plan and appointments to outside bodies   | Ruth Yule                   |                           |                     |                            |                      |

| <b>Committee date</b>                     | <b>Agenda item</b>  | <b>Lead officer</b>        | <b>Reference if key decision</b> | <b>Spokes meeting date</b> | <b>Deadline for draft reports</b> | <b>Agenda despatch date</b> |
|---|---|----------------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| <i>[14/04/16]<br/>Provisional Meeting</i> | <i>Workshop on scrutiny skills<br/>Quality Accounts</i>   |                            |                                  | 22/03/16<br>9.00am         | 01/04/16                          | 05/04/16                    |
| <b>12/05/16</b>                           | Public Health Finance and performance report              | Chris Malyon/<br>Liz Robin |                                  | 21/04/16<br>3.00pm         | 28/04/16                          | 03/05/16                    |
|   | Provision of support for those with severe mental illness |                            |                                  |                            |                                   |                             |
|   | Scrutiny Item: CUHFT Progress update from CQC Inspection  | Kate Parker                |                                  |                            |                                   |                             |
|   | Scrutiny Item: Quality Accounts sign off                  | Kate Parker                |                                  |                            |                                   |                             |
|   | Scrutiny Item: emerging issues in the NHS (standing item) | Kate Parker                |                                  |                            |                                   |                             |
|   | Committee training plan (standing item)                   | Kate Parker/<br>Ruth Yule  |                                  |                            |                                   |                             |
|   | Agenda plan and appointments to outside bodies            | Ruth Yule                  |                                  |                            |                                   |                             |
| <i>[16/06/16]<br/>Provisional Meeting</i> |   |                            |                                  | 19/05/16<br>3.30pm         | 03/06/16                          | 07/06/16                    |
| <b>14/7/16</b>                            | Public Health Finance and performance report              | Chris Malyon/<br>Liz Robin |                                  | 16/06/16<br>3.30pm         | 01/07/16                          | 05/07/16                    |
|   | Scrutiny Item: emerging issues in the NHS (standing item) | Kate Parker                |                                  |                            |                                   |                             |
|   | Committee training plan (standing item)                   | Kate Parker/<br>Ruth Yule  |                                  |                            |                                   |                             |
|   | Agenda plan and appointments to outside bodies            | Ruth Yule                  |                                  |                            |                                   |                             |
|   |   |                            |                                  |                            |                                   |                             |
| <i>[11/08/16]<br/>Provisional Meeting</i> |   |                            |                                  | 21/07/16<br>3.30pm         | 29/07/16                          | 02/08/16                    |

| <b>Committee date</b>                     | <b>Agenda item</b>  | <b>Lead officer</b>        | <b>Reference if key decision</b> | <b>Spokes meeting date</b> | <b>Deadline for draft reports</b> | <b>Agenda despatch date</b> |
|---|---|----------------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| <b>08/09/16</b>                           | Public Health Finance and performance report  | Chris Malyon/<br>Liz Robin |                                  | 18/08/16<br>3.30pm         | 25/08/16                          | 30/08/16                    |
|   | Scrutiny Item: emerging issues in the NHS (standing item)   | Kate Parker                |                                  |                            |                                   |                             |
|   | Committee training plan (standing item)   | Kate Parker/<br>Ruth Yule  |                                  |                            |                                   |                             |
|   | Agenda plan and appointments to outside bodies  | Ruth Yule                  |                                  |                            |                                   |                             |
|   |   |                            |                                  |                            |                                   |                             |
| <i>[06/10/16]<br/>Provisional Meeting</i> |   |                            |                                  | 15/09/16<br>3.30pm         | 23/09/16                          | 27/09/16                    |
| <b>10/11/16</b>                           | Public Health Finance and performance report  | Chris Malyon/<br>Liz Robin |                                  | 20/10/16<br>3.30pm         | 28/10/16                          | 01/11/16                    |
|   | Scrutiny Item: NHS England Liver Metastasis Services at Addenbrooke's Hospital (1 year on report) | Kate Parker                |                                  |                            |                                   |                             |
|   | Scrutiny Item: emerging issues in the NHS (standing item)   | Kate Parker                |                                  |                            |                                   |                             |
|   | Committee training plan (standing item)   | Kate Parker/<br>Ruth Yule  |                                  |                            |                                   |                             |
|   | Agenda plan and appointments to outside bodies  | Ruth Yule                  |                                  |                            |                                   |                             |
|   |   |                            |                                  |                            |                                   |                             |
| <i>[01/12/15]<br/>Provisional Meeting</i> |   |                            |                                  | 17/11/16<br>3.30pm         | 18/11/16                          | 22/11/16                    |
| <b>12/01/17</b>                           | Public Health Finance and performance report  | Chris Malyon/<br>Liz Robin |                                  | 15/12/16<br>3.30pm         | 03/01/17                          | 29/12/16                    |
|   | Scrutiny Item: emerging issues in the NHS (standing item)   | Kate Parker                |                                  |                            |                                   |                             |

| Committee date                            | Agenda item   | Lead officer               | Reference if key decision | Spokes meeting date | Deadline for draft reports | Agenda despatch date |
|---|---|----------------------------|---------------------------|---------------------|----------------------------|----------------------|
|   | Committee training plan (standing item)                   | Kate Parker/<br>Ruth Yule  |                           |                     |                            |                      |
|   | Agenda plan and appointments to outside bodies            | Ruth Yule                  |                           |                     |                            |                      |
|   |   |                            |                           |                     |                            |                      |
| <i>[16/02/17]<br/>Provisional Meeting</i> |   |                            |                           | 26/01/17<br>3.30pm  | 03/02/17                   | 07/02/17             |
| <b>16/03/17</b>                           | Public Health Finance and performance report              | Chris Malyon/<br>Liz Robin |                           | 23/02/17<br>3.30pm  | 03/03/17                   | 07/03/17             |
|   | Scrutiny Item: emerging issues in the NHS (standing item) | Kate Parker                |                           |                     |                            |                      |
|   | Committee training plan (standing item)                   | Kate Parker/<br>Ruth Yule  |                           |                     |                            |                      |
|   | Agenda plan and appointments to outside bodies            | Ruth Yule                  |                           |                     |                            |                      |
|   |   |                            |                           |                     |                            |                      |
| <i>[13/04/17]<br/>Provisional Meeting</i> |   |                            |                           | 23/03/17<br>3.30pm  | 31/03/17                   | 04/04/17             |
| <b>08/06/17</b>                           | Co-option of District non-voting Members                  | Ruth Yule                  |                           | 20/04/17<br>3.30pm  | 25/05/17                   | 30/05/17             |
|   | Public Health Finance and performance report              | Chris Malyon/<br>Liz Robin |                           |                     |                            |                      |
|   | Scrutiny Item: emerging issues in the NHS (standing item) | Kate Parker                |                           |                     |                            |                      |
|   | Committee training plan (standing item)                   | Kate Parker/<br>Ruth Yule  |                           |                     |                            |                      |
|   | Agenda plan and appointments to outside bodies            | Ruth Yule                  |                           |                     |                            |                      |

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

| Forward plan reference | Intended date of decision    | Matter in respect of which the decision is to be made | Decision maker               | List of documents to be submitted to the decision maker | Reason for the meeting to be held in private   |
|------------------------|------------------------------|---|------------------------------|---|--|
| .../...                | [Insert Committee date here] |   | [Insert Committee name here] | Report of ... Director                                  | The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information .... |

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

| Date of Chairman's agreement | Matter in respect of which the decision is to be made | Reasons why meeting urgent and cannot reasonably be deferred |
|------------------------------|---|--|
|                              |   |  |

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)