

POLICY & RESOURCES COMMITTEE WORK PROGRAMME

MEETINGS 2017/18

Date	Meeting	Venue
2017		
Thursday 22 June	1030 hours	Service HQ
Thursday 28 September	1030 hours	Service HQ
Thursday 14 December	1030 hours	Service HQ
2018		
Thursday 25 January	1030 hours	Service HQ
Thursday 12 April	1030 hours	Service HQ
Thursday 28 June	1030 hours	Service HQ

WORK PROGRAMME 2017/18

Thursday 22 June 2017			
Time	Agenda Item	Member/Officer	Comments
1030	Minutes of Policy & Resources Committee Meeting 26 January 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 23 March 2017	Rob Sanderson	
	Election of Chairman/woman		Annual
	Appointment of Vice Chairman/woman		Annual
	<u>Decision</u> Draft Financial Statements	Deputy Chief Executive	
	Social Media Policy Update	Head of Media & Communication	
	<u>Information and Monitoring</u> Revenue and Capital Budget	Deputy Chief Executive	

	Monitoring Report		
	Fire Authority Programme Management Monitoring Report	Deputy Chief Executive	Bi-annual
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive	
	Strategic Workforce Development Action Plan Update	Human Resources Business Partner	
	Work Programme 2017/18	Chairman/woman Deb Thompson	

Thursday 28 September 2017

Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Chairman/woman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 22 June 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 20 July 2017	Rob Sanderson	
	<u>Decision</u> Probation Policy	Human Resources Business Partner	
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive	
	Integrated Risk Management Plan Update	Assistant Chief Fire Officer Hylton	
	Work Programme 2017/18	Chairman/woman Deb Thompson	

Thursday 14 December 2017

Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Chairman/woman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 28 September 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee	Rob Sanderson	

	Meeting 12 October 2017		
	<u>Decision</u> Draft MTFS to include Council Tax recommendations	Deputy Chief Executive Officer	
	Equality & Inclusion Compliance Report	Assistant Chief Fire Officer Hylton	
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Fire Authority Programme Management Monitoring Report	Deputy Chief Executive	Bi-annual
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive	
	Work Programme 2017/18	Chairman/woman Deb Thompson	

Thursday 25 January 2018

Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Chairman/woman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 14 December 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 11 January 2018	Rob Sanderson	
	<u>Decision</u> Fire Authority Budget 2018/19	Deputy Chief Executive	Annual
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive	
	Integrated Risk Management Plan Update	Assistant Chief Fire Officer Hylton	
	Comprehensive Spending Review Update	Area Commander Faint	Annual
	Work Programme 2017/18	Chairman/woman Deb Thompson	

Thursday 12 April 2018

Time	Agenda Item	Member/Officer	Comments
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1000 - 1030	Pre Briefing session	Chairman/woman Deputy Chief Executive	
1030	Minutes of Policy & Resources Committee Meeting 25 January 2018	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 29 March 2018	Rob Sanderson	
	<u>Decision</u> TBA		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Fire Authority Programme Management Monitoring Report	Deputy Chief Executive	Bi-annual
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive	
	Work Programme 2018/19	Chairman/woman Deb Thompson	
Thursday 28 June 2018			
Time	Agenda Item	Member/Officer	Comments
1030	Minutes of Policy & Resources Committee Meeting 12 April 2018	Rob Sanderson	
	Election of Chairman/woman		Annual
	Appointment of Vice Chairman/woman		Annual
	<u>Decision</u> Draft Financial Statements	Deputy Chief Executive	
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report	Deputy Chief Executive	
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive	
	Work Programme 2018/19	Chairman/woman Deb Thompson	