

DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS

To: **Cabinet**

Date: **8th September 2009**

From: **Chief Executive**

Electoral division(s): **N/a**

Forward Plan ref: **N/a**

Key decision: **No**

Purpose: **To report progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to July 2009.**

Recommendation: **Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.**

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DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS

**16th October
2007****1) Minute 432 - Cambridgeshire Design Guide for
Streets and the Public Realm**

Responsibility was originally delegated to the then Deputy Chief Executive, Environment and Community Services (ECS) in consultation with the Cabinet Member for Environment and Community Services and lead Member for Highways and Transport to agree any further changes required to the guide.

**Executive
Director:
Environment
Services /
Cabinet Member
for Highways and
Access**

The Development Control Manager has established a working group with District Councils through which the Design Guide will be reviewed on an annual basis. Any changes will be for final approval by the Deputy Chief Executive in consultation with the Cabinet Member for Highways and Access (Following the latest change in Cabinet portfolio responsibilities). The design guide is currently still being embedded by District Councils but there has been limited feedback on its influence on the planning process due, in part, to the downturn in the economy. Any changes that might be required in the light of operational experience will be sorted later this year via formal responses from district councils.

Action ongoing.

2) Minute 434 - Parking Policy Review

The then designated Deputy Chief Executive CE (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas.

**Executive
Director:
Environment
Services /
Cabinet Member
for Growth,
Infrastructure and
Strategic
Planning**

Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee. Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process, which will lead to formal adoption of the area parking plans for the Market Towns in 2009. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation.

Action ongoing.

**26th February
2008****3) Minute 517 - Property Issues - Land at Fordham**

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.

**Corporate
Director: Finance,
Property and
Performance**

Action ongoing with completion expected to be some months away.

**10th June
2008**

4) Minute 578 - Northstowe Trust Update

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the establishment of a community trust if appropriate.

**Cabinet Member
for Communities /
Executive
Director:
Environment
Services.**

At the meeting of the Trust and Governance Group held on 23rd January 2009, attended by both Councillors Yeulett and Johnstone, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes at this stage, further work to establish the Trust should be suspended until the situation became clearer. Members present were in agreement with this proposal.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters. This group will oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development.

This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis. It was also proposed that the funding set aside to establish the Trust should be retained until its future use is clarified; with members being in agreement with this suggestion. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

Action ongoing - the position reported is likely to stay the same for several months further to the decision to suspend any further work to establish the Trust until the position becomes clearer.

**7th October
2008**

5) Minute 622 - Shared Services Programme

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report will come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

The significant update to the above is to note that the Shared Services Programme Sponsor role has been transferred from the Corporate Director: People, Policy and Law to the Corporate Director: Finance, Property and Performance.

**Delegation from
September to
Corporate
Director: Finance,
Property and
Performance and
Cabinet Member
for Resources
and Performance.**

The delegation remains ongoing.

6) Minute 267 - Disposal of Land - Duxford Imperial War Museum

Cabinet agreed to declare the Council owned land forming part of the Imperial War Museum – Duxford site as surplus to requirements and to dispose to the Trustees of the Imperial War Museum on terms to be agreed by the Director of Finance, Property and Performance.

**Corporate
Director: Finance,
Property and
Performance.**

Action ongoing with completion some months away.

**21st April
2009**

**7) Minute 758. Aiming High For Disabled Children
And Young People**

It was agreed:

- i) To approve the proposed Implementation Plan.
- ii) Endorse the application of eligibility criteria for social care services as Tiers 3 and 4.
- iii) Approve the eligibility criteria for Aiming High Funding as Tier 2.
- iv) To ask officers to write to the Primary Care Trust to clarify both their proposed use of Aiming High Funding and the amount of funding they were receiving.

In relation to iv) above, a letter was sent to the Chief Executive of Cambridgeshire PCT in the name of the Cabinet Member for Children on 29th April 2009. Follow up action is being taken to confirm the position of the PCT.

**Cabinet Member
for Children**

Action ongoing.

**7th July
2009**

**8) Minute 16. Consultation on Regulation of
Investigatory Powers Act (RIPA)**

It was agreed to delegate authority to the Deputy Leader in consultation with the Cabinet Member for Economy and Environment and the Executive Director, Environment Services to agree any final changes required to the consultation response.

**Cabinet Member
for Economy and
Environment and
the Executive
Director,
Environment
Services**

No further amendments were made following the Cabinet meeting and the response was submitted by 9th July.

Action discharged.

**9) Minute 17 - Draft Flood And Water
Management Bill Department For Environment,
Food And Rural Affairs (DEFRA) April 2009**

Cabinet had agreed to delegate authority to the Lead Member for Economy and Environment in consultation with the Executive Director: Environment Services to agree the final consultation response on behalf of the County Council, based on the contents of the report as amended at the Cabinet meeting and also taking into account any comments received from the Growth and Environment PDG held following the Cabinet meeting on 15th July 2009.

**Lead Member for
Economy and
Environment in
consultation with
the Executive
Director:
Environment
Services**

The final response was sent to DEFRA on 23rd July.

Action discharged

Source Documents	Location
Minutes of the Cabinet meetings held on 16 th October 2007, 26 th February, 10 th June, 7 th October, 21 st April and 7 th July 2009.	Room 114A Shire Hall Cambridge