

Draft for Approval 19th June 2014

**Cambridgeshire County Council
Health Committee
Commissioning of Older People's Healthcare Working Group**

TERMS OF REFERENCE

Purpose

To examine and comment on Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) arrangements for the future commissioning of Older Peoples Healthcare and Adult Community Services, with the aim of helping to ensure that the tendering process results in high quality and well-co-ordinated services which meet the health and social care needs and choices of older people.

To make recommendations in relation to the above

To provide effective scrutiny of the commissioning of the new services, including critical challenge and constructive input

To seek to influence the specification of the contract so that it results in an excellent, integrated service for older people

To report its findings and recommendations to the Health Committee and the CCG.

The working group will not seek to influence which bidder/s the contract is awarded to, confining itself to an overview and scrutiny role

Activities

Activities in fulfilment of the above may include

- Reviewing and commenting on procurement documentation produced by the CCG
- Identifying areas where the CCG should be questioning the bidders
- Contributing to CCG discussions with the prospective provider/s once agreed, regarding how the contract will be implemented
- Examining the CCG's public engagement and consultation process, including observation of consultative events
- Examining the CCGs arrangements for managing and monitoring the contract once awarded
- Other relevant activities identified by the Health Committee, or the working group in consultation with the Health Committee

In fulfilling its role, the working group may invite the CCG, County Council officers and portfolio holders, service providers, Healthwatch, and other relevant organisations to attend meetings and to provide oral and written information.

The working group will regularly report its activities and progress to the Committee

Powers

The working group will be able to exercise the statutory scrutiny powers held by the Health Committee under the Health and Social Care Act 2012 to request information and attendance from NHS bodies and non-NHS providers of NHS Services if required.

In conducting its activities, the working group will be advised on legal matters by the Council's Monitoring Officer.

Confidentiality and interests

In conducting its activities, members of the working group and supporting officer will comply with the confidentiality and declaration of interest requirements set out in Cambridgeshire County Council's member and officer codes of conduct. Observers from other authorities will comply with the confidentiality and declaration of interest requirements set out in their authority's codes of practice.

In all its activities, the working group will have regard to the commercial confidentiality requirements of the procurement process

Membership of the working group

Up to 6 Members of the Health Committee

Observers: Representatives of the following authorities to be invited to send observers to the working group

- Peterborough City Council
- Northamptonshire Borough Council
- Hertfordshire County Council

Duration

The working group will operate from June 2014 until the May 2015 Annual meeting of the Council