

**Agenda Item No: 4.**

**COMMUNITIES AND PARTNERSHIP COMMITTEE TERMS OF REFERENCE**

*To:* **Communities and Partnerships Committee**

*Meeting Date:* **6 July 2017**

*From:* **Councillor Steve Criswell: Chairman Communities and Partnership Committee**  
**Sue Grace: Director Corporate and Customer Services**

*Electoral division(s):* **All**

*Forward Plan ref:* **N/A** *Key decision:*  
**No**

*Purpose:* **To ask Committee Members to consider the Terms of Reference for the Communities and Partnership Committee.**

*Recommendation:* **Communities and Partnership Committee is asked to:**

- a) Consider the Terms of Reference set out in Appendix One;**
- b) Recommend any changes to these Terms of Reference to the Constitution and Ethics Committee.**

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## **1. BACKGROUND**

- 1.1 The Communities and Partnership Committee was established at the Annual Meeting of Council on 23 May 2017.
- 1.2 The purpose of the Committee is to deliver the County Council's ambition to build stronger, self-sustaining communities. This ambition is expressed in Stronger Together, the County Council's Strategy for Building Resilient Communities. This strategy was endorsed by the General Purposes Committee in October 2015.
- 1.3 It is recognised that the County Council can only achieve this ambition by working closely with its partners to design and deliver services that best meet the needs of our communities.

## **2. COMMUNITIES AND PARTNERSHIP COMMITTEE: TERMS OF REFERENCE**

- 2.1 The Terms of Reference for this Committee are attached at Appendix One. Members of the Committee are asked to consider these Terms of Reference and to recommend any changes to these Terms of Reference to the Constitution and Ethics Committee.
- 2.2 Questions for consideration by the Committee include:
  - Is the Summary of Functions for the Committee sufficient to cover all aspects of its work?
  - Does the scope of the Delegated Authority enable the Committee to carry out its role?
- 2.3 The workshop with the Communities and Partnership Committee on 15 June 2017 identified two areas to be included in the work of the Committee – Community and Safety and Public Sector Reform.
- 2.4 The Terms of Reference state that the Committee has "authority to advise the County Council". The use of "County Council" here as a general term allows the Communities and Partnership Committee to make recommendations to any of the Policy and Service Committees including the General Purposes Committee.

## **3. ALIGNMENT WITH CORPORATE PRIORITIES**

### **3.1 Developing the local economy for the benefit of all**

The following bullet points set out details of implications identified by officers:

- Involving statutory and non-statutory partners in this work will ensure that all resources available to support this work can be harnessed;
- Skills developed by individuals participating in their community will help them within the workplace.

### **3.2 Helping people live healthy and independent lives**

The following sets out implications identified by officers:

- There is evidence that community engagement and resilience supports the adoption of a healthy lifestyle and builds engagement in health improving initiatives.

### **3.3 Supporting and protecting vulnerable people**

The following bullet point sets out details of implications identified by officers:

- The County Council's commitment to build community capacity and to invest in supporting places and communities that are safe, and good places to live, is a cornerstone of our early help and preventative strategies for vulnerable people.

## **4. SIGNIFICANT IMPLICATIONS**

### **4.1 Resource Implications**

The following bullet point sets out details of significant implications identified by officers:

- There are no direct resource implications related to the consideration of the Terms of Reference.

### **4.2 Statutory, Risk and Legal Implications**

The following bullet point set out details of significant implications identified by officers:

- There is a continuing legal duty on local authorities to ensure that vulnerable people are not exposed to additional or unreasonable levels of risk as a result of the implementation of the strategic objectives of this Committee.

### **4.3 Equality and Diversity Implications**

The following bullet points set out details of significant implications identified by officers:

- Evidence indicates that some services delivered by local people within local communities can be more successful than statutory services at reaching people who may need support. Building capacity within local communities to help people help each other should therefore support more equal and diverse accessible local provision;
- We anticipate that some of our services will become increasingly more localised, so that we can meet local and individual need within each specific community context.

### **4.4 Engagement and Consultation Implications**

The following bullet point sets out details of significant implications identified by officers:

- Successful delivery of all aspects of the Committee's work will only be possible with significant community engagement and engagement with our partners and with County Council staff.

#### 4.5 Localism and Local Member Involvement

The following bullet point sets out details of significant implications identified by officers:

- The role of Members helps in contributing towards the success of the Council's ambition in engaging communities and in acting as community advocates. The establishment of the Communities and Partnership committee is an indication of the Council's commitment to this ambition.

#### 4.6 Public Health Implications

The following bullet points set out details of significant implications identified by officers:

- Building Community Resilience supports individuals and communities to take responsibility for their health. It can engage them in taking steps to adopt a healthy lifestyle and other health improving activities;
- Building community resilience will impact on many of the needs identified in different Joint Strategic Needs Assessments (JSNAs), including the following:
  - Long term conditions;
  - New communities;
  - Homelessness and at risk of homelessness;
  - Vulnerable children and adults;
  - Carers;
  - Older people's mental health.

Implications	Officer Clearance
<b>Have the resource implications been cleared by Finance?</b>	N/A
<b>Has the impact on Statutory, Legal and Risk implications been cleared by LGSS Law?</b>	Yes Name of Legal Officer: Quentin Baker
<b>Are there any Equality and Diversity implications?</b>	Yes Name of Officer: Sue Grace
<b>Have any engagement and communication implications been cleared by Communications?</b>	Yes Name of Officer: Christine Birchall
<b>Are there any Localism and Local Member involvement issues?</b>	Yes Name: Councillor Criswell, Chairman of Communities and Partnership Committee

<b>Have any Public Health implications been cleared by Public Health</b>	Yes Name of Officer: Val Thomas
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### **SOURCE DOCUMENTS GUIDANCE**

Source Documents	Location
NICE Guidelines NG44 Community Engagement	<a href="https://www.nice.org.uk/guidance/NG44">https://www.nice.org.uk/guidance/NG44</a>
JSNAs	<a href="http://www.cambridgeshireinsight.org.uk/jsna">http://www.cambridgeshireinsight.org.uk/jsna</a>
Stronger Together Strategy for building resilient communities	<a href="http://www.cambridgeshire.gov.uk/download/downloads/id/4176/community_resilience_strategy.pdf">http://www.cambridgeshire.gov.uk/download/downloads/id/4176/community_resilience_strategy.pdf</a>

## **Appendix One**

### **TERMS OF REFERENCE: COMMUNITIES AND PARTNERSHIP COMMITTEE**

**Agreed by Council 23 May 2017**



Cambridgeshire  
County Council

#### **The Constitution**

Part 3B - Responsibility for Functions  
Committees of Council  
Communities and Partnership Committee

## **14. COMMUNITIES AND PARTNERSHIP COMMITTEE**

### **Membership**

Ten members of the Council, subject to proportionality. This will include one Member from each City/District area of the County, i.e. Cambridge City, East Cambridgeshire, Fenland, Huntingdonshire and South Cambridgeshire, to reflect the political control of the respective City/District Councils to undertake an enhanced role. These Members will be Area Community Champions. They will engage closely with their communities and be an advocate for the activity in these communities and the work of this committee and its partners. The Chairman/woman and Vice-Chairman/woman of the Committee shall be appointed by Full Council.

### **Summary of Functions**

The Communities and Partnership Committee is authorised by Full Council to deliver the County Council's ambition to build stronger self-sustaining communities as expressed in its Community Resilience Strategy, and to work together with the Mayor, combined authority, district councils and other partners to design and deliver services which best meet the needs of those communities.

The committee will develop plans, in this regard, with the Mayor, combined authority, district councils and other partners to deliver or jointly commission services for communities where it makes sense to do so, aligning resources and expertise around an agreed set of outcomes in order to make the most of public sector funds.

The Communities and Partnership Committee will work together with other bodies to deliver against our shared ambition to build stronger self-sustaining communities, such as those supporting Parish and Town Councils, our commissioning partners such as the Cambridgeshire and Peterborough Clinical Commissioning Group and the Cambridgeshire Peterborough Communities Network – a network of senior officers drawn from all local authorities across Cambridgeshire and Peterborough, the Office of the Police and Crime Commissioner, Cambridgeshire Fire and Rescue Service, Cambridgeshire Constabulary, Support Cambridgeshire (the Voluntary and Community Infrastructure partnership), Cambridgeshire Community Services NHS Trust and Cambridgeshire and Peterborough NHS Foundation Trust.

Delegated Authority	Delegation/ Condition
<p>Authority to deliver the Community Resilience Strategy and services working with the Mayor, the combined authority, district councils and other partners and in particular to -</p> <ul style="list-style-type: none"> <li>• develop and implement joint plans with the combined authority, district councils and other partners for the delivery of community place based services in accordance with the agreed outcomes;</li> <li>• in consultation with the combined authority, district councils and other partners in services within communities approve joint investment in projects, within available resources, that are designed to help manage the demand for high cost services in accordance with the agreed outcomes;</li> <li>• develop and approve business case and plans to devolve services, budgets and assets, and implement subject to Council's approval of the associated business case in accordance with the agreed outcomes;</li> <li>• decide on funding to be made available for community initiatives through the Innovation Fund.</li> </ul>	<p><b>Subject to confirmation from the S.151 of the availability of sufficient resources.</b></p>
<p>Authority to develop, with the Mayor, combined authority, district councils and other partners plans to enhance customer services, including the better use of assets in communities such as libraries and other community buildings for approval by the relevant committee(s) in the County Council.</p>	
<p>Authority to advise the County Council on opportunities to create a shared workforce or shared arrangements (such as joint ventures) to deliver services across the combined authority, district councils and other partners for approval by the relevant committee(s) in the County Council.</p>	