

**COMMUNITIES AND
PARTNERSHIP COMMITTEE****Minutes - Action Log****Agenda Item: 3b)**
Updated – 13th November 2019

This is the updated minutes action log as of 13th November 2019 and captures the actions arising from the most recent Communities and Partnership Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

ACTIONS FROM MINUTES OF THE 7TH MARCH 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
146.	DOMESTIC ABUSE AND SEXUAL VIOLENCE (DASV) – REVIEW OF DOMESTIC ABUSE RESOURCE AND OUTREACH PROVISION	Sarah Ferguson	<p>a) It was suggested that there were too many intended outcomes in the draft list and that having fewer targets would increase the chances of achieving the goals in a more effective way.</p> <p>Action: the Assistant Director of Housing, Communities and Youth agreed to take the suggestion in to consideration when finalising the list.</p>	<p>Phase one of the review has now been concluded and will be ratified at the next DASV Delivery Board. Phase Two which will be concluded by Autumn 2019, will include a review for Cambridgeshire County Council and wider partnership outcome measures which will need to be streamlined. The outcomes were reviewed at the DASV Delivery Board meeting in September 2019.</p> <p>A final list of the intended outcomes would be included in a report to the Committee on Domestic Abuse and Sexual Violence at the meeting on 17th December 2019.</p>	ACTION ONGOING

157	PREVENT STRATEGY 2019-2021	Rob Hill / Jawaid Khan	<p>Members were frustrated that it remained undecided on how to include faith groups in the partnership delivery group, or whether to include them at all, after months of consideration.</p> <p>Action: the Service Director of Community and Safety proposed setting a deadline for a decision on the involvement of faith groups through advisory boards or direct board representation.</p>	<p>The Prevent board were formally asked to consider the proposed widening of membership, but have decided this would not be the appropriate forum for Faith leads to attend as this group includes discussion on sensitive/restricted operational matters.</p> <p>We have taken this request to the Community Safety Officers group to discuss how this engagement need could be met, and have put forward a proposal to develop a community advisory group (CAG) for each district area. The aim of these groups would be to discuss key (not operationally sensitive) information for Prevent and also other key areas such as hate crime, and provide a two way platform for community based discussion and joint working.</p> <p>This approach has been endorsed....We will now work to develop 'CAGs' in each of the place based area as part of the Think Communities Development.</p>	ACTION COMPLETE
-----	-------------------------------	------------------------------	--	---	----------------------------

ACTIONS FROM MINUTES OF THE 4TH JULY 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
176.	COUNTY COUNCIL'S APPROACH TO ADDRESSING HOUSING AND HOMELESSNESS	Sarah Ferguson	<p>a) Members sought clarification over whether 'This Land' would commit to providing a certain level of affordable housing.</p> <p>Action: the Director of Housing, Communities and Youth committed to seek clarification.</p> <p>b) Information was requested by Members on discussions held with district councils and developers regarding levels of affordable housing in new developments.</p> <p>Action: the Director of Housing, Communities and Youth acknowledged that such information was available and would be provided to Members.</p>	<p>a) Members may already be aware that This Land is a fully arm's length property and development company with a 'for profit' motivator which is wholly owned by Cambridgeshire County Council. As a commercial company, it is likely that the level of affordable housing provide as part of any development will always depend on the financial viability of each particular scheme and local planning policy requirements.</p> <p>b) The negotiation of Affordable housing is a District Council (DC) function, as the County Council we are not involved. The planning policy across Cambridgeshire is 40% affordable housing, subject to viability. Whether this is achieved depends on what infrastructure is required on a site by site basis. The actual percentage of affordable</p>	<p>ACTION COMPLETED</p> <p>ACTION ONGOING</p>

				<p>housing achieved varies considerably.</p> <p>For example, Fenland DC has relatively low land values therefore affordable housing percentages are very low and often zero. Northstowe P2 was 50% starter homes and is Government subsidised, so the cross section is vast.</p> <p>As a County Council our priority is funding for schools, transport, library and community support. Negotiations about levels of affordable housing could have an impact on other infrastructure which may be of particular interest to the County Council.</p>	
177.	THINK COMMUNITIES UPDATE – JULY 2019	Adrian Chapman	<p>Members sought a timetable for how the Think Communities approach would continue to develop and expand over coming months and years.</p> <p>Action: the Service Director of Community and Safety agreed to compile a timetable.</p>	<p>A delivery plan is currently being developed, and will form part of the Think Communities report to Committee on 17th December 2019.</p>	ACTION ONGOING

ACTIONS FROM MINUTES OF THE 8TH AUGUST 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
187.	CULTURAL AND COMMUNITY SERVICES CAPITAL PROJECTS	Christine May	a) Members queried which libraries across the County would be offering open access facilities. Action: the Assistant Director of Cultural and Community Services confirmed that a list would be circulated once a final decision had been made.	a) Work is underway to assess the feasibility and costs for each site. Details and recommendations will be provided in due course.	ACTION ONGOING
			b) A discussion was held on the advanced plans that had been established for the library in Darwin Green. Members requested to see the plans. Action: the Assistant Director of Cultural and Community Services undertook to circulate the plans to Members.	b) The plans were circulated to Members.	ACTION COMPLETE

ACTIONS FROM MINUTES OF THE 10TH OCTOBER 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
195.	CIVIC/LIBRARIES PARTNERSHIP PROJECT UPDATE	Christine May	While discussing the contribution of library volunteers, the Service Director of Community and Safety proposed an annual event to recognise and celebrate their work.	The Assistant Director is currently investigating what recognition events are already in place, and to identify good practice from	ACTION ONGOING

			<p>One Member suggested recognition at a community awards ceremony, such as Ely Hero Awards.</p> <p>Action: the Assistant Director of Cultural and Community Services agreed to consider the proposal.</p>	elsewhere. She will bring back proposals accordingly.	
198.	RECOMMISSIONING OF VOLUNTARY AND COMMUNITY SECTOR INFRASTRUCTURE SUPPORT SERVICES ACROSS CAMBRIDGESHIRE AND PETERBOROUGH	<p>Helen Andrews</p> <p>Elaine Matthews</p> <p>Adrian Chapman</p>	<p>a) Members requested information regarding how environmental impacts were taken into consideration in the procurement process, as well as how they were measured and proven.</p> <p>Action: the Children's Commissioner undertook to provide Members with such information.</p> <p>b) While expressing concern over the lack of awareness among Members about the work of Support Cambridgeshire, it was suggested that a Member Seminar would prove productive.</p> <p>Action: noting that previous such sessions had already been held, the Strengthening Communities Service Manager agreed to arrange one.</p> <p>c) Members sought clarification on the policies in place for protecting contracted staff who were required to drive around the County.</p> <p>The Service Director of Community and Safety undertook to provide Members with information on such policies.</p>	<p>a) Awaiting update</p> <p>b) Awaiting update</p> <p>c) Awaiting update</p>	<p>ACTION ONGOING</p> <p>ACTION ONGOING</p> <p>ACTION ONGOING</p>
201.	DELIVERY PLAN AND PERFORMANCE	<p>Tom Barden</p>	<p>a) Members sought clarification on whether the increasingly high level of domestic abuse recorded in Cambridge City, as well as the high repeat rate,</p>	<p>a) Awaiting update</p>	<p>ACTION ONGOING</p>

	REPORT – APRIL TO JUNE 2019		<p>was indicative of improvements in the reporting process.</p> <p>Action: the Head of Business Intelligence undertook to provide further information.</p> <p>b) Members requested a link to the relevant section of the Cambridge Insight website that provided information on a ward level be sent to all County Councillors.</p> <p>Action: the Head of Business Intelligence agreed to provide Members with the link.</p> <p>c) It was suggested that a Member Seminar on Cambridge Insight would be of benefit to Members.</p> <p>Action: the Assistant Director of Housing, Communities and Youth undertook to arrange a Member Seminar.</p>	<p>b) Awaiting update</p> <p>c) Awaiting update</p>	<p>ACTION ONGOING</p> <p>ACTION ONGOING</p>
203.	FINANCE MONITORING REPORT – AUGUST 2019	<p>Christine May</p> <p>Adrian Chapman</p>	<p>Members expressed concern over the lack of body storage facilities at the County's main hospitals, which was leading to additional financial pressures on the Council.</p> <p>a) Action: the Assistant Director of Cultural and Community Services agreed to discuss possible solutions with health partners.</p> <p>b) Action: the Service Director of Community and Safety undertook to obtain clarification from the legal team regarding the Council's responsibilities on the issue.</p>	<p>a) The AD is liaising with the Senior Coroner over this action</p> <p>b) Awaiting update</p>	<p>ACTION ONGOING</p> <p>ACTION ONGOING</p>

207.	CAMBS 2020 – COMMUNITY HUBS WORKSTREAM REVIEW	Kim Davies	<p>While discussing Cambs 2020, Councillor Richards requested to be updated on the interactions with trade unions as the local member for Castle and Labour representative.</p> <p>Action: the Senior Transformation Adviser undertook to update her.</p>	Awaiting update	ACTION ONGOING
------	--	-----------------------	--	-----------------	---------------------------