



Schools forums structure

A summary of the structure of schools forums.

Category	Schools members	Academies members	Non-school members
Represented groups	Where the LA maintains the following types of school, they must be represented on the schools forum: • Primary Schools • Secondary Schools • Special Schools • Nursery Schools • PRUs	At least one academies member must be a representative of mainstream academies, which includes free schools, UTCs and Studio Schools. In addition, there must be one member for each of the following groups (if such exist in the LA area): • Special academies, including free schools • Alternative provision academies, including free schools	16-19 providers Early years Private, Voluntary and Independent (PVI) providers Before considering other groups, the LA must consider diocesan representation

Category	Schools members	Academies members	Non-school members
Type of member	Within each of the five groups above there could be the following types of member: • Headteachers (or their representative) • Governors • Headteachers and Governors • In overall terms there must be at least one headteacher (or their representative) and one governor	Any	Any
Schools forum structure	Schools members and academies members must comprise at least 2/3rds of the schools forum membership Primary schools, secondary schools and academies must be broadly proportionately represented on schools forum, based on the total number of pupils registered at them	Schools members and academies members must comprise at least 2/3rds of the schools forum membership Primary schools, secondary schools and academies must be broadly proportionately represented on schools forum, based on the total number of pupils registered at them	
Voting	Only primary representatives can	No voting on de-delegation or the	No voting on de-delegation or the

Category	Schools members	Academies members	Non-school members
	vote on primary school delegation Only secondary representatives can vote on secondary school delegation All schools members can vote on the scheme for financing schools All schools members can vote on any other schools forum business, including the consultation on the funding formula	scheme for financing schools All academies members can vote on any other schools forum business, including the consultation on the funding formula	scheme for financing schools Only PVI representatives can vote on the consultation on the funding formula. All non-school members can vote on any other schools forum business
Elected by	The relevant sub-group of the relevant type of school e.g. primary school governor representatives are elected by the governors of primary schools, secondary school headteachers are elected by the headteachers of secondary schools.	The relevant proprietors of academies elect for their group, e.g. mainstream academies, special academies and alternative provision academies	Election only applies to the representative for the 16-19 providers, who is elected by all eligible 16-19 providers
LA appointment of members	Only if no election takes place by the agreed date or in the event of a tie	Only if no election takes place by the agreed date or in the event of a tie	Can appoint a 16-19 representative only if no election takes place by the agreed date or in the event of a tie For all other non-schools members

Category	Schools members	Academies members	Non-school members
			the LA appoints, but it is good practice to seek nominations from the relevant bodies

Other attendees who are permitted to contribute to a schools forum meeting:

- An observer appointed by the Secretary of State
- The Chief Financial Officer
- The Director of Children's Services
- Officers providing financial & technical advice to schools forum
- The Executive Member for Children's Services
- Presenters (restricted to the paper they are presenting)
- The Executive Member with responsibility for resources