

## **BID Directorate COVID-19 EMERGENCY PLANNING HIGHLIGHT REPORT**

<b>SERVICE AREA:</b>	Commercial
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<b>REPORTING PERIOD:</b>	w/e 10 May 2020

### **KEY ACTIVITY HEADLINES**

Delivery of critical commercial response and impact priorities for w/e 10<sup>th</sup> May:

- An update on the current and anticipated 2020/21 performance of investment portfolio was delivered to Investment Group on 7<sup>th</sup> May. The diversification to invest in Multi Class Credit continues to be supported and a recommendation will be delivered in July to General Purposes Committee and Full Council on the use of Treasury Management powers to invest.
- Commercial Team are continuing to work with internal service partners to collate a hub of information focused on commercial measures. Specific guidance on Procurement Public Notice (PPN 02) has been published to aid interim changes to relationships and payments to suppliers.
- It is anticipated that further intelligence reporting the impact of COVID-19 during April will be made available towards the end of next week – this information will begin to help shape relevant stimulus and interventions from CCC as part of the Cambridgeshire and Peterborough Economic Sub-Recovery Group.
- The support to Energy Investment Unit has continued and specific commercially focused training was delivered to EIU, finance, commercial and current consultants this week. Some discussion re the reduction in electricity demand and impact to the wholesale price has taken place with the requirement to actively monitor continued fluctuations in the energy market during Covid-19. Alongside CUSPE, detailed work will be happening during May to deliver a commercially focused plan for current and future pipelines of energy generation and sales. A proposed commercial plan will be reported to Committees in the summer.

### **RISKS / CHALLENGES (AND MITIGATION)**

As described in detail in previous Highlight Reports, the main risks to the commercial work are financial, relating to reductions in returns from investments and income generation activities. Also, the guidance produced for the suite of financial support available to our supply chains/supplier market, carries risk of avoidable reductions in service if contract managers are not clear about the areas of contractual obligations that should be retained at this time.

All identified mitigating actions are underway.

### **WORKFORCE UPDATE**

- Two managers are working on critical commercial activity (1.9 FTE) and 1 FTE is currently redeployed to Covid-19 Community Hub (return to critical commercial work has been requested)
- Capacity remains a risk as the requests for commercial advice and input to mitigate negative impacts of Covid-19 and to contribute to recovery activity increase daily.
- No reports of illnesses or high risk isolation required to date.

### **FINANCIAL IMPACT (increase in costs / reduction in income)**

The main commercial risks remain:

- Potential reduction in income from investments.
- Delay in deployment of multi class credit investment funds.
- Income from sales of e-learning to other councils
- Impact on expected savings contract and procurement efficiencies

### **RECOVERY ACTIVITY (plans being considered / future steps)**

The Commercial Team are working across multiple Services, agencies and the business community, to identify and plan recovery work streams. These areas of work have been highlighted in previous reports and cover:

- Income generation
- The Cambridgeshire and Peterborough focused Economic Recovery Sub-Group.

- Supply chain impact

#### **COMMUNICATIONS**

- Regular updates provided to Director, BID DMT and daily Transformation Team management meetings.
- Further communications to be provided directly into groups and work streams via SROs (eg, Steve Cox, Chris Malyon, Jon Lewis)