Appendix 2 – Table of updates to H&CI Risk Register   **Date: March 2015**

Risk No	Risk Description	Details of Changes
H&CI 1	Business Disruption	Actions have been updated and target dates are in.
H&CI 2	Failure to effectively plan how the Council will deliver services over the five year business plan commencing 2016/17	Title has been updated. Completed action has been removed. Two further triggers and one new action added in.
H&CI 3	Failure to deliver the 2016/17 Business Plan	Title has been updated. Completed action removed. Ongoing action now transferred to controls.
H&CI 4	Failure to manage ETE Information Systems	New control has been added in. Completed action removed. Two new actions added.
H&CI 5	Organisational Change - ETE	All actions have been completed and removed.
H&CI 6	Failure to deliver effective waste management services	Actions updated: completed action removed.
H&CI 7	Failure to have appropriate processes in place to protect employees	Actions were updated recently – remaining action is for April 2015.
H&CI 8	Failure to effectively transfer from a Leader/Cabinet model to a committee system	Actions have been completed. Directors to consider whether we still require this risk on the register or of need to reword to ''failure to maintain an effective committee system''?

Risk number	Completed Actions	Date completed	Notes
	H&CI Completed risk actions		
H&CI 1 ETERR1	ETE BCP Group is reviewing ETE functions in relation to BCP and currently completing Business Impact Analysis for critical services	Oct-14	
H&CI 2 ETERR2	Business Planning capital report to Service Committees	Sep-14	
H&CI 2 ETERR2	Business Planning revenue report to Service Committees	Oct-14	
H&CI 2 ETERR2	Community Impact Assessments produced for 2015/16 revenue proposals.	Oct-14	
H&CI 2 ETERR2	ETE performance indicators to be developed as part of business planning process.	Oct-14	
H&CI 2 ETERR2	Fees and charges schedule being developed.	Oct-14	
H&CI 2 ETERR2	Complete tasks according to the Business Planning timetable	July - Dec 14	
H&CI 3 ETERR3	New process and timescales for ETE performance indicators to be implemented.	Oct-14	
H&CI 3 ETERR3	Detailed reporting on income monitoring reported to Directors Management teams.	Ongoing	Moved to be a control as now business as usual
H&CI 4 ETERR8	Review and rationalisation of ETE IT systems through the ETE Virtual IT Group	Feb-14	
H&CI 5 ETERR9	Annual staff survey questionnaires to be undertaken. Results reviewed and shared.	Sep-14	

H&CI 6 ETERR10	Review and amend governance arrangements and contractor liaison meetings	Jan-15	
H&CI 8 ETERR25	Developing Guidance for Cllrs on ETE Services and functions	Sep-14	
H&CI 8 ETERR25	Library Service Seminar and Community Hub visit.	Oct-14	