

**CHANGES TO THE LGSS SCHEME OF DELEGATION**

*To:* **Constitution and Ethics Committee**

*Meeting Date:* **30<sup>th</sup> January 2018**

*From:* **Matt Bowmer, Director of Finance/ Chris Malyon, Deputy Chief Executive Officer**

*Electoral division(s):* **All**

*Purpose:* **To propose changes to the Cambridgeshire County Council (CCC) Constitution following the implementation of the new LGSS Target Operating Model.**

*Recommendation:* **To recommend to Full Council to agree:**

- a) the revised Scheme of Delegation to Officers, Constitution Part 3D, attached as Appendix A, which includes the LGSS Scheme of Delegation**
- b) the revised Article 11, Officers, attached as Appendix B**
- c) such other, minor, amendments to the Council's Constitution as may be necessary as a result of the new LGSS Target Operating Model and changes to job titles.**

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## **1. BACKGROUND**

- 1.1 LGSS restructured in the autumn of 2016. As a result the following functions were returned to the retained shareholder organisations (those sections of the three councils that sit outside of LGSS), Northamptonshire County Council (NCC), Cambridgeshire County Council (CCC) and Milton Keynes Council (MKC):
- Chief Finance Officer / Section 151 Officer (CFO/S151) delegations (NCC, CCC & MKC)
  - Property Services (NCC & CCC)
  - Strategic Asset Management (NCC & CCC)
  - Monitoring Officer for NCC and MKC
- 1.2 As a result the LGSS Scheme of Delegation requires updating. The LGSS Scheme of Delegation is included within Part 3D of Cambridgeshire's Constitution, the Scheme of Delegation to Officers, and the updated version of Part 3D is attached as Appendix A. New text is shown underlined, thus, and deleted text is shown struck through, ~~thus~~.
- 1.3 It is also appropriate to take the opportunity to update the delegations concerning the Pensions Service for NCC and CCC in order to simplify and make the approach consistent between NCC and CCC. This is included in Appendix A.
- 1.4 Article 11 has also required revision to take account of changes in the LGSS Scheme of Delegation. The revised Article 11 is attached as Appendix B.
- 1.5 As set out more fully in the report to agenda item 4, the Children, Families and Adults directorate has been renamed People and Communities, and the Economy, Transport and Environment directorate has been renamed Place and Economy. These name changes are reflected in both appendices to the present report.

## **2. MAIN ISSUES**

### **2.1 CFO/S151 delegations (NCC, CCC & MKC)**

The CFO role was previously part of the LGSS Finance Directorate. As part of the autumn 2016 restructure this role moved back to the CCC retained organisation. The CFO is now the commissioner of LGSS services on behalf of CCC.

The revision of the LGSS Scheme of Delegation, as included in Appendix A, has therefore removed all S151 responsibilities. This exercise has been undertaken in consultation with the CCC CFO/S151 Officer.

The overall responsibilities of the Chief Finance Officer (CFO) / S151 Officer are set out in Article 11, and the CFO/S151 responsibilities currently included in the LGSS Scheme of Delegation are transferred to an earlier section of Part 3D, as set out in Appendix A.

### **2.2 Property Services and Strategic Asset Management**

Property Services and Strategic Asset Management were previously part of the LGSS Finance Directorate. As part of the autumn 2016 restructure these moved back to the CCC retained organisation. All sections relating to these functions have been removed from the LGSS Scheme of Delegation.

## 2.3 Monitoring Officer for NCC and MKC

The Monitoring Officer functions for NCC and MKC were moved back to the retained organisations as part of the autumn 2016 restructure; the relevant sections have been deleted from the LGSS Scheme of Delegation, but the CCC delegations have been retained.

## 2.4 Pensions

The sections on Pensions in the original scheme of delegation were out of date and required updating. The delegations for the Pensions Service are split between the LGSS Director of Finance and the CFO/S151 Officer. The delegation for the LGSS Director of Finance has been redrafted to make it clear that this role has operational responsibility for the Service as delegated by the Pensions Committee.

The CFO/S151 Officer function has been simplified to an overarching statutory responsibility for the proper administration of the Pensions Service *'to safeguard the financial position of the Pension Fund (LGPS) in consultation with the Chairman (or Vice-Chairman if the Chairman is not available) of the Pension Fund Committee where possible'*.

## 3. CONSULTATION

The CCC Chief Finance Officer has signed off the draft LGSS Scheme of Delegation.

The LGSS Management Board have signed off the draft LGSS Scheme of Delegation.

The CCC Monitoring Officer has been sent a copy of the draft LGSS Scheme of Delegation.

Source Documents	Location
Council's Constitution	<a href="http://tinyurl.com/Constitution-CCC">http://tinyurl.com/Constitution-CCC</a>