

# General Purposes Committee

## Decision Statement

**Meeting:** 20th December 2016

**Published:** 21st December 2016

**Decision review deadline:** 28th December 2016

**Implementation of Decisions not subject to review:**  
29th December 2016

Each decision set out below will come into force, and may then be implemented at 9.30am on the fourth full working day after the publication date, unless it is subject of a decision review. [see note on decision review below].

Item	Topic	Decision
	<b><u>CONSTITUTIONAL MATTERS</u></b>	
1.	<b>Apologies for Absence and Declarations of Interest</b>	<b>Apologies received from Councillor Bates (Councillor Schumann substituting).</b>  <b>There were no declarations of interest.</b>
2.	<b>Minutes – 29th November 2016 and Action Log</b>	It was resolved:  to approve the minutes of the meeting of 29th November 2016 as a correct record and note the action log including oral updates at the meeting.
3.	<b>Petitions</b>	None received.

Item	Topic	Decision
	<b><u>OTHER DECISIONS</u></b>	
4.	<b>Finance and Performance Report – October 2016</b>	It was resolved to review, note and comment upon the report.
5.	<b>Integrated Resources and Performance Report for the Period Ending 31st October 2016</b>	<p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Analyse resources and performance information and note any remedial action currently being taken and consider if any further remedial action was required.</li> <li>b) <b>Allocate the unbudgeted income, less a £190k contribution to all schools, to Thomas Clarkson Academy.</b></li> </ul>
6.	<b>Transformation Fund Bids</b>	<p>It was resolved to approve the following business cases and associated investment from the Transformation Fund for:</p> <ul style="list-style-type: none"> <li>a) Using assistive technology to help people with learning disabilities live more safely and independently without the need for 24 hour or overnight care</li> <li>b) Enhanced Occupational Therapy Support to reduce the need for double handed care</li> <li>c) Recouping under-used direct payment budget allocations from service users</li> <li>d) Dedicated Reassessment Team – Learning Disabilities</li> <li>e) Care Plan Review Capacity – Physical Disabilities</li> <li>f) Total Transport</li> <li>g) Street Lighting Synergies</li> <li>h) Neighbourhood Cares Transformation Pilot – a new approach to social work in</li> </ul>

		<p>communities</p> <p>And note the three proposals approved by the Section 151 Officer in consultation with the Leader, as per approved delegation:</p> <ul style="list-style-type: none"> <li>i) Specialist Adult and Autism Support to increase independence</li> <li>j) Continuing financial re-assessment programme for client contributions</li> <li>k) Move to full cost recovery for non-statutory highway works</li> </ul>
7.	<b>Service Committee Review of Draft Revenue and Capital Business Planning Proposals for 2017/18 to 2021/22</b>	<p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) note the overview and context provided for the 2017/18 to 2021/22 Business Plan revenue proposals for the Service, updated since the last report to the Committee in October.</li> <li>b) comment on the revenue savings proposals that were within the remit of the General Purposes Committee for 2017/18 to 2021/22.</li> <li>c) comment on the changes to the capital programme that were within the remit of the General Purposes Committee.</li> </ul>
8.	<b>Level of Outstanding Debt</b>	<p>It was resolved to agree.</p> <ul style="list-style-type: none"> <li>(i) that the Debt Service continues to engage with Cambridgeshire County Council (CCC) to convert services to pay on application using online processes wherever possible with particular focus on eradicating all low value invoices being issued for less than £250.</li> <li>(ii) that the Debt and Financial Assessment Services continue to engage with Adult Social Care (ASC) on process changes designed to improve the speed information was provided/shared, the collection and sharing of data on care packages and increase direct debit penetration with the aim of securing one for all new cases with immediate effect.</li> </ul>

		<p>(iii) that the Collections Strategy had been reviewed and updated to reduce the timescales before intervention took place and implement a clear direction for how low value invoices would be managed to enable resources to be deployed in the most effective way.</p> <p>(iv) that the Debt Service continues to assess the effectiveness of the current debt collection agencies, whether they should continue to be used (or replaced) and how best this type of service could be used to support collecting debt.</p> <p>(v) that once access to DWP CIS was available, introduce telephone financial assessments to speed up the invoicing process and reduce the potential for bad debt to occur.</p> <p>(vi) that once access to DWP CIS was available, in collaboration with ASC introduce a provisional charge matrix to replace the current full cost approach where a financial assessment cannot be completed to minimise the likelihood of debt accruing that was not actually due.</p> <p>(vii) to continue with the implementation of the ICON system and seek with CCC to exploit its full potential in due course.</p> <p><b>(viii) the Chairman work in conjunction with the Chief Finance Officer in order to define debt targets and to issue further briefings on questions raised at General Purposes Committee, with the agreement of final targets to be delegated to the Chief Finance Officer, in consultation with the Chairman.</b></p> <p><b>(ix) that General Purposes Committee review the arrangements in September 2017.</b></p>

Item	Topic	Decision
9.	<b>A Corporate Energy Strategy for Cambridgeshire County Council</b>	It was resolved to agree: <ul style="list-style-type: none"> <li>a) The draft principles and priorities of the draft Corporate Energy Strategy as set out in section 2.3 and 2.4 of the report;</li> <li>b) External key stakeholder consultation of the Corporate Energy Strategy (appendix A); and</li> <li>c) The timetable for finalising and approving the Corporate Energy Strategy as set out in section 2.9.</li> </ul>
10.	<b>General Purposes Committee Agenda Plan, Training Plan and Appointments to Outside Bodies, Partnership Liaison and Advisory Groups and Internal Advisory Groups and Panels and</b>	<b>It was resolved to:</b> <ul style="list-style-type: none"> <li>a) <b>review its Agenda Plan attached at Appendix 1; and</b></li> <li>b) <b>review and agree its Training Plan attached at Appendix 2;</b></li> </ul>

**Notes:**

(a) Statements in bold type indicate additional resolutions made at the meeting.

(b) Requests for review of a decision can be made as indicated below:-

- a. At least 24 elected members of the Council may submit a request for a review of a decision by the Full Council;
- b. The request must be submitted in writing to the Monitoring Officer or Chief Executive before the expiry of 3 full working days after the decision has been published and shall specify the reason(s) why the decision should be reviewed.

(c) Full details of the decision review process, including those decisions which may not be subject to review, are set out in the Decision Review Procedure Rules at Part 4.5 of the Constitution.

For more information contact: Michelle Rowe Telephone: 01223 699180 /e-mail: [michelle.rowe@cambridgeshire.gov.uk](mailto:michelle.rowe@cambridgeshire.gov.uk)