

HIGHWAYS AND COMMUNITY INFRASTRUCTURE COMMITTEE AGENDA PLAN

Updated 3rd July 2014Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes Meeting Date | Deadline for draft reports | Agenda despatch date |
|-----------------|--|-----------------------------|---------------------------|---------------------|----------------------------|----------------------|
| 15/07/14 | TRO Objections associated with Parking Charges Review - Cambridge City and Huntingdonshire | Nicola Debnam / Nikki Pasek | Not applicable | 18/06/14 | 02/07/14 | 04/07/14 |
| | TRO Objections associated with Bus Lane Enforcement - Cambridge | Nicola Debnam / Nikki Pasek | Not applicable | | | |
| | TRO Objections associated with A1301 Cambridge Road - Sawston | Nicola Debnam | Not applicable | | | |
| | TRO Objections associated with Church Road - Leverington | Nicola Debnam | Not applicable | | | |
| | TRO Objections associated with High Street - Doddington | Nicola Debnam | Not applicable | | | |
| | Cromwell Museum Future Management | Christine May | Not applicable | | | |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes Meeting Date | Deadline for draft reports | Agenda despatch date |
|-----------------------|--|--|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | Household Recycling Service Review | Tom Blackburne-Maze | Not applicable | | | |
| | 2013/14 Finance Outturn Report | Chris Malyon | Not applicable | | | |
| | Finance and Performance Report | Chris Malyon | Not applicable | | | |
| | Service Committee Review of the Business Plan – Economy, Transport and Environment | Graham Hughes/John Onslow | Not applicable | | | |
| [19/08/14] | Business Planning | Graham Hughes/John Onslow/Celia Melville | Not applicable | 23/07/14 | 06/08/14 | 08/08/14 |
| | Cambridge Library Enterprise Centre | Christine May | Not applicable | | | |
| | Review of Highway Maintenance Prudential Borrowing Investment Profiling | Tom Blackburne-Maze/Jonathan Pearson | 2014/002 | | | |
| | TRO Objections associated with Hauxton speed limit proposals | Nicola Debnam | Not applicable | | | |
| | TRO Objections associated with Great Shelford speed limit proposals | Nicola Debnam | Not applicable | | | |
| | Cambridgeshire Highways Annual Report | Nicola Debnam | Not applicable | | | |
| | Clay Farm Community Centre Governance | Christine May | Not applicable | | | |
| | Service Committee Review of the Business Plan | Graham Hughes/John Onslow | Not applicable | | | |
| | ETE Risk Register Update | Celia Melville | Not applicable | | | |
| | Libraries Review | Christine May | Not applicable | | | |
| 23/09/14 | Business Planning | Graham Hughes/John Onslow/Celia Melville | Not applicable | 28/08/14 | 10/09/14 | 12/09/14 |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes Meeting Date | Deadline for draft reports | Agenda despatch date |
|-----------------------|--|--|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | Cambridgeshire Archives | Christine May | | | | |
| | TRO Objection associated with pavement café licence | Nicola Debnam/ Richard Lumley | Not applicable | | | |
| | TRO objections associated with | Nicola Debnam | Not applicable | | | |
| | Highway Service Post 2016 Review | Tom Blackburne- Maze/Jamie Cooke | Not applicable | | | |
| | Service Committee Review of the Business Plan | Graham Hughes/John Onslow | Not applicable | | | |
| | Finance and Performance Report | Chris Malyon | Not applicable | | | |
| [28/10/14] | Service Committee Review of the Business Plan | Graham Hughes/John Onslow | Not applicable | 02/10/14 | 15/10/14 | 17/10/14 |
| | Coroners Review | Christine May | Not applicable | | | |
| 18/11/14 | Business Planning | Graham Hughes/ John Onslow/ Celia Melville | Not applicable | 22/10/14 | 05/11/14 | 07/11/14 |
| | Highways Asset Management Plan | Tom Blackburne- Maze | 2014/18 | | | |
| | Household Recycling Service Strategy 2014-2019: Options Work and Service Reduction | Tom Blackburne- Maze | 2014/17 | | | |
| | Objections to Traffic Regulation Orders: | Nicola Debnam/ Sharon Piper | Not applicable | | | |
| | Streetlighting PFI Performance Review | Tom Blackburne- Maze | 2014/030 | | | |
| | Streetlighting PFI Business Plan savings | Tom Blackburne- Maze | 2014/034 | | | |

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes Meeting Date | Deadline for draft reports | Agenda despatch date |
|-----------------------|---|--------------------------------------|----------------------------------|----------------------------|-----------------------------------|-----------------------------|
| | Annual Parking Report | Nikki Pasek | Not applicable | | | |
| | Service Committee Review of the Business Plan | Graham Hughes/John Onslow | Not applicable | | | |
| | Finance and Performance Report | Chris Malyon | Not applicable | | | |
| <i>[09/12/14]</i> | | | | 13/11/14 | 26/11/14 | 28/11/14 |
| 20/01/15 | Finance and Performance Report | Chris Malyon | Not applicable | | 07/01/15 | 09/01/15 |
| | Transport Delivery Plan 2015-18 | Tom Blackburne-Maze/Jonathan Pearson | 2015/007 | | | |
| | Objections to Traffic Regulation Orders: | Nicola Debnam/Sharon Piper | Not applicable | | | |
| <i>[10/02/15]</i> | ETE Risk Register Update | Celia Melville | Not applicable | | 28/01/15 | 30/01/15 |
| 17/03/15 | Objections to Traffic Regulation Orders: | Nicola Debnam/Sharon Piper | Not applicable | | 04/03/15 | 06/03/15 |
| | Highway Services Post 2016 Review - preferred options | Tom Blackburne-Maze | 2015/006 | | | |
| | Finance and Performance Report | Chris Malyon | Not applicable | | | |
| <i>[28/04/15]</i> | | | | | 15/04/15 | 17/04/15 |
| 02/06/15 | Objections to Traffic Regulation Orders: | Nicola Debnam/Sharon Piper | Not applicable | | 19/05/15 | 21/05/15 |
| | Finance and Performance Report | Chris Malyon | Not applicable | | | |

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

| Forward plan reference | Intended date of decision | Matter in respect of which the decision is to be made | Decision maker | List of documents to be submitted to the decision maker | Reason for the meeting to be held in private |
|-------------------------------|----------------------------------|--|------------------------------|--|--|
| .../... | [Insert Committee date here] | | [Insert Committee name here] | Report of ... Director | The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information |

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

| Date of Chairman's agreement | Matter in respect of which the decision is to be made | Reasons why meeting urgent and cannot reasonably be deferred |
|-------------------------------------|--|---|
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For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk