

## **GENERAL PURPOSES COMMITTEE**

### **Minutes-Action Log**



#### **Introduction:**

This log captures the actions arising from the General Purposes Committee on 25th July 2017 and updates members on the progress on compliance in delivering the necessary actions. This is the updated action log as at 11th September 2017.

### **Minutes of 25th July 2017**

<b>Item No.</b>	<b>Item</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Completed</b>
<b>15.</b>	<b>Minutes – 13th June 2017 and Action Log</b>	T Kelly	Requested a briefing note following discussions with the DfE regarding what the £6m funding for East Cambridgeshire and Fenland schools could or could not be used for.	Briefing note circulated electronically to General Purposes Committee on 11 September 2017.	<b>Yes</b>
		T Kelly	The Finance Team to look at how to identify splitting debt amounts between investment debt (where a specific return is expected) and debt incurred for general purposes (financing the capital programme)	Further work is needed to provide the split requested.	<b>Ongoing</b>



Item No.	Item	Action to be taken by	Action	Comments	Completed
		T Kelly	A list of maintained schools which had significant surplus revenue balances that had not achieved a good or outstanding Ofsted report to be emailed to the Committee. Officers to write to secondary academies requesting this information, and if this proved unsuccessful, they should consider the best route for finding out this information, which could ultimately be an FOI request to the DfE.	<p>Maintained school balances are considered and published via Schools Forum, see <a href="https://tinyurl.com/JulyForumBalances">https://tinyurl.com/JulyForumBalances</a></p> <p>Schools Intervention Service has reviewed balances in comparison to Ofsted rating. There are currently 3 schools with excessive balance rated less than good. Work is ongoing through the Schools Causing Concern group.</p> <p>Academy secondary financial information is available in the public domain and is being collated, for further communication now that terms has resumed. Financial accountability of academies is to the Secretary of State, limiting the role of the local authority.</p>	Ongoing
18.	Integrated Resources and Performance Report for the period ending 31st May 2017	T Barden	The need to provide the direction of travel to the outcome performance information. The need to utilise the information better in the "Balance Sheet Health". The information shown in the charts presenting activity in the previous month needed to be presented better. The information presented in the snapshots of the organisation needed to be clarified in order to provide a greater feel as to what was meant.	Direction of travel information has been provided where possible; the activity information has been presented in a clearer way. Further improvements will be made in the coming months also.	Yes



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		C Birchall	A note on Members' Allowances provided to Look East to be circulated to the Committee.	Note circulated on 25 July 2017.	<b>Yes</b>
<b>19.</b>	<b>Corporate Software Infrastructure Re-Procurement</b>	S Smith	Officers to report back on how Members could be incorporated within the investigation of alternative office software solutions in preparation for renewal in 2020.	Resource is currently focussed on the renewal of the Microsoft Enterprise Support Agreement. Once this has been completed, Group Leaders will be updated with an outline plan of the steps involved in an investigation into alternative office software.	<b>Ongoing</b>