

CHILDREN AND YOUNG PEOPLE COMMITTEE



Tuesday, 23 June 2020

Democratic and Members' Services

Fiona McMillan
Monitoring Officer

14:00

Shire Hall
Castle Hill
Cambridge
CB3 0AP

Virtual meeting
[Venue Address]

AGENDA

Open to Public and Press

CONSTITUTIONAL MATTERS

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the meeting on 26 May 2020 5 - 12
4. Action Log 13 - 16
5. Petitions and Public Questions

DECISIONS

6. Cambridgeshire County Council's Response to Covid-19: Update

To follow. When published, the report will be able to view at the bottom of the webpage under the 'Meeting Documents' heading.

7. Agenda Plan, Appointments and Training Plan

17 - 34

The Children and Young People Committee comprises the following members:

Councillor Simon Bywater (Chairman) Councillor Samantha Hoy (Vice-Chairwoman)

Councillor David Ambrose Smith Councillor Peter Downes Councillor Lis Every Councillor Anne Hay Councillor Lucy Nethsingha Councillor Simone Taylor Councillor Joan Whitehead and Councillor Julie Wisson

Andrew Read (Appointee) Flavio Vettese (Appointee)

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Clerk Name: Richenda Greenhill

Clerk Telephone: 01223 699171

Clerk Email: Richenda.Greenhill@cambridgeshire.gov.uk

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Public speaking on the agenda items above is encouraged. Speakers must register their intention to speak by contacting the Democratic Services Officer no later than 12.00 noon

three working days before the meeting. Full details of arrangements for public speaking are set out in Part 4, Part 4.4 of the Council's Constitution:

<https://tinyurl.com/CommitteeProcedure>

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CHILDREN AND YOUNG PEOPLE COMMITTEE: MINUTES

- Date:** 26 May 2020
- Time:** 2.00pm – 3.27pm
- Venue:** Meeting held remotely in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020
- Present:** Councillors S Bywater (Chair), A Hay, S Hoy (Vice Chair), D Ambrose Smith, P Downes, L Every, M Howell, L Nethsingha, S Taylor, J Whitehead and J Wisson
- Co-opted Members: Andrew Read, Church of England Diocese of Ely
- Apologies:** Co-opted Member: Flavio Vettese, Roman Catholic Diocese of East Anglia

CONSTITUTIONAL MATTERS

316. NOTIFICATION OF THE APOINTMENT OF THE CHAIR AND VICE CHAIR

The Committee was notified by the Democratic Services Officer that Council had appointed Councillor Simon Bywater as Chairman of the Committee and Councillor Samantha Hoy as Vice Chairwoman for 2020/21 when it met on 19 May 2020.

317. APOLOGIES FOR ABSENCE

Apologies were received from Flavio Vettese, Roman Catholic Diocese of East Anglia.

318. DECLARATIONS OF INTEREST

Councillor Every declared an interest in relation to item 7 on the agenda 'Northstowe Secondary College – Proposed Change of Age Range - Post 16' as she was a Governor for the Cambridge Meridian Education Trust (CMAC).

Jonathan Lewis, Service Director: Education, also declared an interest in relation to item 7 on the agenda as he was a Governor at Northstowe Secondary College.

319. MINUTES OF THE MEETING ON 7 MAY 2020

Councillor Taylor commented that she had requested that clarification was sought on the position of those taking GCSEs and an update requested and that this had not been included in the minutes (**ACTION:** Democratic Services Officer)

The minutes of the meeting on 7 May 2020 were approved as an accurate record, subject to the proposed amendment.

320. ACTION LOG

The action log was reviewed and noted.

KEY DECISIONS

321. NORTHSTOWE SECONDARY COLLEGE: PROPOSED CHANGE OF AGE RANGE POST 16

The Committee received a report that sought approval of a proposal by the governing body of Northstowe Secondary College to change its designation from 11-16 to 11–19, with an estimate to admit the first students effective from 1 September 2024.

Introducing the report officers explained that since the start of the Northstowe development there had been a recognition that there was a need for post 16 education in the area and that a contribution to this would be made by developers. Following a bid in 2008 Cambridge Meridian Education Trust (CMET) to open a new all through 0-19 education campus at Northstowe, approval was given for them to establish the secondary provision. This opened as Northstowe Secondary College (NSC) in September 2019 with a year 7 cohort. It would grow over the next four years until it provides for the full secondary age range (Years 7 to 11). Officers highlighted that in 2009, Cambridge Meridian Educational Trust was also awarded, by the Learning and Skills Council (LSC), a presumption to open a new post-16 education establishment at Northstowe. In January 2020 the governing body of the college applied to extend the age range to the college. They completed a proposal and conducted a consultation process, with a summary of the results made available in the Committee report. Officers stated that all of the responses received as a result of the consultation were in favour of the proposal.

Individual Members raised the following issues in relation to the report:

- Queried the number of forms of entry at the college as to produce a Sixth Form of 400 a twelve form entry was required. Officers clarified that currently there were four forms of entry which would increase to twelve.
- Discussed concerns around the ability of schools to be able to work closely in a consortium in relation to A-levels, when they were geographically widely dispersed. The Service Director: Education stated that teachers would be moving between bases rather than pupils and that it would be a positive step forward and that the Committee would be kept up to date with the curriculum offer.
- Raised concerns in relation to the small number of responses to the consultation including only one parent and five pupil responses. Officers explained that they had liaised with the school and they had been advised that the school had made every effort to consult widely with pupils, staff and parents and there had been a survey and two online meetings over the consultation period. Officers clarified that as it had been the intention to extend the age range for quite a long period of time that all parties had been aware of the intention for some time. The Service Director: Education stated that at present the parent group was small, so a small number of responses had been expected, and that they had not received any responses in opposition to the proposal.
- Questioned whether all of the Sixth Forms in the area had been consulted and if a phased opening would be carried out with thought for other institutions. Members noted the support of Hills Road and Long Road Sixth Form Colleges

but queried why a response from Impington Village College had not been received. Officers explained that all of the Sixth Forms in Cambridgeshire had been consulted. The Service Director: Education stated that Impington Village College were aware of the proposal and had a different offering as they undertook the International Baccalaureate (IB). He clarified that it was a good development that there would be more choice in the area and that the numbers would need to be handled carefully. Officers clarified that the proposal was raised at Secondary Heads meeting and Cambridge Academic Partnership were also consulted and Impington Village College were members of both these organisations.

- Noted that Local Members had been made aware but had not commented.

It was resolved to:

- a) Note the feedback received to the consultation undertaken by the governing body of Northstowe Secondary College;
- b) Approve, as decision maker, the proposal that Northstowe Secondary College alter its upper age range from 16 to 19, effective 1 September 2024.

322. REVIEW OF FOSTERING ALLOWANCES FOR CAMBRIDGESHIRE FOSTER CARERS

The Committee considered a report that sought to make changes to the current structure of payments to Cambridgeshire foster carers.

Introducing the report officers explained that the proposals would result in the uplift of allowances to all carers with the exception of existing Level 6 carers, and the development of a much simpler structure for foster carer payments than the one currently in place. Because payment of fostering allowances was a commercially sensitive issue, the detail of both current allowances and proposed changes were contained within an exempt appendix to the report.

Individual Members raised the following issues in relation to the report:

- Questioned what happened to children if they continued to stay in a foster home after the age of 17. The Service Director: Children's Services and Safeguarding stated that individuals were covered by a 'Stay Put' allowance when they became adults from the age of 17 - 21. He explained that this was not as high as a fostering allowance but had been benchmarked across the eastern region. Members also queried whether individuals could claim benefits when in receipt of the 'Stay Put' allowance. The Service Director: Children's Services and Safeguarding clarified that individuals could claim benefits when in receipt of this allowance and many would start to pay rent themselves at this stage.
- Noted that the changes brought Cambridgeshire in line with other neighbouring authorities and that this would help with taking on and retaining new foster carers, with less reliance on outside agencies. The Service Director: Children's Services and Safeguarding stated that the changes would make the allowance system much simpler and a much more attractive offer to prospective foster carers.

- The Chair of the Corporate Parenting Sub Committee thanked foster carers for their work and explained that the sub-committee worked closely with the foster carers association and received input from them on a regular basis. She stated that the proposed changes would be welcomed by foster carers.
- Noted and gave their support to the foster carer's recruitment campaign.

It was resolved unanimously to:

- a) Agree the recommendation to reduce the number of payment bands for Cambridgeshire foster carers from the current 6 to 4;
- b) Agree the recommendation to change the payment schedule for foster carers as set out in exempt Appendix 1 to this report, and support the submission of a further report to the General Purposes Committee in order to identify any further funding that may be necessary in order to implement the new payment structure.

DECISIONS

323. CAMBRIDGESHIRE COUNTY COUNCIL'S RESPONSE TO COVID-19: UPDATE

The Committee received a report outlining the Council's response to COVID-19, updating on activity since the first report to Committee on 7 May 2020.

Given the rapidly changing situation and the need to provide the committee and public with the most up to date information possible the Chairman had accepted this as a late report on the following grounds:

1. Reason for lateness: To allow the report to contain the most up to date information possible.
2. Reason for urgency: To enable the committee to be briefed on the current situation in relation to the Council's response to Covid-19 for those service for which it is responsible.

In introducing the report the Service Director: Education highlighted a number of key points in relation to Education which included:

- Planned opening from 1 June 2020 of nursery provision, reception, Year 1 and Year 6, with schools prioritising access in that order for a full time provision. Further scientific guidance from Government was awaited on Thursday 28 May with discussions to be held with Head Teachers and Unions on 29 May to determine the way forward.
- Risk Assessments had been carried out by schools. There was an acknowledgement in the national guidance that social distancing would not always be possible in schools (especially with young children) so instead a principle of limiting groups in schools, known as bubbles, would be used. These bubbles would be limited to no more than 15 pupils. The government were aspiring to get all primary age children back into schools for one month before the end of the academic year (at latest by the 24 June). The Service Director:

Education explained that under the current guidance around pupil numbers in classes, this would not be possible.

In a further overview of the report the Service Director: Children's Services and Safeguarding highlighted a number of key points in relation to Children's Services which included:

- The position in children's services remained broadly unchanged since the last report to committee on 7 May.
- Looked to restart some activities including, for example, reviewing how to increase face to face supervised contact between parents and children in care in a way that is as safe as possible for all concerned.
- There was concern about the potential need to identify short term placements for young people in care as it was likely that shortages of placements for older young people, and particularly those who had more challenging needs, would continue. Steps had been taken to use the facilities at Grafham Water. Since writing the report the financial implications for this had become clear and there was a need to seek approval from Committee to agree to additional costs of £24-£30,000 per month until September 2020 in order to maintain Grafham Water as a contingency.

Individual Members raised the following issues in relation to the report:

- The Chairman stated that he had been present at some of the briefings for schools and he thanked schools for their continued efforts.
- Acknowledged that the phased opening of schools on 1 June was a controversial issue and that letters had been sent from parents in Cambridgeshire who were concerned about the reopening of schools.
- Queried what numbers of pupils were expected to return to primary schools on 1 June. The Service Director: Education stated it was likely that only a quarter of pupils would return with early years, primary reception, Year 1 and Year 6 being prioritised in that order with secondary Year 10 and 12 following later in the month with some face to face support, with Special Education being reviewed as required. He explained that there was no requirement for children to return but that this would be reviewed in September 2020. Information had been collected from three-quarters of primary schools which showed that between 30-70% of parents would be taking up the offer to return. He would report to Committee after the 1 June. **ACTION:** Service Director: Education.
- Questioned whether there would be issues when schools got to September 2020 and had to start learning over again for those that had not been in school. The Service Director: Education stated that home learning would continue for pupils not in school and that schools would work to rebuild legacy issues. He explained that at the moment the focus was on trying to get the schools open fully if they were able to, opening for key worker children would carry on regardless.

- Queried how many schools officers thought would be able to reopen on 1 June. The Service Director: Education stated it would be around 50% that could potentially open on 1 June with the further 50% by 8 June. He highlighted that there was a lot of staff who were on the shielding list so full opening would not be feasible.
- Sought clarity on whether schools would be able to flex the proposed bubbles as more pupils came back to school. The Service Director: Education stated that the planning of bubbles had allowed for some capacity but that the government guidance stated 15 pupils maximum per bubble. Government continued to review guidance.
- Discussed if schools had any plans to support families over the summer to make it possible for parents to go back to work. The Service Director: Education explained that breakfast and afterschool clubs remained an issue, as there was currently no clear guidance on how they could operate safely.
- Acknowledged that things may not have changed significantly by September 2020. The Service Director: Education explained that schools were planning for the new academic year in September. It was likely that there would be three to four phases of reopening. There had been discussions about pupils, in the future, being in school part time to make the opening of schools more possible to all pupils. Discussions were ongoing with the Department for Education.
- The Co-opted Member representing the Church of England Diocese of Ely stated that the authority needed to be mindful that there were a range of responsible bodies that made the decisions and that expectations needed to be managed in relation what the authority could insist others do. The Service Director: Education stated that risk assessments had been carried out with the maintained schools and a collective sign off had been carried out with the authority. He explained that the authority did not have the same level of control over other bodies however they had been working with governing bodies and dioceses on the completion of risk assessments and officers had been commenting on them on behalf of the authority. He explained that he was happy to share the risk assessment template with the committee. **ACTION:** Service Director: Education.
- Discussed the proposed additional costs of £24-£30,000 per month until September 2020 in order to maintain Grafham Water as a contingency if there was to be a shortage of placements for older young people. The Service Director: Children's Services and Safeguarding highlighted that alternative placements would cost £6,000-7,000 per child so this option would be more cost effective. Members sought clarity on how the children would be looked after at the setting. The Service Director: Children's Services and Safeguarding explained that they would be looked after by individuals who currently worked at the setting, as well as young people's workers redeployed to the setting. The Chairman sought endorsement for the additional recommendation to the report, which was agreed by the Committee.

It was resolved to:

- a) note the progress made to date in responding to the impact of the Coronavirus.
- b) note the continuing commitment of staff across children's services and partner agencies – schools in particular – to ensure that the needs of vulnerable children and young people continue to be met.
- c) agree to additional costs of £24-£30,000 per month until September 2020 in order to maintain Grafham Water as a contingency in the event that we have no placement options for older young people in care during the summer months, when there are always placement shortages.

324. AGENDA PLAN, TRAINING PLAN AND APPOINTMENTS TO OUTSIDE BODIES AND INTERNAL ADVISORY GROUPS AND PANELS

Individual Members raised the following issues in relation to the report:

- Councillor Nethsingha explained that she was identified as the representative on the College of West Anglia. She highlighted that she was on this Board but not as a County Council representative so questioned whether this should be removed from the list. **ACTION:** Democratic Services Officer
- Councillor Whitehead questioned when the Education Achievement Board would meet next and if this would be a remote meeting in the future. She explained that if she was unable to attend the meeting virtually, then she would need to seek another representative from her party. The Service Director: Education explained that he would look to get a date in diaries for October. **Action:** Service Director: Education.

It was resolved unanimously to:

- a) Note the committee agenda plan;
- b) Note the committee training plan;
- c) Agree the appointments to outside bodies as detailed in Appendix 3;
- d) Agree the appointments to internal advisory groups and panels as detailed in Appendix 4.

325. DATE OF NEXT MEETING

The committee will meet next on Tuesday 23 June at 2.00pm. The arrangements will be confirmed nearer the time.

Chairman
(date)

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress.

Minutes of the meeting on 21 January 2020

291.	Service Director Education's Report: Educational Outcomes	Jon Lewis	To consider setting up a forum in Wisbech to look at why some children experiencing deprivation were able to attain positive outcomes and some did not. The example was given of the difference in outcomes at Peckover Primary School and St Peter's Junior School in Wisbech. The Chairman suggested this might be discussed more fully at the Educational Achievement Board.	03.02.20: The next Educational Achievement Board meeting is planned for 7 May 2020 and an update will be circulated to Members after that meeting.	Update to be circulated in September 2020.
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291.	Service Director Education's Report: Educational Outcomes	Jon Lewis	Asked what synergy existed between the work on young people not in education, employment of training (NEET) being carried out by the Combined Authority with that done by the local authority. Officers suggested requesting a report from the Combined Authority.	03.02.20: A report has been requested from the Combined Authority. 30.04.20: Report awaited.	Report awaited from the Combined Authority
293.	Agenda Plan, Appointments and Training Plan	Lou Williams	Councillor Hay expressed interest in the Fostering Panel vacancy and the Committee endorsed her appointment, subject to the planned review of the future composition of the Fostering Panel. Officers would liaise with Councillor Hay on this direct and keep the Committee informed.	21.02.20: Cllr Hay is no longer able to take up this appointment. 11.03.20: A peer review of the Fostering Panel is taking place and the position will be held vacant pending the outcome of that review. 30.04.20: This has been delayed due to Covid-19, but there are plans underway to establish a limited virtual peer review if possible later in the summer.	On hold
306.	Best Start in Life Update	Jon Lewis	Members commented that this initiative would be of particular relevance to Opportunity Areas and suggested that it should formally be raised with them.	30.04.20 – A request has been made to present the BSiL work at a future Opportunity Area Board meeting as part of their work on legacy planning for when the OA project concludes.	Update in September 2020
Minutes of the meeting on 5 May 2020					
313.	Response to Covid-19	Nicola Curley	Members welcomed the focus on providing support to care leavers as this group might otherwise find themselves particularly isolated at the present time. Officers were invited to let Members know if there was anything which they could do support of this.		

Minutes of the meeting on 26 May 2020

319.	Minutes of the meeting on 7 May 2020	Richenda Greenhill	Councillor Taylor commented that she had requested that clarification was sought on the position of those taking GCSEs and an update requested and that this had not been included in the minutes.	05.06.20: The minutes of the meeting on 7 May 2020 and the action log amended to include this.	Completed
323.	CCC Response to Covid-19: Update	Jon Lewis	To update the Committee on the numbers of children returning to schools after 1 June 2020.	05.06.20: Details circulated to committee members by email.	Completed
			To share a copy of the schools risk assessment template with the committee.	05.06.20: A copy of the schools risk assessment template circulated to committee members.	Completed
324.	Agenda Plan, Training Plan and Appointments	Richenda Greenhill	Councillor Nethsingha commented that she was identified as the representative on the College of West Anglia. She highlighted that she was on this Board but not as a County Council representative and questioned whether this should be removed from the list.	15.06.20: Cllr Nethsingha has confirmed that she is happy continue as the Council's representative for now, provided that Members remain content with the slightly unusual arrangements whereby she is also appointed by the College of West Anglia itself.	
		Jon Lewis	To confirm the date of the next Educational Achievement Board meeting, likely to be October 2020.		

CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 15 June 2020



Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00am seven clear working days before the meeting.

The agenda dispatch date is a minimum of five clear working days before the meeting.

The following are standing agenda items which are on the agenda at every Committee meeting:

- Minutes of previous meeting and Action Log;
- Agenda Plan, Appointments and Training Plan

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
23/06/20	Cambridgeshire County Council response to Covid 19	J Lewis/ L Williams	Not applicable	11/06/20	15/06/20
07/07/20	1. Cambridgeshire County Council response to Covid 19	J Lewis/ L Williams	Not applicable	25/06/20	29/06/20
	2. Housing Related Support	O Hayward	2020/026		
	3. Children in Care Not in Education, Employment and training	L Williams	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	4. Finance Monitoring	M Wade	Not applicable		
<i>[11/08/20] Provisional Meeting</i>	1. <i>Cambridgeshire County Council response to Covid 19</i>			30/07/20	03/08/20
15/09/20	1. Cambridgeshire County Council response to Covid 19			03/09/20	07/09/20
	2. Service Director's report: Education	J Lewis	Not applicable		
	3. Quarterly Performance Report	H Parkinson	Not applicable		
	4. SEND Recovery Plan	J Lewis	TBC		
	5. Schools Funding: Consultation Outcome	J Lewis	TBC		
	6. National Scorecards	I Trafford	KD2020/035		
	7. Risk Register	W Ogle-Welbourn	Not applicable		
	8. Opportunity Area: Impact on attainment in East Cambridgeshire and Fenland	J Lewis	Not applicable		
	9. Cambridgeshire and Peterborough Children's Safeguarding Partnership Board Annual Report 2019/20	Dr R Wate	Not applicable		
06/10/20	1. Quarterly Performance Report	H Parkinson	Not applicable	24/09/20	28/09/20
	2. Corporate Parenting Annual Report 2019/20	N Curley	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
10/11/20 Hunts District Council (TBC)	1. Service Director's report: Children and Safeguarding	L Williams	Not applicable	29/10/20	02/11/20
	2. Schools Funding Formula 2021/22	J Lewis	Not applicable		
01/12/20	1. Quarterly Monitoring Report	H Parkinson	Not applicable	19/11/20	23/11/20
19/01/21	1. Schools Funding Formula	J Lewis	2021/004	07/01/21	11/01/21
	2. Best Start in Life: Update	W Ogle-Welbourn	Not applicable		
	3. Quarterly Performance report	H Parkinson	Not applicable		
	4. Cambridge University Policy and Science Exchange report	D McWherter	Not applicable		
<i>[16/02/21] Provisional Meeting</i>				04/02/21	08/02/21
09/03/21	1. Quarterly Monitoring Report	H Parkinson	Not applicable	25/02/21	01/03/21
	2.				

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
<i>[13/04/21] Provisional Meeting</i>				01/04/21	05/04/21

**CAMBRIDGESHIRE COUNTY COUNCIL
CHILDREN AND YOUNG PEOPLE COMMITTEE
APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS**

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Cambridgeshire Culture Steering Group The role of the group is to give direction to the implementation of Cambridgeshire Culture, agree the use of the Cambridgeshire Culture Fund, ensure the maintenance and development of the County Art Collection and oversee the loan scheme to schools and the work of the three Cambridgeshire Culture Area Groups. Appointments are cross party.	4	3	1. Councillor N Kavanagh (Lab) 2. Councillor L Joseph (Con) 3. Councillor P Downes (LD)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Corporate Parenting Sub-Committee The Sub-Committee has delegated authority to exercise all the Council's functions relating to the delivery, by or on behalf of, the County Council, of Corporate Parenting functions with the exception of policy decisions which will remain with the Children and Young People's Committee. The Chairman/ Chairwoman and Vice-Chairman/Chairwoman of the Sub-Committee shall be selected and appointed by the Children and Young People Committee.	6	-	1. Councillor L Every: Chairman (Con) 2. Councillor A Hay: Vice Chairman (Con)	Richenda Greenhill Democratic Services Officer 01223 699171 Richenda.greenhill@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Educational Achievement Board For Members and senior officers to hold People and Communities to account to ensure the best educational outcomes for all children in Cambridgeshire.	3	5	1. Councillor S Bywater (Con) (Chairman) 2. Cllr S Hoy (Con) 3. Cllr J Whitehead (Lab) 4. Cllr S Taylor (Ind) 5. Cllr P Downes (Lib Dem)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Fostering Panel Recommends approval and review of foster carers and long term / permanent matches between specific children, looked after children and foster carers. It is no longer a statutory requirement to have an elected member on the Panel. Appointees are required to complete the Panel's own application process.	2 all-day panel meetings a month	1	1. Councillor S King (Con) 2. <i>Vacancy (on hold pending outcome of a peer review of the Fostering Panel)</i>	Fiona van den Hout Interim Head of Service Looked After children 01223 518739 Fiona.VanDenHout@cambridgeshire.gov.uk
Housing Related Support Services Member Reference Group To provide Member input into the redesign of Housing Related Support Services. To comprise five members from Adults Committee and five members from the Children and Young People Committee.	tba	5	1. Councillor D Ambrose Smith (Con) 2. Councillor L Every (Con) 3. Councillor A Hay (Con) 4. Councillor S Hoy (Con) 5. Councillor S Taylor (Indep)	Lisa Sparks Commissioner – Housing Related Support Services 01223 699277 Lisa.Sparks@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Joint Consultative Committee (Teachers) The Joint Committee provides an opportunity for trade unions to discuss matters of mutual interest in relation to educational policy for Cambridgeshire with elected members.	2	6	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy 5. Vacancy 6. Vacancy <i>(appointments postponed pending submission of proposals on future arrangements)</i>	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Standing Advisory Council for Religious Education (SACRE) To advise on matters relating to collective worship in community schools and on religious education. In addition to the three formal meetings per year there is some project work which requires members to form smaller sub-committees.	3 per year (usually one per term) 1.30-3.30pm	3	1. Councillor C Richards (Lab) 2. Councillor S Hoy (Con) 3. Councillor A Taylor (LD)	Amanda Fitton SACRE Adviser Amanda.Fitton@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Virtual School Management Board The Virtual School Management Board will act as “governing body” to the Head of Virtual School, which will allow the Member representative to link directly to the Corporate Parenting Partnership Board.	Termly	1	Councillor A Costello (Con)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk Edwina Erskine Business Support Officer – Administration Services Team Cambridgeshire’s Virtual School for Looked After Children (ESLAC Team) 01223 699883 edwina.erskine@cambridgeshire.gov.uk

**CAMBRIDGESHIRE COUNTY COUNCIL
CHILDREN AND YOUNG PEOPLE COMMITTEE
APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIP LIAISON AND ADVISORY GROUPS**

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	GUIDANCE CLASSIFICATION	CONTACT DETAILS
Cambridgeshire Music Hub A partnership of school music providers, led by the County Council, to deliver the government's National Plan for School Music.	3	2	1. Councillor L Every 2. Councillor S Taylor	Other Public Body Representative	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk Matthew Gunn Head of Cambridgeshire Music 01480 373500/ 01480 373830 Matthew.Gunn@cambridgeshire.gov.uk
Cambridgeshire and Peterborough Federation of Young Farmers' Clubs To provide training and social facilities for young members of the community.	6	1	1. Councillor Mandy Smith	Unincorporated Association Member	Jess Shakeshaft cambsyoungfarmers@outlook.com

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	GUIDANCE CLASSIFICATION	CONTACT DETAILS
Cambridgeshire Schools Forum The Cambridgeshire Schools Forum exists to facilitate the involvement of schools and settings in the distribution of relevant funding within the local authority area	6	3	1. Councillor S Bywater (Con) 2. Councillor P Downes (LD) 3. Councillor S Taylor (Ind)	Other Public Body Representative	Nick Mills Democratic Services Officer 01223 699763 Nicholas.mills@cambridgeshire.gov.uk
Centre 33 Centre 33 is a longstanding charity supporting young people in Cambridgeshire up to the age of 25 through a range of free and confidential services.	4	1	Appointment left in abeyance following discussion on 21 May 2019.	Other Public Body Representative	Melanie Monaghan Chief Executive 01223 314763 help@centre33.org.uk
College of West Anglia Governing Body One of up to sixteen members who appear to the Corporation to have the necessary skills to ensure that the Corporation carries out its functions under article 3 of the Articles of Government. The appointment is subject to the nominee completing the College's own selection process.	5	1	Councillor L Nethsingha	Other Public Body Representative	Rochelle Woodcock Clerk to the Corporation College of West Anglia Rochelle.Woodcock@cwa.ac.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	GUIDANCE CLASSIFICATION	CONTACT DETAILS
East of England Local Government Association Children's Services and Education Portfolio-Holder Network The network brings together the lead members for children's service and education from the 11 strategic authorities in the East of England. It aims to: <ul style="list-style-type: none"> • give councils in the East of England a collective voice in response to consultations and lobbying activity • provide a forum for discussion on matters of common concern and share best practice • provide the means by which the East of England contributes to the work of the national LGA and makes best use of its members' outside appointments. 	4	2	1.Councillor S Bywater (Con) 2.Councillor S Hoy (Con)	Other Public Body Representative	Cinar Altun Cinar.altun@eelga.gov.uk
F40 Group F40 (http://www.f40.org.uk) represents a group of the poorest funded education authorities in England where government-set cash allocations for primary and secondary pupils are the lowest in the country.	As required	1 +substitute	Councillor P Downes (LD). Substitute: Cllr S Hoy (Con)	Other Public Body Representative	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	GUIDANCE CLASSIFICATION	CONTACT DETAILS
Local Safeguarding Children's Board LSCBs have been established by the government to ensure that organisations work together to safeguard children and promote their welfare. In Cambridgeshire this includes Social Care Services, Education, Health, the Police, Probation, Sports and Leisure Services, the Voluntary Sector, Youth Offending Team and Early Years Services.	4	1	Councillor S Bywater (Con)	Other Public Body Representative	Andy Jarvis, LSCB Business Manager andy.jarvis@cambridgeshire.gov.uk
Manea Educational Foundation Established to provide grants and financial assistance for people up to the age of 25 years living within the Parish of Manea.	2	1	Councillor D Connor (Con)	Unincorporated association member	
March Educational Foundation Provides assistance with the education of people under the age of 25 who are resident in March.	3 – 4	1 For a period of five years	Councillor John Gowing	Trustee of a Charity	

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	GUIDANCE CLASSIFICATION	CONTACT DETAILS
Needham's Foundation, Ely Needham's Foundation is a Charitable Trust, the purpose of which is to provide financial assistance for the provision of items, services and facilities for the community or voluntary aided schools in the area of Ely and to promote the education of persons under the age of 25 who are in need of financial assistance and who are resident in the area of Ely and/or are attending or have at any time attended a community or voluntary aided school in Ely.	2	2	1. Councillor A Bailey (Con) 2. Councillor L Every (Con)	Trustee of a Charity	
Shepreth School Trust Provides financial assistance towards educational projects within the village community, both to individuals and organisations.	4	1	1. Councillor P McDonald (LD)	Trustee of a Charity	
Soham Moor Old Grammar School Fund Charity promoting the education of young people attending Soham Village College who are in need of financial assistance or to providing facilities to the Village College not normally provided by the education authority. Biggest item of expenditure tends to be to fund purchase of books by university students.	2	1	Councillor M Goldsack (Con)	Unincorporated Association Member	

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	GUIDANCE CLASSIFICATION	CONTACT DETAILS
Trigg's Charity (Melbourn) Trigg's Charity provides financial assistance to local schools / persons for their educational benefit.	2	1	Councillor S van de Ven (LD)	Unincorporated Association Member	

Children and Young People (CYP) Committee Training Plan 2018-2020

Below is an outline of dates and topics for potential training committee sessions and visits. At the Committee meeting on 12 June 2017 Members asked that training sessions start between 4.00-4.30pm where possible:

	Subject	Desired Learning Outcome/ Success Measures	Priority	Date	Responsibility	Nature of Training	Audience	CYP Attendance by:	% of the Committee Attending
1.	Committee Induction Training	<p>1. Provide an introduction to the work of the Children Families and Adults Directorate in relation to children and young people;</p> <p>2. Provide an overview of the committee system which operates in Cambridgeshire County Council;</p> <p>3. Look at the roles and responsibilities of committee members;</p> <p>4. Consider the Committee's training needs.</p>	High	12.06.17 Room 128	<i>Wendi Ogle-Welbourn/ Richenda Greenhill</i>	Presentation and discussion	CYP Members & Subs	<p>Cllr Bywater Cllr Costello Cllr Downes Cllr Every Cllr Hay Cllr Hoy Cllr Nethsingha Cllr Wisson Cllr Batchelor Cllr Connor Cllr Cuffley Cllr Joseph Cllr Richards Cllr Sanderson Cllr Gowing Cllr Bradnam A Read</p>	75%

2.	Schools Funding	<p>1.To brief Members on changes to the National Funding Formula and High Needs Funding and the impact of this in Cambridgeshire;</p> <p>2.To examine the roles of CYP Committee and Cambridgeshire Schools Forum in relation to schools funding.</p>	High	31.10.17	<i>Jon Lee/ Richenda Greenhill</i>	Presentation and discussion	CYP Members & Subs	<p>Cllr Batchelor Cllr Bywater Cllr Downes Cllr Every Cllr Hay Cllr Hoy Cllr A Taylor Cllr S Taylor Cllr Whitehead</p>	58%
3.	Place planning and multipliers	To brief Members on place planning methodology when estimating demand for school places arising from new housing developments	High	28.11.17	<i>Clare Buckingham/ Mike Soper</i>	Presentation and discussion	<p>CYP Members and Subs</p> <p>E&E Members and Subs</p>	<p>Cllr Bradnam Cllr Downes Cllr S Taylor</p>	25%
4.	Safeguarding	To provide refresher training on safeguarding and visit the Multi-Agency Safeguarding Hub.	Medium	10.04.18	<i>Lou Williams/ Jenny Goodes</i>	Presentation, discussion, tour of the site and meet staff	All CYP Members and Subs	<p>Cllr Bywater Cllr Hoy Cllr Bradnam Cllr Downes Cllr Every Cllr Hay Cllr S Taylor Cllr Whitehead Cllr Cuffley</p>	75%

5.	Education Services and Children's Services and Safeguarding	To discuss current position and future initiatives.	Medium	10.04.18	<i>Jon Lewis & Lou Williams</i>	Workshop	All CYP Members and Subs	Not recorded	-
6.	Data Training		Medium	19.07.18	<i>Jon Lewis</i>	Presentation	All Members	Not recorded	-
7.	Commissioning: Adults' and Children's Services	What and how services are commissioned across People and Communities.	Medium	06.11.18	<i>Oliver Hayward</i>	Presentation/ workshop	CYP & Adults Committees	Cllr Ambrose Smith Cllr Bradnam Cllr Bywater	25%
8.	Local Offer to Care Leavers and access to universal credit and benefits for care leavers	To brief Members on the current offer.	Medium	14.06.19	<i>Sarah-Jane Smedmor/ Kate Knight</i>	Members' Seminar	All Members	Cllrs Ambrose Smith, Ashwood, Bailey, Boden, Bradnam, Bywater, Costello, Criswell, Count, Every, French, Gowing, Hay, Hunt, Rogers, Sanderson and Wotherspoon	40%
9	Education Funding	Briefing on education funding arrangements.	High	21 Jan 2020	Jon Lewis	Briefing session	CYP Members		

Training requests:

- The work of foster carers: Requested at CYP 10.03.20