

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 2

Cambridgeshire
County Council

Introduction:

This is the updated action log as at **6th December 2018** and captures the actions arising from the most recent Commercial & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 22nd June

125.	Programme Highlight report – progress of sales to This Land	tbc	It was agreed that it would be interesting for the Committee to visit a site in the future.	tbc	
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Minutes of 20th July

131.	This Land financing arrangements, portfolio sale and construction financing	Tom Kelly/ This Land	Identify whether This Land would pay for the construction of the access road.	Details to be circulated to Committee	
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Minutes of 14th September

145.	Loan to Estover Playing Field Community Interest Company	Chris Malyon/ Tom Kelly	<i>“A Member commented that it would be helpful for officers to look at how net present value was calculated for the Authority”</i>	Circulated to Committee by email on 05/12/18.	Completed.
147.	Update on Building Inspections	John Macmillan	Request the Regional Schools Inspector supports the Council in asking Academies to provide details of their building inspections.	Meeting between Compliance, Education, Legal and Property took place on 16/11/18 and a programme of inspections is being prepared.	In progress

147.	Update on Building Inspections	John Macmillan	Future leases of property to Academies should require them to provide the Council with inspection reports on a specified basis.	As above.	In progress
147.	Update on Building Inspections	John Macmillan	Circulate note responding to the points raised during the discussion.	Will follow on from meeting with Legal, Education and Property.	In progress
154.	Land Promotion Agreements		Consult Local Members where Council leading on developments or promotions.	Report deferred at November meeting.	Ongoing

Minutes of 10th October 2018

157.	Resolutions for This Land EGM	Chris Malyon	Officers to revisit a number of points in the Articles, including the termination of directors' appointments, and having a quorum of three rather than two (including at least one Non-Executive Director).	Revised Articles to be presented to 14/12/18 Committee.	In progress
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Minutes of 19th October 2018

161.	Service Committee Review of draft revenue Business Planning proposals for 2019-20 to 2023-24		Commercial Investment Working Group to explore Commercial Investments Business Case and report back to the Committee.	Ongoing action relating to the Acquisitions Strategy.	Ongoing
162.	Service Committee Review of the draft 2019-20 Capital Programme	Jackie Galwey/ Shauna Torrance	Last two meetings of the Older People's Accommodation Strategy Working Group had been cancelled.	Issue raised with Jackie Galwey/Shaua Torrance – awaiting response.	In progress.
163.	Loans to Not for Profit organisations	Chris Malyon	A report on loans granted to be provided on an annual basis to C&I Committee.	To be presented to January GPC as part of the Treasury Management Policy.	In progress

Minutes of 23rd November 2018

170.	A demonstrator project for low carbon community heat in Swaffham Prior	Sheryl French	Query on the intellectual property rights i.e. given that the project was grant-funded, was there an expectation that information would be shared, or would the Council own the intellectual property rights.		
172.	MS2 report for the Alconbury Weald Hub – Cambs 2020	Andy Preston	Query on the proportion of land allocated to building and car parking respectively.	Circulated 05/12/18	Completed.
173.	Cambs 2020 Governance	Chris Malyon	Circulate to all political groups information about the Programme Board, i.e. proposed membership, frequency of meetings, etc.		
174.	Finance and Performance Report	Sheryl French	Provide a briefing note on the issues around the Trumpington Smart Energy Grid.	Circulated 06/12/18	Completed.
176.	Training Plan	All	Officers to identify suggested subjects for the provisional January training slot.		
178.	Rural Assets OFR	John Macmillan/ Hugo Mallaby	Old briefing notes, paperwork, etc to be recirculated to the County Farms Working Group to bring all Members up to speed.	Circulated 23/11/18	Completed.