

Type 3 (High) Projects

Project	Issues	Successes	Project Performance	
P108 Replacement ICCS & Mobilising Solution Project Sponsor: Matthew Warren PM: Nicky Hoad Lead Member: Chris Jamil & McGuire To be appointed when contract award made. Completion Date: Qtr3/4 2020 Overall status: Amber	<p>Timescales slipped to ensure procurement documentation is complete.</p> <p>Procurement route to be decided - Meeting held 3/12/18 to discuss. Competitive Procedure with Negotiation (CPN) agreed as way forward.</p>	<p>Work progressing with cost model and cost apportionment. TM leading on this.</p> <p>Technical Requirements Specification complete and reviewed by Solicitors. Intensive work undertaken with Principal Officers from all three services to review and amend specification to meet procurement process requirements.</p> <p>Station End Equipment progressing – Business Case is being drafted.</p>	Board	
			Team	
			Budget	TBC – Grant funding
			Risk	
			Controls	
			Timescales	Slippage to Supplier Questionnaire release date
P104 Implementation of Wholtime (W/T) Shift System Project Sponsor: Rick Hylton PM: Jon Anderson Lead Member: N/A Completion date: Phase 1 - Jan 2018 Phase 2 – July 2018 January 2019. Overall Status: Green	<p>No issues.</p>	<p>Project extended by a further six months whilst analysis of performance data is undertaken and to monitor implementation of 5 watch system and roaming pumps.</p>	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

Project	Issues	Successes	Project Performance	
P073 Asset Management Software Project Sponsor: Matthew Warren Project M: Stuart Grey Lead Member: N/A Stage 2 Fleet & Equipment Implementation: Dec 2017 Completed End stage Stage 3 Property June 2018 TBC—Data July 2018 Sept 2018 Stage 4 ICT Dec 2018 TBC ICT Sept 2018—Dec 2018 Stage 5; Health and Safety Mar 2019 - Property Sep 2019. Overall Status: Green	Integration of Resource Link API - issue was identified with the passwords. Reported to supplier who is looking into the issue. Awaiting configuration and testing from ICT for installation of Stick PCs.	Sizing and stability of Dashboard has been resolved by Business Intelligence and Performance team; awaiting ICT for rollout. Planning for rollout to Health and Safety and Property teams. Guidance document for Driver Checks is now complete so preparation for the introduction of the driver checks to start. End Stage Report for Stage 3 and 4 to go to Programme Board. Planning in process for Stage 5.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

Business Development Programme Status Report

December 2018

Project	Issues	Successes	Project Performance	
P089 ESMCP (Emergency Services Mobile Communications Programme) Oct 18 ESN PM: John Barlow Project Sponsor: Rick Hylton CFRS migration to Emergency Services Network (ESN) commencing Q1 2018. TBC Status: Amber	<p>Governmental approval of the revised Full Business Case has been further delayed; will not be made known until Q1 2019</p> <p>CFRS holding workshops scheduled for Q1 2019 to scope out long term vision.</p> <p>Deployment schedules and product release dates remain fluid and impact on accurate planning.</p>	Workshops being scheduled Jan/Feb 2019.	Board	
			Team	
			Budget	
			Risk	Potential high costs if services do not cut over at the appropriate time.
			Controls	
			Timescales	
P109 VDI Upgrade Shared Service Project PM: Sarah Newton Project Sponsor: Matthew Warren Completion: May 2019 Status: Green		Work commenced on 26 November 2018 to build the new XenDesktop infrastructure. We expect to be testing the new VDI images in mid-December. Rollout began 22 January 2019.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Slipped back to Spring 2019 Deviation Report

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Business Development Programme Status Report

December 2018

Project	Issues	Successes	Project Performance	
P088 On Call Board Project Stage 2 PM: Gary Mitchley Project Sponsor: Rick Hylton Lead Member: Cllr Reynolds Completion Date: Stage 1 Feb 16 Stage 2: May 31st 2016 Stage 3: Alternative Appliances Jan-2018 Jan 2019 Alternative Crewing On Call standby's March 2017 Complete Alternative Crewing W/T Secondary Contracts June 2018 Phased Response April 2019 Sutton Trial - TBC Status: Green		Alternative Appliances Three appliances now in service and on the run and will be evaluated by the crews over the next three to six months Alternative Crewing - On Call Standbys – STEP Process for On-Call stand in activities now live and reports have been developed. On Call Strategic Reserve - Process now live. Phased response – Work package progressing with a potential go live date for the trial early 2019. Sutton Trial – New work package added following recommendations from trial and approval by Project Board. Station now has a standard car (VW Golf) current establishment three staff.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

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Business Development Programme Status Report

December 2018

Project	Issues	Successes	Project Performance	
P098 CPSN (Cambridgeshire Public Services Network) Project Sponsor: M Warren PM: John Fagg Lead Member: N/A Completion date: June 2019 (via VEAT Notice May 2017) Overall status: Amber	Will remain as Amber until next steps/timescales are fully understood.	CPSN partners notified of our decision. Meeting scheduled between CFRS, BFRS and Supplier for 13 December 2018 to agree next steps.	Board	
			Team	
			Budget	
			Risk	Resourcing
			Controls	
			Timescales	
P102 Unified Comms (Shared Service Project) Project Sponsor: M Warren / Z Evans PM: Sarah Newton Completion Date: Sept 2018-April 2019-Nov 2019 Project Status : Green	Full rollout of replacement telephones is not expected to take place until late 2019 when full refresh of infrastructure is complete.	The Cambs Skype infrastructure has now been built however we have been unable to resolve all issues with the system. We are working with the supplier to find a solution.	Board	
			Budget	
			Team	Team established for current stage
			Risk	
			Controls	
			Timescales	
P111 Day Crewed Shift System Project Project Sponsor: Jon Anderson PM: Stuart Smith Completion date: Negotiations/Sign collective agreement Oct	Negotiations are taking longer than anticipated and will have an impact on the delivery timescales of this project.	Negotiation meetings fortnightly. The Service has offered a counter offer to the FBU in relation to the ongoing day-crewed negotiations. A20 – Continue to work the shift pattern they are on (3 on, 3 off, 3 on, 2 off) 0800-1800hrs working	Board	
			Team	Team has been formed for negotiation. This may change once we have a shift system in principle.

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December 2018

18 Implementation Jan 19 Status: Green		day. Ride across both .All personnel on 20%- 12 establishment. B05 and B13 - rota pattern will be a four day week (rota day every week) - increase establishment to eight on each station. Increase of two FF's. 0800-1800hrs working day Ride across both -20% will be available on a business need.	Budget	
			Risk	Getting agreement via negotiations.
			Controls	Have shift system that currently functions (could go live with new system in the middle of the year).
			Timescales	Negotiation timescales passed end date of Oct 18. Implementation unlikely to meet Jan 19.

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Business Development Programme Status Report

December 2018

Project	Issues	Successes	Project Performance	
P112 Monkswood Project Sponsor: Matthew Warren/Chris Strickland (once planning granted) Project Manager: Stuart Grey Completion date: First phase Contract signed 31/05/18 Status: In planning		Awaiting Planning decision due 7 February 2019. Buildings already in existence but will need modifying.	Board	Not yet formed
			Team	Not yet formed
			Budget	
			Risk	
			Controls	
			Timescales	
P115 SHQ Building Changes Project Sponsor: Matthew Warren PM: Stuart Grey Completion date: TBD Status: In Planning		Project brief approved by Programme Board and work commenced on next phase of works to upgrade SHQ. MW held 'update session' in Mess. Two distinct phases of work – one phase will require planning permission. Liaising with Artelia.	Board	
			Team	
			Budget	TBC
			Risk	
			Controls	
			Timescales	TBC

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Business Development Programme Status Report

December 2018

Type 2 Projects

Project	Issues	Successes	Project Performance	
P101 CFRMIS (Community Fire Risk Management Information System) Project Sponsor: Jon Anderson-Tamsin Mirfin Chris Parker PM: Stuart Grey Lead Member: N/A Completion date: Jan 2019 Overall Status: Green	Contract negotiations ongoing with supplier although very close to conclusion and agreement.	Updating of data and modifications to system ongoing. Supplier has quoted for the updating of the system to meet DPA. End Project Report in Draft.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P100 Training Recording & Competency System (TRaCS) Project Sponsor: AC Callum Faint PM: John Sherrington Lead Member: N/A Completion date: Options Appraisal/Business Case 01/04/2017 Complete Stage 2: Completion Q4 2018-Jan 2019 Nov – Dec 'Go live' but will be tested. Formal date for link to Planners is early Jan 2019. Overall Status: Green	No issues to report.	Training Delivery Plan complete. Any training sessions still required will be picked up by Champions in 'mop up' sessions. Ongoing 'sanity checks' and system testing applied to assess the resilience of TRaCS and to quality assure its content and interdependencies. Comms released. End Stage Report to February 2019 Programme Board.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Implementation date: 02/01/2019

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Business Development Programme Status Report

December 2018

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P093 Co-Responding Project Sponsor: Rick Hylton Project Manager: Gary Mitchley Lead Member: N/A Co-Responding Trial End Sep 2016 – Nov 2016 Feb 2017 – Mar 2017 May 2017 – End of July Nov 2017 Overall status: Amber		CFRS is in continued discussions with East of England Ambulance Service (EEAS) as to future of Co-Responding. They now have a new CEO, discussions are ongoing. EEAS have now approached March to complete the DBS checks for the three new FF's.	Board	
			Team	
			Budget	
			Risk	EEAS slow to provide CBS clearance checks on staff.
			Control	
P096 Use of Recording Devices & Governance Project Sponsor: Callum Faint PM : Trudi Wilson/Jodie Houseago Lead Member: N/A Completion date: Phased Approach Phase 1 Policy /Guidelines		Retrofit for high mileage vehicles requiring dash cams has one left to do (courier van) Proof of concept trial has started with the first briefing delivered on 30 November 2018. Trial will run for five month period.	Timescales	National trial supported until pay settlement announced.
			Board	
			Team	
			Budget	
			Risks	
			Controls	

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December 2018

<p>01/03/17 Complete Phase 2 Red Fleet 30/04/17 Jan 2018 July 2018 Dash Cams 30 Sept 2018 Phase 3 Nov 17 Body cams/Helmet cameras TBD Body Cam work linked into trial.</p> <p>Overall status: Green</p>			Timescales	
<p>P075 Review of Rescue Capability + Replacement IRU. Reinitiated Feb 2018 PM: Jamie Johnson Project Sponsor: J Anderson Completion Date: May 31st 2019 Overall Status: Green</p> <p>Replacement IRU on the run April 2018 June July 2018 - Complete</p>	<p>Potential for timescales to lapse for work package implementation.</p>	<p>Rope Rescue – Equipment purchased, awaiting arrival of final parts. It has been asset marked and familiarisation is taking place in December 2018 before the role out of training in January 2019. Stowage options are currently being discussed with board and fleet management. The training schedule has been written and will be managed by the A27 SC and WC Standon. On-Call GC Mitchley has agreed to supply On-Call crews to standby during course completion.</p> <p>Steve Peacock is looking at equipment to come off RV's ready for positioning of new boats. The equipment has been identified and</p>	<p>Board Team Budget Risk</p>	

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Business Development Programme Status Report

December 2018

		<p>this will be fed back into fleet for stock and re-issue.</p> <p>Boats – Tender process started using national framework. Closing date is 7 December 2018; three companies have responded to date. Team assigned from ops/support to evaluate and demo tender returns.</p> <p>Paratech – Date set for Jan 19 to look at the new equipment this has training and stowage implications which are currently being looked into.</p> <p>Communication sent to the Service reference project updates; well received and was a joint statement with FBU.</p>	Controls	
			Timescales	End project date identified as 31/05/19.

Business Development Programme Status Report

December 2018

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P106 Chatteris Fire Station Project Sponsor: Jon Anderson Project Manager: Pete Jones—Maurice Moore Completion date: Jun 2018 October 2018 Overall status: Green	Significant disruption to the operations of station due to the amount of works undertaken.	Project timeline reviewed following setbacks with existing structure – Work planned to be completed by 14 December 2018. Comms and Mobs relocated. Appliance housed back at Station.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Deviation Report
P110 Server Upgrade Project Sponsor: Matthew Warren/Zoe Evans (Shared Service) PM: Sarah Newton Completion date: June 2018-Dec 18 Overall Status: Green		All systems are now running on the new data centre servers and storage. The old systems have been turned off and will be recycled. The project is set to complete on schedule.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Deviation Report

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P114 Intranet Refresh Project Sponsor: Hayley Douglas PM: Claire Morris Completion date : 31/12/19 Status: In planning			Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P116 Aerial Replacement Project Sponsor: Callum Faint PM: Matt Murdoch Completion date: TBD Overall status: In planning		Mandate approved at November Programme Board – full brief to be presented to December Board. Initial engagement with watches at Peterborough and Cambridge booked in and commenced.	Board	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

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Glossary

Application virtualisation (APPV)
Cambridgeshire County Council CCC
Cambridgeshire Fire & Rescue Service (CFRS)
Cambridgeshire Public Services Network (CPSN)
Chief Officers Advisory Group (COAG)
Chief Fire Officers Association (CFOA)
Close Circuit TV (CCTV)
Combined Fire Control (CFC)
Community Fire Risk Management Information System (CFRMIS)
Comprehensive Spending Review (CSR)
Digital Network Service Provider (DSNP)
East of England Ambulance Service Trust (EEAST)
Emergency Services Mobile Communications Programme (ESMCP)
ESMCP Transition Manager – (ETM)
Emergency Services Network (ESN)
Fire & Rescue Service (FRS)
Fire Service Headquarters (SHQ)
General Data Protection Regulation (GDPR)
Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS)
Heads of Groups (HofG)
Integrated Risk Management Plan (IRMP)
Local Government Shared Service (LGSS)
Memorandum of Understanding (MOU)
Mobile Data Terminals (MDT)
National Fire Chiefs Council (NFCC)
Official Journal of European Union (OJEU)
Project Manager (PM)
Risk Assessment Method Statement (RAMS)
Road Traffic Collisions (RTC)
Sequel server (SQL)

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Skype for Business (SfB)
Station End Equipment (SEE)
Subject Access Request (SAR)
To be determined/confirmed (TBD/TBC)
Training Recording & Competency System (TRaCS)
Voluntary Ex-Ante Transparency Notice (VEAT)
Virtual Desktop Infrastructure Project (VDI)
Whole-time (W/T)
Virgin Media Business (VMB)