

Appendix 2 - 2016-17 BUDGET SAVINGS DELIVERY TRACKER

Proposal Description	Service	Responsible Officer	NCC/CCC 2016-17 Budget Saving	MKC 2016-17 Budget Saving	MKC PDA 2016-17 Budget Saving	Total 2016-17 Budget Savings	Saved via other Mitigating action taken	Proposed Completion date	NCC Delivery	CCC Delivery	MKC Delivery	Joint PDA Delivery	Delivery / implementation RAG	Notes/Comments	Delivery Plan
									Where savings are actually delivered.						
<b>Baseline Savings</b>			£K	£K	£K	£K									
Contracts Review	Strategic Management		-145			-145							Amber	Original budget proposal was £205k, but £60k relates to Property and Strategic Assets	The £100k relating to the implementation of the Altair payroll system will not now be achieved until 2017-18.
	<b>TOTAL</b>		<b>-145</b>	<b>0</b>	<b>0</b>	<b>-145</b>									
Service Reviews	Finance	Matt Bowmer	-100			-100			-50				Green	Finance - Reduction of Group Accountant resource PDA - £40k Creation of Cross- Functional Teams. £10k remodelling service support team	<b>NCC</b> Resources have been reviewed and realigned in order to reduce by 0.8 FTE of a Group Accountant post, which has been done from the 1 April 2016.
Service Reviews	Finance	Matt Bowmer	-210			-210			-65				Green	Finance – savings from the implementation of the finance team restructure undertaken in 2015-16 following the Service Review and closer alignment to the LGSS organisational design principles. In addition, efficiencies are planned from the non pay budgets within the team for 2016-17.	<b>NCC</b> Revised structure implemented and in place from December 2015; Budget realignment work is to be concluded imminently; Other general efficiencies from subscription and general expense budgets and fees for administering school loans factored in to the budget build to deliver the saving.
Service Reviews	Audit	Neil Hunter	-100			-100							Green	IARM - Reduction of 225 Audit Days per founding partner will equate to around £50K each. This will be managed by constantly refocusing the Audit Plan but will still result in reduced assurance. It is intended to keep the A&RM at NCC and one Counter Fraud Trainee vacant to ensure the necessary reduction in staffing budget, (at current activity), can be met.	This saving was fully achieved by 31/3/16 and the revised budget (after deducting the £100K) was the 2016/17 OE. However, the structure post 1/4/16 is being revised and this will impact upon the actuals in 16/17, which will be reported via budget monitoring in the usual way.
Service Reviews	Pensions	Mark Whitby	-63			-63							Green	Pensions – further growth of income streams relating to non-statutory activity including provision of accounting disclosures and admission/cessation activity. Crystallisation of administration efficiencies, including those in connection with the migration to online annual benefit statements.  Forecast to deliver on target	
Employee cost reduction	CFA, Corp and ETE Finance	Martin Wade	-24			-24							Green		Pay grades, less travel.
Employee cost reduction	Audit & Risk Management	Neil Hunter	-3			-3							Green		This will be delivered in 2016-17.
	<b>TOTAL</b>		<b>-500</b>	<b>0</b>	<b>0</b>	<b>-500</b>									
Service Reviews	IT	Ian Farrar	-180	-330		-510			-90	-90	-330		Amber	£180k from operational savings between NCC/CCC This is split as £60K NCC Ops, £60K CCC Ops, £30K additional income from NoCC, and £30K split across NCC services on a Net Budget pro rate  CCC SAN Maintenance (insource to server team) MKC The reduced costs associated with SAP support as the system ages £150k, Restructure of ICT support £89k, Review of contracts/licences/software requirements, ceasing, reducing or retendering and increased income on traded £30k	
Service Reviews	IT	Ian Farrar	-183			-183				-183			Amber	Original proposal was for £208k savings from consolidation of retained ICT in CCC with LGSS IT budgets. This is being picked up as part of the Corporate Capacity Review within CCC, but will not now happen in 2016-17.	Saving will be delivered in 2016-17 through reallocation on a pro rata basis across all LGSS services as at 1 April 2016.
Employee cost reduction	IT		-28			-28							Amber		
	<b>TOTAL</b>		<b>-391</b>	<b>-330</b>	<b>0</b>	<b>-721</b>									
Service Reviews	Democratic Services	Paul Hanson, Michelle Rowe	-95			-95							Green	NCC DS - Offer up contingency for Police Commissioner Support.  NCC DS – Review of external costs & additional £5k income	
Service Reviews	Procurement / Insurance	Paul White	-105			-105							Amber	Procurement/Insurance - Withdraw funding from sourcecambridgshire and sourcenorthamptonshire and advertise contracts via national contracts finder site.	
Employee cost reduction	Democratic & Scrutiny Services	Michelle Rowe	-3			-3							Amber		
Employee cost reduction	Procurement / Insurance	Paul White	-4			-4							Amber		

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			-207	0	0	-207									
Service Reviews	Democratic Services	Paul Hanson	-25			-25							Amber	CCC DS – Deleting Support to Leader Post – Agreed with Leader.	
			-25	0	0	-25									
Service Reviews	OWD	Martin Cox	-100			-100							Green	OWD Further rationalisation of training provision	
Service Reviews	OWD	Martin Cox	-60			-60							Green	OWD Further rationalisation of training provision	
Service Reviews	LGSS Programme Team	Peter Borley-Cox	-40			-40							Red	LGSS Business Systems team to take over responsibility for ERP user re-sets to avoid annual IT recharge. - ICT have contested the service taking over this function, meaning the savings will be unacheivable.	This has been escalated to director level for resolution
Service Reviews	LGSS Programme Team	Peter Borley-Cox	-140			-140		30/06/2016	-140				Green	Use of capital to fund ERP posts in LGSS Business Systems. This is a one-off reduction for 2016-17, which will be replaced by a base reduction of £200k in 2017-18 from the NCC BTT team.	
Service Reviews	Transactional Services	Chris Law	-50			-50							Green	Further exploitation of E Forms/K2 and Chorus.	
Service Reviews	Transactional Services	Chris Law	-100			-100							Green	Implementation of Agresso Gold Client / Icon : Achieved through restructure in 15-16	
Service Reviews	Business Transformation Team	Frank Whiteley	-249			-249		31.03.2017	-249				Green	Reduction in Project Manager/Business Analysts and greater capitalisation of project costs.	
Service Reviews	Revenues & Benefits					0									
Employee cost reduction	HR Professional	Martin Cox	-14	-351		-365							Green	MKC - Revisions to HR structure to create better alignment to service provision £243k, alignment of the corporate training budget within the current cost provision, additional income target on traded £88k.	
Employee cost reduction	LGSS Programme Team	Peter Borley-Cox	-11			-11		30/06/2016	-11				Green		
Employee cost reduction	OWD	Martin Cox	-3			-3							Green		
Employee cost reduction	Transactional Services	Chris Law	-16			-16							Green		
	<b>TOTAL</b>		-783	-351	0	-1,134									
Service Reviews	SACS	Claire Townrow	-28			-28			-28				Green	Reduction in the frequency of Performance Reporting of LGSS Services to NCC and CCC:  Every six months instead of quarterly monitoring and reporting of: - performance report including KPIs - LGSS service improvement plan - LGSS service provision update  Delete 1 x fte Customer Contracts Administrator post  Impact on the appropriate management of performance and associated issues Decrease in robust customer relationship management Diminished central visibility to address issues Remedial timely actions with performance will be diluted	
Employee cost reduction	SACS	Claire Townrow	-1			-1			-1				Amber		
	<b>TOTAL</b>		-29	0	0	-29									
Service Reviews	Democratic Services	Simon Heap		-66		-66							Green	Adjustment of members' allowances budget to reflect lower level of claims £22k - (not in LGSS Scope.) Staff saving arising from reduced support reflecting streamlined scrutiny arrangements £38k, and £6k in Elections (again not in LGSS Scope)	
Service Reviews	Finance	Nicole Jones		-264		-264							Green	Reduction in posts and redesign of services in finance to reduce the cost of service delivery £214k and alignment of budgets based on 2014-15 expenditure	
Service Reviews	Procurement / Insurance	Nicole Jones/Paul White		-64		-64							Amber	Removal of vacant Contracts Manager post as a savings opportunity in Procurement £34k. Additional traded income £30k	
Service Reviews	Audit & Risk Management	Duncan Wilkinson		-227		-227							Green	Restructure of posts within Internal Audit; reducing senior management; removing vacancies and improving the skills mix in the service. MKC PDA - £100k saving on staff, Head of Service/Audit Manager	
Service Reviews	Revenues & Benefits	Alistair Townsend				0							Amber		
	<b>TOTAL</b>		0	-621	0	-621									
			-2,080	-1,302	0	-3,382									

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