Appendix 2 - 2016-17 BUDGET SAVINGS DELIVERY TRACKER

| | | | NCC/CCC | | MKC PDA | | Saved via | Deserved | | | | | Dellinere (| |
|----------------------------------|--------------------------------|-------------------------------|-------------------|------------------------|-------------------|-------------------------|--------------|------------------------|----------|------------|------------|-----------|------------------------------|---|
| Proposal | | Responsible | 2016-17 Budget | MKC 2016- 17 Budget | 2016-17 Budget | Total 2016 17 Budget | | Proposed Completion | NCC | ссс | мкс | Joint PDA | Delivery / implementation | |
| Description | Service | Officer | Saving | Saving | Saving | Savings | action taken | date | Delivery | Delivery | Delivery | Delivery | RAG | Notes/Comments |
| Deseller | | | | | | | | | Where s | avings are | actually d | elivered. | | |
| <u>Baseline</u> | | | CK. | £K | £Κ | CK. | | | | | | | | |
| <u>Savings</u> | | | £K | ĨK | EK | £K | | | | | | | | Original budget proposal was £205k, but £60k relates to Property an |
| | | | | | | | | | | | | | | |
| Contracts Review | Strategic Management TOTAL | | -145 -145 | 0 | 0 | -145 -145 | | | | | | | Amber | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Finance - Reduction of Group Accountant resource PDA - £40k Creation of Cross- Functional Teams. £10k remodelling se |
| | | | | | | | | | | | | | | |
| Service Reviews | Finance | Matt Bowmer | -100 | | | -100 | | | -50 | | | | Green | Finance – savings from the implementation of the finance team restr |
| | | | | | | | | | | | | | | 2015-16 following the Service Review and closer alignment to the LG design principles. In addition, efficiencies are planned from the non the team for 2016-17. |
| Service Reviews | Finance | Matt Bowmer | -210 | | | -210 | -40 | | -65 | | | | Green | |
| | | | | | | | | | | | | | | IARM - Reduction of 225 Audit Days per founding partner will equate each. This will be managed by constantly refocusing the Audit Plan I reduced assurance. It is intended to keep the A&RM at NCC and one Trainee vacant to ensure the necessary reduction in staffing budget, can be met. |
| Service Reviews | Audit | Neil Hunter | -100 | | | -100 | | | | | | | Green | |
| | | | | | | | | | | | | | | Pensions – further growth of income streams relating to non-statuto provision of accounting disclosures and admission/cessation activity. administration efficiencies, including those in connection with the m annual benefit statements. Forecast to deliver on target |
| Service Reviews Employee cost | Pensions | Mark Whitby | -63 | | | -63 | | | | | | | Green | |
| reduction | CFA, Corp and ETE Finance | Martin Wade | -24 | | | -24 | | | | | | | Green | |
| Employee cost reduction | Audit & Risk Management | Neil Hunter | -3 | | | -3 | | | | | | | Green | |
| | TOTAL | | -500 | 0 | 0 | -500 | | | | | | | | |
| Service Reviews | ІТ | lan Farrar | -180 | -330 | | -510 | | | -90 | -90 | -330 | | Amber | £180k from operational savings between NCC/CCC This is spilt as £60K NCC Ops, £60K CCC Ops, £30K additional income split across NCC services on a Net Budget pro rate CCC SAN Maintenance (insource to server team) MKC The reduced costs associated with SAP support as the system ag Restructure of ICT support £89k, Review of contracts/licences/softwa ceasing, reducing or retendering and increased income on traded £30 |
| | | | | | | | | | | | | | | Original proposal was for £208k savings from consolidation of retaine LGSS IT budgets. This is being picked up as part of the Corporate Cap CCC, but will not now happen in 2016-17. |
| Service Reviews | ІТ | lan Farrar | -183 | | | -183 | | | | -183 | | | Amber | |
| Employee cost reduction | IT | | -28 | | | -28 | | | | | | | Amber | |
| | TOTAL | | -391 | -330 | 0 | -721 | | | | | | | | |
| Service Reviews | Democratic Services | Paul Hanson, Michelle Rowe | -95 | | | -95 | | | | | | | Green | NCC DS - Offer up contingency for Police Commissioner Support. NCC DS - Review of external costs & additional £5k income |
| Comitor D | | D- 1945 | 407 | | | 105 | | | | | | | | Procurement/Insurance - Withdraw funding from sourcecambridgshi sourcenorthamptonshire and advertise contracts via national contra |
| Service Reviews Employee cost | Procurement / Insurance | Paul White | -105 | | | -105 | | | | | | | Amber | |
| reduction Employee cost | Democratic & Scrutiny Services | Michelle Rowe | -3 | | | -3 | | | | | | | Amber | |
| reduction | Procurement / Insurance | Paul White | -4 | | | -4 | | | | | | | Amber | |

| | Delivery Plan |
|--|---|
| | |
| ty and Strategic Assets | The £100k relating to the implementation of the Altair payroll system will not now be achieved until 2017-18. |
| | |
| MKC ing service support team | NCC Resources have been reviewed and realigned in order to reduce by 0.8 FTE of a Group Accountant post, which has been done from the 1 April 2016. |
| restructure undertaken in he LGSS organisational non pay budgets within | NCC Revised structure implemented and in place from December 2015; Budget realignment work is to be concluded imminently; Other general efficiencies from subscription and general expense budgets and fees for administering school loans factored in to the budget build to deliver the saving. |
| quate to around £50K Plan but will still result in d one Counter Fraud dget, (at current activity), | This saving was fully achieved by 31/3/16 and the revised budget (after deducting the £100K) was the 2016/17 OE. However, the structure post 1/4/16 is being revised and this will impact upon the actuals in 16 17, which will be reported via budget monitoring in the usual way. |
| atutory activity including tivity. Crystallisation of he migration to online | |
| | Pay grades, less travel. |
| | This will be delivered in 2016-17. |
| | |
| come from NoCC, and £30K | |
| em ages £150k, oftware requirements, ed £30k | |
| etained ICT in CCC with e Capacity Review within | Saving will be delivered in 2016-17 through reallocation on a pro rata basis across all LGSS services as at 1 April 2016. |
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| t. | |
| idgshire and ontracts finder site. | |
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Appendix 2 - 2016-17 BUDGET SAVINGS DELIVERY TRACKER

| | | | NCC/CCC 2016-17 | MKC 2016 | MKC PDA 2016-17 | Total 2016 | Saved via other | Proposed | | | | | Delivery / | |
|----------------------------|-------------------------------------|-----------------------------|--------------------|-----------|--------------------|------------|--------------------|------------|----------|----------|----------|-----------|----------------|---|
| Proposal | | Responsible | Budget | 17 Budget | | 17 Budget | | Completion | NCC | ссс | мкс | Joint PDA | implementation | |
| Description | Service | Officer | Saving | Saving | Saving | Savings | action taken | date | Delivery | Delivery | Delivery | Delivery | RAG | Notes/Comments |
| | | | -207 | 0 | 0 | -207 | | | | | | | | |
| Service Reviews | Democratic Services | Paul Hanson | -25 | | | -25 | | | | | | | Amber | CCC DS – Deleting Support to Leader Post – Agreed with Leader. |
| Service neviews | | i dui manson | -25 | 0 | 0 | -25 | | | | | | | Amber | CCC DS - Deleting Support to Leader Post - Agreed with Leader. |
| | | | | | | | | | | | | | | |
| Service Reviews | OWD | Martin Cox | -100 | | | -100 | | | | | | | Green | OWD Further rationalisation of training provision |
| Service Reviews | OWD | Martin Cox | -60 | | | -60 | | | | | | | Green | OWD Further rationalisation of training provision |
| | | Peter Borley- | | | | | | | | | | | | LGSS Business Systems team to take over responsibility for ERP user annual IT recharge ICT have contested the service taking over this |
| Service Reviews | LGSS Programme Team | Cox | -40 | | | -40 | | | | | | | Red | savings will be unacheivable. |
| | | | - | | | | | | | | | | | Use of capital to fund ERP posts in LGSS Business Systems. This is a c |
| | | Peter Borley- | | | | | | | | | | | | 2016-17, which will be replaced by a base reduction of £200k in 201 |
| Service Reviews | LGSS Programme Team | Cox | -140 | | | -140 | | 30/06/2016 | -140 | | | | Green | BTT team. |
| Service Reviews | Transactional Services | Chris Law | -50 | | | -50 | | | | | | | Green | Further exploitation of E Forms/K2 and Chorus. Implementation of Agresso Gold Client / Icon : Achieved through res |
| Service Reviews | Transactional Services | Chris Law | -100 | | | -100 | | | | | | | Green | Implementation of Agresso Gold Client / Icon : Achieved through res |
| | | | 100 | | | 100 | | | | | | | 0.000 | Reduction in Project Manager/Business Analysts and greater capitali |
| Service Reviews | Business Transformation Team | Frank Whiteley | -249 | | | -249 | | 31.03.2017 | -249 | | | | Green | costs. |
| Comico Deviewo | Devenues & Develot | | | | | | | | | | | | | |
| Service Reviews | Revenues & Benefits | | | | | 0 | | | | | | | | MKC - Revisions to HR structure to create better alignment to service |
| | | | | | | | | | | | | | | alignment of the corporate training budget within the current cost p |
| | | | | | | | | | | | | | | income target on traded £88k. |
| | | | | | | | | | | | | | | |
| Employee cost | HR Professional | Martin Cav | 14 | 251 | | 205 | | | | | | | Green | |
| reduction Employee cost | | Martin Cox Peter Borley- | -14 | -351 | | -365 | | | | | | | Green | |
| reduction | LGSS Programme Team | Cox | -11 | | | -11 | | 30/06/2016 | -11 | | | | Green | |
| Employee cost | | | | | | | | | | | | | | |
| reduction | OWD | Martin Cox | -3 | | | -3 | | | | | | | Green | |
| Employee cost | Transactional Samisas | Christow | -16 | | | -16 | | | | | | | Groon | |
| reduction | Transactional Services TOTAL | Chris Law | -10 | -351 | 0 | -10 | | | | | | | Green | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Reduction in the frequency of Performance Reporting of LGSS Servic |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Every six months instead of quarterly monitoring and reporting of: |
| l | | | | | | | | | | | | | | performance report including KPIs |
| | | | | | | | | | | | | | | - LGSS service improvement plan |
| l | | | | | | | | | | | | | | - LGSS service provision update |
| | | | | | | | | | | | | | | Delete 1 x fte Customer Contracts Administrator post |
| | | | | | | | | | | | | | | Delete 1 x the customer contracts Administrator post |
| | | | | | | | | | | | | | | Impact on the appropriate management of performance and associa |
| | | | | | | | | | | | | | | Decrease in robust customer relationship management |
| | | | | | | | | | | | | | | Diminished central visibility to address issues |
| | | | | | | | | | | | | | | Remedial timely actions with performance will be diluted |
| Service Reviews | SACS | Claire Townrow | -28 | | | -28 | | | -28 | | | | Green | |
| Employee cost | | | | | | | | | | | | | | |
| reduction | SACS | Claire Townrow | -1 -29 | | - | -1 -29 | | | -1 | | | | Amber | |
| | TOTAL | | -29 | 0 | 0 | -29 | | | | | | | | |
| | | | | | | | | | | | | | | Adjustment of members' allowances budget to reflect lower level of |
| | | | | | | | | | | | | | | LGSS Scope.) Staff saving arising from reduced support reflecting stre |
| | | | | | | | | | | | | | | arrangements £38k, and £6k in Elections (again not in LGSS Scope) |
| Service Reviews | Democratic Services | Simon Heap | | -66 | | -66 | | | | | | | Green | |
| | | | | | | | | | | | | | | Reduction in posts and redesign of services in finance to reduce the |
| | | | | | | | | | | | | | | delivery £214k and alignment of budgets based on 2014-15 expendit |
| Service Reviews | Finance | Nicole Jones | | -264 | | -264 | | | | | | | Green | |
| | | | | | | | | | | | | | | Removal of vacant Contracts Manager post as a savings opportunity |
| | | Nicole | | | | | | | | | | | | £34k. Additional traded income £30k |
| Comico Deviewe | Des sur est (la sur est | Jones/Paul | | | | | | | | | | | Amban | |
| Service Reviews | Procurement / Insurance | White | | -64 | | -64 | | | | | | | Amber | Restructure of posts within Internal Audit; reducing senior managem |
| | | | | | | | | | | | | | | vacancies and improving the skills mix in the service. |
| | | | | | | | | | | | | | | MKC PDA - £100k saving on staff, Head of Service/Audit Manager |
| Convice Device- | Audit & Dick Management | Duncan | | 227 | | 227 | | | | | | | Crear | |
| Service Reviews | Audit & Risk Management | Wilkinson Alistair | | -227 | | -227 | | | | | | | Green | |
| Service Reviews | Revenues & Benefits | Townsend | | | | 0 | | | | | | | Amber | |
| | TOTAL | | 0 | -621 | 0 | -621 | | | | | | | | |
| | | | | | | | | | | | | | | |
| i | | | -2,080 | -1,302 | 0 | -3,382 | | | | | | | | |

| | Delivery Plan |
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| | |
| er re-sets to avoid iis function, meaning the | This has been escalated to director level for resolution |
| a one-off reduction for 017-18 from the NCC | |
| restructure in 15-16 | |
| talisation of project | |
| vice provision £243k, t provision, additional | |
| , | |
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| | |
| | |
| | |
| vices to NCC and CCC: | |
| | |
| ciated issues | |
| | |
| | |
| of claims (22) (| |
| of claims £22k - (not in streamlined scrutiny) | |
| ne cost of service diture | |
| ity in Procurement | |
| ement; removing | |
| | |
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| | |

Appendix 2 - 2016-17 BUDGET SAVINGS DELIVERY TRACKER

| | 16-17 BUDGET SAVINGS DEI | | NCC/CCC 2016-17 | MKC 2016- | | Total 2016 | | Proposed | | | | | Delivery / | |
|---------------|--------------------------|-------------|--------------------|-----------|--------|------------|--------------|------------|----------|----------|----------|----------|----------------|---|
| Proposal | | Responsible | Budget | 17 Budget | | 17 Budget | | Completion | NCC | CCC | МКС | | implementation | |
| Description | Service | Officer | Saving | Saving | Saving | Savings | action taken | date | Delivery | Delivery | Delivery | Delivery | RAG | Notes/Comments |
| MKC PDA | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Savings | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | £40k Creation of Cross- Functional Teams. £10k remodelling servic |
| | Finance | Matt Bowmer | | | -50 | -50 | | | | | | | Amber | 140K Creation of Cross- Functional Teams. Elok femodelling servic |
| | | | | | | | | | | | | | | MKC PDA - £98k Data centre and contract negotiation |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | IT | lan Farrar | | | -98 | -98 | | | | | | | Amber | COAk covings to be delivered through outempting processes and |
| | | | | | | | | | | | | | | £24k savings to be delivered through automating processes, e.g. e- |
| | Transactional Services | Chris Law | | | -24 | -24 | | | | | | | Green | |
| | | | | | | | | | | | | | | £30k achieved through vacancies in 16-17. |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | HR Professional | Martin Cox | | | -30 | -30 | | | | | | | Green | |
| | | | | | | | | | | | | | | £20k Insurance savings to be focussed on reducing external claims |
| | | Nicole | | | | | | | | | | | | internal resources, removing duplication acrooss teams and mergin |
| | | Jones/Paul | | | | | | | | | | | | software |
| | Procurement / Insurance | White | | | -40 | -40 | | | | | | | Amber | £20k Procurement - Merging of Procurement teams to release 2 va |
| | | | | | | | | | | | | | | Restructure of posts within Internal Audit; reducing senior manager |
| | | | | | | | | | | | | | | vacancies and improving the skills mix in the service. |
| | | Duncan | | | | | | | | | | | | MKC PDA - £100k saving on staff, Head of Service/Audit Manager |
| | Audit & Risk Management | Wilkinson | | | -100 | -100 | | | | | | | Green | |
| | Ŭ | Alistair | | | | | | | | | | | | |
| | Revenues & Benefits | Townsend | | | -230 | -230 | | | | | | | Amber | |
| | | | | | | | | | | | | | | |
| Total MKC PDA | | | 0 | o | -572 | -572 | | | | | | | | |
| Savings | | | 0 | 0 | -572 | -5/2 | | | | | | | | |
| Total Savings | | | -2,080 | -1,302 | -572 | -3,954 | | | | | | | | |
| Ŭ | | | | | | | | | | | | | | |
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| | Delivery Plan |
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| | |
| ice support team | |
| | The £98k Data Centre savings are with regard to the occupancy of the building, savings relating to this are not held within IT, but with MKC property services. Mitigating options are being explored which will be quantifiable in future periods |
| e-recruitment | |
| | |
| s handling costs by using | |
| ing claims management | |
| vacant posts | |
| gement; removing | |
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