


<b>COMMUNITIES AND PARTNERSHIP COMMITTEE AGENDA PLAN</b>	Published 2nd October 2017 Update 18 <sup>th</sup> October 2017	<b>Agenda Item: 10</b>  Cambridgeshire County Council
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## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
<b>26/10/17</b>	Joint Domestic Abuse and Sexual Violence Revised Strategy	Sarah Ferguson	Not applicable	<b>12/10/17</b>	<b>17/10/17</b>
	Business Planning Report	Adrian Chapman / Martin Wade	Not applicable		
	Town and Parish Councils Improvement Plan	Diane Lane	Not applicable		
	Committee appointments to Outside Bodies, Partnership meetings etc	Rob Sanderson	Not applicable		
	Area Champions Oral Update	Area Champions			

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>30/11/17 Seminar</b>	Community Safety Self-Assessment	S Ferguson / Rob Hill / Leigh Roberts		<b>Not appropriate</b>	<b>21/11/17</b>
	Modern Day Slavery – Human trafficking	Rob Hill			
	Adult Skills and Learning and Adult Learning Self-Assessment	Lynsi Hayward-Smith			
	Committee Relationship with Combined Authority – Funding opportunities With presentation on Combined Authority (Moved off October agenda)	Adrian Chapman / Martin Whiteley			
<b>21/12/17</b>	Innovate and Cultivate Fund	Elaine Matthews	Not applicable	<b>08/12/17</b>	<b>12/12/17</b>
	Adult Skills – Supporting communities to grow	Pat Carrington / Lynsi Hayward-Smith /Tom Barden	Not applicable		
	Developing Targeted Youth Support and the Youth Offer in Cambridgeshire	Anna Jack	Not applicable		
	Finance and Performance	Martin Wade	Not applicable		
	Business Planning Report	Adrian Chapman / Martin Wade	Not applicable		
	Area Champions Oral Update	Area Champions	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Training Plan	Adrian Chapman / Christine May / S Ferguson	Not applicable		
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>24/01/18</b>	Workshop?			<b>10/01/18</b>	<b>15/01/18</b>
<b>15/02/18</b>	Innovate and Cultivate Fund	Elaine Matthews	Not applicable	<b>01/02/18</b>	<b>06/02/18</b>
	Area Champions Oral Update	Area Champions	Not applicable		
	Finance and Performance	Adrian Chapman / Martin Taylor	Not applicable		
	Training Plan	Adrian Chapman / Christine May / S Ferguson	Not applicable		
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>15/03/18 Reserve date</b>				<b>01/03/18</b>	<b>06/03/18</b>
<b>17/04/18</b>	Finance and Performance	Adrian Chapman / Martin Taylor		<b>03/04/18</b>	<b>06/04/18</b>
	Area Champions Oral Update	Area Champions	Not applicable		
	Training Plan	Adrian Chapman / Christine May / S Ferguson	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>2.00 p.m. 31/05/18</b>				<b>17/05/18</b>	<b>22/05/18</b>
<b>21/6/17</b>	Reserve date				
<b>2.00p.m. 5<sup>th</sup> July 2018</b>	Innovate and Cultivate Fund	Elaine Matthews	Not applicable		
<b>9<sup>th</sup> August 2018 (reserve date)</b>	Reserve date				
<b>27<sup>th</sup> September</b>					
<b>18<sup>th</sup> October</b>					
<b>8<sup>th</sup> November</b>					
<b>20<sup>th</sup> December</b>					
<b>17<sup>th</sup> January 2019</b>					
<b>14<sup>th</sup> February 2019</b>	Reserve date				
<b>7<sup>th</sup> March</b>					
<b>25<sup>th</sup> April</b>	reserve				

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>30<sup>th</sup> May 2019</b>					

Possible additional reports for future meetings:

- New Communities – agreed as proposed item; to discuss how to build and integrate new communities in growth areas
- Single Strategy Approach to Communities needs in liaison with Peterborough – this currently requires further discussion between PCC Cabinet Lead and C&P Cttee Chairman

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

Adult Learning Self-Assessment	Lynsi Hayward-Smith	Not applicable
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**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)