

**CHILDREN AND YOUNG
PEOPLE COMMITTEE****Minutes-Action Log**
**Cambridgeshire
County Council**
Introduction:

This log captures the actions arising from the Children and Young People Committees since November 2014 and updates members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at **29 January 2016**.

Minutes of 10th November 2015					
Item No.	Item	Action to be taken by	Action	Comments	Completed
122	Finance and Performance Report – September 2015	Adrian Loades/ Martin Wade	<ul style="list-style-type: none"> Finance and Performance Report to be circulated to Committee Members on a monthly basis. Finance and Performance Report to include a glossary of Ofsted codes in future. 	Noted and all reports will be circulated monthly or presented when a reserve Committee meeting takes place	On-going
123& 130	Committee Review of Draft Revenue Business Planning Proposals for Children and Young People's Services 2016/17 to 2020/21	Meredith Teasdale	<ul style="list-style-type: none"> Councillor Leeke to be provided with a written explanation as to why the number of Statements of SEN/ECHP dropped 12 months ago (as indicated in the graph at paragraph 4.3 of report). 	Email sent on 8 December and 28 January 2016.	Completed

Minutes of 8 th December 2015					
129&139	Proposal for the Future Approach to Support Complex Special Educational Needs for Children in Early Years Setting	Judith Davies	<ul style="list-style-type: none"> Briefing note to be provided to Committee regarding Education Health and Care Plans (EHC Plans) Councillor Bywater to be sent a written explanation of why there was an underspend on the budget for Early Years Access Funding in 2011-12 given the overspend in other years. 	E-mail sent 28 January 2016	<p>In progress</p> <p>Completed</p>
130.	Recruitment and Retention Strategy: Social Care Services	Adrian Loades	<ul style="list-style-type: none"> Arrangements to be made for reporting on any trends emerging from exit interviews to the relevant Committee. Scope for provision of mortgage support scheme to be provided to be investigated. 		In progress
132&139	Future Configuration of Trinity School	Keith Grimwade/ Hazel Belchamber/ Judith Davies	<ul style="list-style-type: none"> Briefing note to be issued to Members on management of Trinity School 	Briefing note emailed to Committee members, substitutes and local Members on 29 January 2016	In progress

135.	Children and Young People Committee Review of Draft Revenue and Capital Business Planning Proposals for Children and Young People's Services 2016/17 to 2020/21	Adrian Loades/ Chris Malyon	<ul style="list-style-type: none"> Briefing note to be provided to Members regarding new social care precept, including whether this would be baselined in future years and implications for council tax. 		In progress
Minutes of 19th January 2016					
143.	Bottisham Multi-Academy Trust's Proposed Sponsorship of The Netherhall School	Keith Grimwade	<ul style="list-style-type: none"> Officers to review how the Council might better support parental engagement, reviewing research and best practice, as appropriate. 		In progress
144.	All Age Carers Strategy	Adrian Loades/ TBA	<ul style="list-style-type: none"> Officers to report back to Councillor Downes on whether young carers are likely to have lower attendance and attainment than peers from the same deprivation background. 		In Progress
		TBA	<ul style="list-style-type: none"> Report to be submitted to Committee on young carers and, in particular, the identification of young carers. 		In Progress
146	Service Committee Review of Draft Revenue Business Planning Proposals for 2016/17 to 2020/21	Sarah Ferguson/ Dee Revens/ Democratic Services	<ul style="list-style-type: none"> Add item on Children's Centres savings proposals progress and procurement to agenda plan for 24th May 2016. 	Scheduled for Committee on 24 May 2016	Completed
147.	Committee and Young People Committee Agenda Plan; Appointments to Outside Bodies and Committee Training Plan	TBA	<ul style="list-style-type: none"> Report on Cambridgeshire Music Service to be submitted to future meeting 		In progress

		Dee Revens/ CYP Service Heads	<ul style="list-style-type: none"> Dates to be added to training plan 		In progress
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