

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|------------------------------|---|---|-----------------|--|--|-----------------------------|---|
| People & Communities | Adults & Safeguarding | Adult Social Care | Deferred payment set up / administration charge | Non-Statutory | £125 for setting up the agreement £20 for a change in the agreement £20 for closing | £130 for setting up the agreement £25 for a change in the agreement £25 for closing | Partial | |
| People & Communities | Adults & Safeguarding | Adult Social Care | Self funder arrangement fee | Non-Statutory | £75 one off fee | Being reviewed Jan 2020 | | For those that have capital above the LA funding threshold (£23k) but would like their care arranged by CCC |
| People & Communities | 0-19 Organisation & Planning | 0-19 Place and Planning organisation service | | | | | | |
| People & Communities | 0-19 Organisation & Planning | 0-19 Place and Planning organisation service | School Admissions Academy Service Level Agreement (SLA) | Non-Statutory | Service Package 1a Transitions Validation: Remains unchanged until 31.8.2019: £395.00 net/Academic Year (Primary) £1995.00 net/Academic Year (Secondary) Service Package 2a and 2b Appeals: With effect from 1.9.2019 there will be no charge for this service | Service Package 1a under review Feb 2020 Service Packages 2a and 2b- there is no longer a charge for this service with effect from 01/09/19 | | Package 1a Prices tbc |
| People & Communities | 0-19 Organisation & Planning | 0-19 Place and Planning organisation service | School Admissions Voluntary Aided & Foundation School Service Level Agreement (SLA) | Non-Statutory | Service Package 1a Transitions Validation: Remains unchanged until 31.8.2019: £395.00 net/Academic Year (Primary) £1995.00 net/Academic Year (Secondary) Service Package 2a and 2b Appeals: With effect from 1.9.2019 there will be no charge for this service | Service Package 1a under review Feb 2020 Service Packages 2a and 2b- there is no longer a charge for this service with effect from 01/09/19 | | Package 1a Prices from September tbc |
| People & Communities | 0-19 Organisation & Planning | Home to School Transport - Mainstream | Mainstream Transport | Statutory | Free | Free | | Providing the student meets the Home to School/College Travel Assistance Policy criteria there is no charge to the family for their transport. For students not meeting the criteria please see Spare Seats |
| People & Communities | 0-19 Organisation & Planning | Home to School Transport - Mainstream | Mainstream Spare seats | Non-Statutory | £240 per term (£720 per academic year) September 2019 to August 2020 | under review February 2020 | | Prices per academic year |

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| People & Communities | 0-19 Organisation & Planning | Home to School Transport - Mainstream | Post 16 Transport - low income households | Non-Statutory | £120 per term (£360 full academic year) September 2019 to August 2020 | under review February 2020 | | Prices per academic year |
| People & Communities | 0-19 Organisation & Planning | Home to School Transport - Special | SEND Post 16 payers | Non-Statutory | £195 per tem (£585 per academic year) September 2019 to August 2020 | under review February 2020 | | Prices per academic year |
| People & Communities | 0-19 Organisation & Planning | Education Welfare Benefits | Free Schools Meals for Primary and Secondary Academy schools | Non-Statutory | £9 per eligible child | under review February 2020 | | Prices cover academic year |
| People & Communities | Schools Intervention Service | Primary Schools Adviser Support | | | | | | |
| People & Communities | Schools Intervention | Adviser Support | Primary Adviser / Associate Support | Non-Statutory | £100 | £100 / £103 | | Per hour |
| People & Communities | Schools Intervention | Adviser Support | Primary Adviser / Associate Support | Non-Statutory | £480 | £480 / £494.40 | | Per day |
| People & Communities | Schools Intervention Service | Adviser Support | Primary School Improvement Offer Service Level Agreement (SLA) Subscription LA Schools | Non-Statutory | £2050 - £3105 | Under Review | | Per Annum |
| People & Communities | Schools Intervention Service | Adviser Support | Primary School Improvement Offer Service Level Agreement (SLA) Subscription Academies | Non-Statutory | £2250 - £3415 | Under Review | | Per Annum |
| People & Communities | Schools Intervention Service | Adviser Support | Primary School Improvement Courses, conferences and Briefings | Non-Statutory | Multiple charging structure | Under Review | | Per course/conference/briefing |
| People & Communities | Cultural & Community Services | Libraries | Borrowing Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Books | Statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | eBooks | Non-statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | Magazines | Non-statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | eMagazines/eNewspapers | Non-statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | Home energy meter | Non-statutory | N/A | N/A | | |

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| People & Communities | Cultural & Community Services | Libraries | Audio book or language course- junior/ young adult | Non-statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | Audio book or language course - adult | Non-statutory | £1.60 | £1.60 | | No change due to rise last year slightly above % inc |
| People & Communities | Cultural & Community Services | Libraries | eAudio book | Non-statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | DVD | Non-statutory | £1 | £1 | | Competition from other soures i.e. Netflix means rise could reduce income. |
| People & Communities | Cultural & Community Services | Libraries | Music CD | Non-statutory | £1.10 | £1.10 | | As with DVDs other cheaper sources |
| People & Communities | Cultural & Community Services | Libraries | Overdue Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Books and magazines- Junior | Non-statutory | 5p per day (maximum £1) | 5p per day (maximum £1) | | Other debt recovery methods being used to increase income from fines |
| People & Communities | Cultural & Community Services | Libraries | Books and magazines- Adult | Non-statutory | 25p per day (maximum £5) | 25p per day (maximum £5) | | Other debt recovery methods being used to increase income from fines |
| People & Communities | Cultural & Community Services | Libraries | eBooks/eMagazines/eNews papers | Non-statutory | N/A | N/A | | |
| People & Communities | Cultural & Community Services | Libraries | Audio book or language course- Junior | Non-statutory | 5p per day (maximum £1) | 5p per day (maximum £1) | | Other debt recovery methods being used to increase income from fines |
| People & Communities | Cultural & Community Services | Libraries | Audio book or language course- Adult | Non-statutory | 65p (maximum £13) | 70p (maximum £13) | | Other debt recovery methods being used to increase income from fines |
| People & Communities | Cultural & Community Services | Libraries | eAudio book | Non-statutory | N/A | N/A | | |
| People & Communities | Cultural & Community Services | Libraries | DVD | Non-statutory | 65p per day (20p per short) (Maximum £13 or £5 short) | 70p per day (20p per short) (Maximum £13 or £5 short) | | Other debt recovery methods being used to increase income from fines |
| People & Communities | Cultural & Community Services | Libraries | Music CD | Non-statutory | 45p per day (Max. £9) | 50p per day (Max. £9) | | Other debt recovery methods being used to increase income from fines |

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| People & Communities | Cultural & Community Services | Libraries | CD Rom | Non-statutory | 75p per day (maximum £15) | N/A | | Redundent technology no longer stocked in libraries. |
| People & Communities | Cultural & Community Services | Libraries | Membership | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Memership Card | Statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | Replacement card-adult/junior | Non-statutory | £2.10/£1.10 | £2.25/£1.25 | Full | |
| People & Communities | Cultural & Community Services | Libraries | Lost/damaged load items | Non-statutory | Variable rate dependent on item value. Full cost recovery | Variable rate dependent on item value. Full cost recovery | Full | |
| People & Communities | Cultural & Community Services | Libraries | Reading Groups | Non-statutory | £31 | £35 | Partial | Include offer to take part in district reading group set purchases. |
| People & Communities | Cultural & Community Services | Libraries | Requests | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Vocal scores | Non-statutory | Under 25 copies £11 internal, £21 external | Under 25 copies £11 internal, £21 external | | Compared to nearest neighbours and could lose buisness if too high |
| People & Communities | Cultural & Community Services | Libraries | Vocal scores | Non-statutory | 25 - 50 copies £21 internal, £41 external | 25 - 50 copies £21 internal, £41 external | | Compared to nearest neighbours and could lose buisness if too high |
| People & Communities | Cultural & Community Services | Libraries | Vocal scores | Non-statutory | Over 50 copies £31 internal, £62 external | Over 50 copies £31 internal, £62 external | | Compared to nearest neighbours and could lose buisness if too high |
| People & Communities | Cultural & Community Services | Libraries | Items not in Cambridgeshire stock | Non-statutory | £8.50 | £8.50 | | |
| People & Communities | Cultural & Community Services | Libraries | British Library Loan | Non-statutory | £16.00 | £18.00 | Full cost recovery | Rise matching charges from British Library |
| People & Communities | Cultural & Community Services | Libraries | Reservation of Cambridgeshire adult stock | Non-statutory | £1.00 | £1.00 | | |
| People & Communities | Cultural & Community Services | Libraries | Reservation of SPINE stock | Non-statutory | £2.00 | £2.00 | | |
| People & Communities | Cultural & Community Services | Libraries | Printing and Copying | | | | | |

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| People & Communities | Cultural & Community Services | Libraries | A4 black and white | Non-statutory | 20p | 20p | | Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income. |
| People & Communities | Cultural & Community Services | Libraries | A4 colour | Non-statutory | 75p | 75p | | Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income. |
| People & Communities | Cultural & Community Services | Libraries | A3 black and white (copying only) | Non-statutory | 40p | 40p | | Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income. |
| People & Communities | Cultural & Community Services | Libraries | A3 colour (copying only) | Non-statutory | £1.25 | £1.25 | | Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income. |
| People & Communities | Cultural & Community Services | Libraries | A4/A3 microfilm | Non-statutory | 75p/£1.25 | 75p/£1.25 | | Additional print from any device to be offered in 2020. Need to ensure it remains competitive to launch servicem ensure take up and generate additional income. |
| People & Communities | Cultural & Community Services | Libraries | Fax | | | | | |
| People & Communities | Cultural & Community Services | Libraries | UK first page/ extra page | Non-statutory | £1.25/65p | £1.25/65p | | Declining service, not being maintained in libraries as replaced by scanning. |
| People & Communities | Cultural & Community Services | Libraries | Europe first page/ extra page | Non-statutory | £2.25/£1.00 | £2.25/£1.00 | | Declining service, not being maintained in libraries as replaced by scanning. |
| People & Communities | Cultural & Community Services | Libraries | World first page/ extra page | Non-statutory | £2.85/£1.10 | £2.85/£1.10 | | Declining service, not being maintained in libraries as replaced by scanning. |
| People & Communities | Cultural & Community Services | Libraries | Receiving first page/ extra page | Non-statutory | 60p/25p | 60p/25p | | Declining service, not being maintained in libraries as replaced by scanning. |
| People & Communities | Cultural & Community Services | Libraries | Internet and Email | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Online reference resources | Statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | Internet and email access | Non-statutory | Free | Free | | Free from 1 April 2019 |

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| People & Communities | Cultural & Community Services | Libraries | Wi-Fi access | Non-statutory | Free | Free | | |
| People & Communities | Cultural & Community Services | Libraries | Events | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Adult | Non-statutory | £5 - £10 donation | £5 - £10 donation | | For general use and/or attendance at free events. Added new web page, self service card donations and staff awareness on importance. |
| People & Communities | Cultural & Community Services | Libraries | Children | Non-statutory | 50p donation | 50p donation | | For general use and/or attendance at free events. Added new web page, self service card donations and staff awareness on importance. |
| People & Communities | Cultural & Community Services | Libraries | Central Library - Cambridge Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £26.30 ph (commercial) £14.70 ph (Council partner) £12.10 ph (community) | £26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 2 | Non-statutory | £26.30 ph (commercial) £14.70 ph (Council partner) £12.10 ph (community) | £26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 3 | Non-statutory | £44.05 ph (commercial) £23.65 ph (Council partner) £21.00 ph (community) | £44.50 ph (commercial) £24.00 ph (Council partner) £21.00 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Conference room | Non-statutory | £51.25 ph (commercial) £29.85 ph (Council partner) £23.65 ph (community) | £50.50 ph (commercial) £30.00 ph (Council partner) £24.00 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Exhibition space | Non-statutory | £196.05 pw (commercial) £119.45 pw (Council partner) £95.25 pw (community) | £200.00 pw (commercial) £120.00 pw (Council partner) £96.00 pw (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Chatteris Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Cherry Hinton Library Room Hire Charges | | | | | |

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| People & Communities | Cultural & Community Services | Libraries | Community Space | Non-statutory | £5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings) | £5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings) | | |
| People & Communities | Cultural & Community Services | Libraries | Ely Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | To be reviewed following layout cahnges at Ely Library for Skills and Learning |
| People & Communities | Cultural & Community Services | Libraries | Interview room 1 | Non-statutory | £14.60 ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community) | | To be reviewed following layout cahnges at Ely Library for Skills and Learning |
| People & Communities | Cultural & Community Services | Libraries | Huntingdon Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £18 ph (commercial) £9.45 ph (Council partner) £6.25 ph (community) | £18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 2 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 and 2 | Non-statutory | £25.75 ph (commercial) £14.70 ph (Council partner) £8.40 ph (community) | £26.00 ph (commercial) £14.75 ph (Council partner) £8.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Interview Rooms & Pods | Non-statutory | £14.90ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Exhibition space | Non-statutory | £60.00 pw (commercial) £47.50pw (Council partner) £35 pw (community) | £60.00 pw (commercial) £47.50 pw (Council partner) £35.00 pw (community) | | |
| People & Communities | Cultural & Community Services | Libraries | March Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £22 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Interview room | Non-statutory | £14.60 ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £15.00 ph (commercial) £7.50 ph (Council partner) £5.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Milton Road Library Room Hire Charges | | | | | |

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| People & Communities | Cultural & Community Services | Libraries | Meeting Room 1&2 | Non-statutory | £30 ph (commercial) £15 ph (Council partner) £11 ph (community) | £30 ph (commercial) £15 ph (Council partner) £11 ph (community) | | New service launched late 2019 so prices frozen |
| People & Communities | Cultural & Community Services | Libraries | Meeting Room 3 | Non-statutory | £40 ph (commercial) £20 ph (Council partner) £15 ph (community) | £40 ph (commercial) £20 ph (Council partner) £15 ph (community) | | New service launched late 2019 so prices frozen |
| People & Communities | Cultural & Community Services | Libraries | Kitchen | Non-statutory | £10 ph (commercial) £5 ph (Council partner) Free (community) | £10 ph (commercial) £5 ph (Council partner) Free (community) | | New service launched late 2019 so prices frozen |
| People & Communities | Cultural & Community Services | Libraries | Whole Lib | Non-statutory | £50 ph (commercial) £25 ph (Council partner) £20 ph (community) | £50 ph (commercial) £25 ph (Council partner) £20 ph (community) | | New service launched late 2019 so prices frozen |
| People & Communities | Cultural & Community Services | Libraries | Ramsey Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Interview room | Non-statutory | £14.90ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Rock Road Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Community Space | Non-statutory | £5.75 ph (not for profit groups in the local community) £14.40 ph (all other bookings) | £5.75 ph (not for profit groups in the local community) £14.40 ph (all other bookings) | | |
| People & Communities | Cultural & Community Services | Libraries | Soham Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £18 ph (commercial) £9.45 ph (Council partner) £6.25 ph (community) | £18.50 ph (commercial) £9.50 ph (Council partner) £6.25 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | St Ives Library Room Hire Charges | | | | | |

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| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 2 | Non-statutory | £18 ph (commercial) £9.45 ph (Council partner) £6.25 ph (community) | £18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Foyer Space | Non-statutory | £56.50 pw (commercial) £35.75 pw (Council partner) £23.50 pw (community) | £58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community) | | |
| People & Communities | Cultural & Community Services | Libraries | St Neots Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £11.80 ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 2 | Non-statutory | £11.80 ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Community space 1 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Community space 2 | Non-statutory | £21.85 ph (commercial) £12.10 ph (Council partner) £7.35 ph (community) | £22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Exhibition space | Non-statutory | £56.50 pw (commercial) £35.75 pw (Council partner) £23.50 pw (community) | £58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Foyer space | Non-statutory | £56.50 pw (commercial) £35.75 pw (Council partner) £23.50 pw (community) | £58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Whittlesey Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | Non-statutory | £18 ph (commercial) £9.45 ph (Council partner) £6.25 ph (community) | £18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Wisbech Library Room Hire Charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | non-statutory | £18 ph (commercial) £9.45 ph (Council partner) £6.25 ph (community) | £18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 2 | non-statutory | £18 ph (commercial) £9.45 ph (Council partner) £6.25 ph (community) | £18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community) | | |

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| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 and 2 | non-statutory | £26.25 ph (commercial) £14.10 ph (Council partner) £8.40 ph (community) | £26.50 ph (commercial) £14.50 ph (Council partner) £8.50 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Interview room | non-statutory | £14.60 ph (commercial) £7.35 ph (Council partner) £5.75 ph (community) | £15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community) | | |
| People & Communities | Cultural & Community Services | Libraries | Yaxley Library Room hire charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Meeting room 1 | non-statutory | £9.00 ph (not for profit groups in the local community) £7.35 ph (all other bookings) | £9.00 ph (not for profit groups in the local community) £7.35 ph (all other bookings) | | |
| People & Communities | Cultural & Community Services | Libraries | Local Studies Research Services charges | | | | | |
| People & Communities | Cultural & Community Services | Libraries | 30 mins | Non-statutory | Free | Free | | Updated in 2019 |
| People & Communities | Cultural & Community Services | Libraries | 1 hour | Non-statutory | £32 | £32 | Full | Updated in 2019 |
| People & Communities | Cultural & Community Services | Libraries | 1.5 hours | Non-statutory | £48 | £48 | | Updated in 2019 |
| People & Communities | Cultural & Community Services | Libraries | 2 hours | Non-statutory | £64 | £64 | Full | Updated in 2019 |
| People & Communities | Cultural & Community Services | Libraries | Each Additional 30 min | Non-statutory | £16 | £16 | | Updated in 2019 |
| People & Communities | Cultural & Community Services | Libraries | Adopt a Book Scheme | Non-statutory | £25 per annum | £25 per annum | | New scheme 2019 |
| People & Communities | Cultural & Community Services | Libraries | Libraries Extra | | | | | |
| People & Communities | Cultural & Community Services | Libraries | Libraries Extra | Non-statutory | £40 Individual, | £40 Individual, | | New scheme 2019 - needs further work to develop offer. |
| People & Communities | Cultural & Community Services | Libraries | Archives Services charges | | | | | |
| People & Communities | Cultural & Community Services | Archives | 1 hour | Non-statutory | £32 | £35 | Full | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|----------|--|-----------------|-------------------------------------|---|-----------------------------|--|
| People & Communities | Cultural & Community Services | Archives | 2 hours | Non-statutory | £64 | £70 | Full | |
| People & Communities | Cultural & Community Services | Archives | Specialist research for business or professional clients | Non-statutory | £75 | £80 | Full | |
| People & Communities | Cultural & Community Services | Archives | Replacement of lost CARN ticket | Non-statutory | £1.50 | £5.00 | Full | |
| People & Communities | Cultural & Community Services | Archives | Reproduction Fees | | | | | |
| People & Communities | Cultural & Community Services | Archives | Local, limited distribution publications (1-10 pictures) | Non-statutory | £5 per image or see additional info | £5 per image or see additional info | | Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images. |
| People & Communities | Cultural & Community Services | Archives | Other publications and media use | Non-statutory | £100 | £100 | | |
| People & Communities | Cultural & Community Services | Archives | Outreach fees | | | | | |
| People & Communities | Cultural & Community Services | Archives | Group Visits to Archives | Non-statutory | £60 | £60 | Partial | |
| People & Communities | Cultural & Community Services | Archives | Talks to groups outside the office | Non-statutory | £75 | £75 | Partial | |
| People & Communities | Cultural & Community Services | Archives | Archives and Local Studies: Digitisation | | | | | |
| People & Communities | Cultural & Community Services | Archives | Document up to A3 | Non-statutory | £7.50 | £7.75 | Full | |
| People & Communities | Cultural & Community Services | Archives | Document between A3 and A1 | Non-statutory | £12.50 | £12.75 | Full | |
| People & Communities | Cultural & Community Services | Archives | Document larger than A1 | Non-statutory | £30.00 | £31.00 | Full | Requires two scans |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|-----------|---|-----------------|----------------------------|---|-----------------------------|--|
| People & Communities | Cultural & Community Services | Archives | 35mm transparency | Non-statutory | £7.50 | £7.50 | Full | At a specific DPI |
| People & Communities | Cultural & Community Services | Archives | C19 lantern slide | Non-statutory | £7.50 | £7.50 | Full | At a specific DPI |
| People & Communities | Cultural & Community Services | Archives | C19 glass plate | Non-statutory | £10.00 | £10.00 | Full | At a specific DPI |
| People & Communities | Cultural & Community Services | Archives | Pre-digitised A4-A2 | Non-statutory | £5.00 | £5.00 | Full | |
| People & Communities | Cultural & Community Services | Archives | Pre-digitised A1-A0 | Non-statutory | £11.00 | £11.00 | Full | |
| People & Communities | Cultural & Community Services | Archives | Inclosure / tithe / estate maps | Non-statutory | £25.00 | £25.00 | Full | |
| People & Communities | Cultural & Community Services | Archives | Bulk scanning / large projects / volumes | Non-statutory | £25.00 | £25.00 | Full | Hourly rate |
| People & Communities | Cultural & Community Services | Archives | Image retouching | Non-statutory | £40.00 | £40.00 | Full | Per image |
| People & Communities | Cultural & Community Services | Libraries | Local Studies: Non-digitised images (from negatives) | | | | | |
| People & Communities | Cultural & Community Services | Libraries | 6 x 4 BW | non-statutory | £7.50 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 6 x 4 Sepia | non-statutory | £7.50 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 7 x 5 BW | non-statutory | £6.00 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 7 x 5 Sepia | non-statutory | £8.50 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 8 x 6 BW | non-statutory | £7.00 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|-----------|---|-----------------|------------------------------|---|-----------------------------|--|
| People & Communities | Cultural & Community Services | Libraries | 8 x 6 Sepia | non-statutory | £9.50 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 10 x 8 BW | non-statutory | £8.00 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 10 x 8 Sepia | non-statutory | £10.50 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 12 x 9 BW | non-statutory | £10.00 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 12 x 9 Sepia | non-statutory | £12.50 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Libraries | 16 x 12 | non-statutory | £18.00 | Will be reviewed after move to Ely Site in Autumn 2019. | | Rates will remain the same as 2018-19 until the new site in Ely has been opened. |
| People & Communities | Cultural & Community Services | Archives | 35 mm slides | non-statutory | £2 | £2 | | |
| People & Communities | Cultural & Community Services | Archives | Negatives of privately owned images | non-statutory | £6 | £7 | | |
| People & Communities | Cultural & Community Services | Archives | Conservation work | non-statutory | £30 per hour, plus materials | £35 per hour, plus materials | Full | |
| People & Communities | Cultural & Community Services | Archives | Photocopies and print outs in the search room | | | | | |
| People & Communities | Cultural & Community Services | Archives | A4 photocopy | Non-statutory | £0.75 | £0.75 | £0.75 | |
| People & Communities | Cultural & Community Services | Archives | A3 photocopy | Non-statutory | £1.00 | £1.00 | £1.00 | |
| People & Communities | Cultural & Community Services | Archives | A4 Microform print self service | Non-statutory | £0.75 | £0.75 | £0.75 | |
| People & Communities | Cultural & Community Services | Archives | A3 Microform print self service | Non-statutory | £1.20 | £1.20 | £1.20 | |
| People & Communities | Cultural & Community Services | Archives | IT printout black and white | Non-statutory | £0.20 | £0.20 | £0.20 | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|---|-----------------|---|---|-----------------------------|--|
| People & Communities | Cultural & Community Services | Archives | IT printout colour | Non-statutory | £0.50 | £0.50 | £0.50 | |
| People & Communities | Cultural & Community Services | Archives | Photocopies and print outs by post | | | | | |
| People & Communities | Cultural & Community Services | Archives | Photocopies or printouts | non-statutory | Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page | Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page | | |
| People & Communities | Cultural & Community Services | Archives | Certified Copies | non-statutory | £20 | £20 | Full | |
| People & Communities | Cultural & Community Services | Archives | Photo permit - use of own camera in the search room | non-statutory | £10 | £10 | | |
| People & Communities | Cultural & Community Services | Archives | Digital Photography by post | | | | | |
| People & Communities | Cultural & Community Services | Archives | A4 Colour print | non-statutory | £5.50 | £5.50 | Full | |
| People & Communities | Cultural & Community Services | Archives | A3 Colour print | non-statutory | £8.50 | £8.50 | Full | |
| People & Communities | Cultural & Community Services | Archives | Plus Handling Charge | non-statutory | UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess | UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess | Full | |
| People & Communities | Cultural & Community Services | Archives | Digital Photography by email | | | | | |
| People & Communities | Cultural & Community Services | Archives | Per Photograph | non-statutory | £5.50 | £5.50 | | |
| People & Communities | Cultural & Community Services | Archives | Per email (max. 5jpegs per email) | non-statutory | £2.50 | £2.50 | | |
| People & Communities | Cultural & Community Services | Archives | Specialist photography by FSB Scanning Bureau | non-statutory | Prices available on application | Prices available on application | Full | Prints larger than A3 have to be done by an external company and are quoted for on spec. |
| People & Communities | Cultural & Community Services | Registrations | Ceremonies | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Room 1 (stat fee ceremonies) | Statutory | £46 | £46 | | A statutory ceremony only |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|---|-----------------|--|--|-----------------------------|--|
| People & Communities | Cultural & Community Services | Registrations | Venue marriage or CP Mon-Sat | non-statutory | £540 | £560 | | |
| People & Communities | Cultural & Community Services | Registrations | Venue marriage or CP Sun & current B/H | non-statutory | £635 | £655 | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremonies-Marriage or CP # | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Council Ceremony room Mon to Thurs all day | non-statutory | £225 | £235 | | |
| People & Communities | Cultural & Community Services | Registrations | Council Ceremony room Friday & Sat all day | non-statutory | £320 | £355 | | |
| People & Communities | Cultural & Community Services | Registrations | Council Ceremony room Sunday | non-statutory | £400 | £410 | | Being considered as part of relocations |
| People & Communities | Cultural & Community Services | Registrations | Ceremonies- Naming/ Renewals | | | | | |
| People & Communities | Cultural & Community Services | Registrations | All Council Ceremony room fees as per marriage / cp | non-statutory | Usual Council Ceremony Room fees | Usual Council Ceremony Room fees | | |
| People & Communities | Cultural & Community Services | Registrations | Any venue Mon to Sat | non-statutory | Usual venue fees apply | Usual venue fees apply | | |
| People & Communities | Cultural & Community Services | Registrations | Any venue Sun or B/H | non-statutory | Usual venue fees apply | Usual venue fees apply | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremonies-Private Citizenship | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Then # applies | non-statutory | Usual Council Ceremony Room fees (No Sat Ceremonies) | Usual Council Ceremony Room fees (No Sat Ceremonies) | | |
| People & Communities | Cultural & Community Services | Registrations | Approved Premise Approvals | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Approval fee | non-statutory | £1,750 | £1,800 | | for a three year approval but can be extended to five years at no extra charge if Terms & Conditions are met |
| People & Communities | Cultural & Community Services | Registrations | General Search | | | | | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|---|-----------------|-------------------------------|---|-----------------------------|--|
| People & Communities | Cultural & Community Services | Registrations | S.31(2)(a), B&D Regn Act 1953; S.64(2)(a), Mge Act 1949- A general search in | Statutory | £18 | £18 | | Search in registration index books (free search available on-line via CAMDEX anyway) |
| People & Communities | Cultural & Community Services | Registrations | Certificates-Superintendent Registrar | | | | | |
| People & Communities | Cultural & Community Services | Registrations | S.31(2)(c), B&D Regn Act 1953; S.64(2)(c), Mge Act 1949- Issuing a standard | Statutory | £10 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act | Statutory | £10 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.33(1), B&D Regn Act 1953- Issuing a short certificate of birth | Statutory | £10 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Certificates- Registrar | | | | | |
| People & Communities | Cultural & Community Services | Registrations | S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949- Issuing a standard | Statutory | £4 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949- Issuing a standard | Statutory | £7 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act | Statutory | £4 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act | Statutory | £7 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.33(1), B&D Regn Act 1953- Any other short certificate of birth at the | Statutory | £4 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | S.33(1), B&D Regn Act 1953- Any other short certificate of birth after the | Statutory | £7 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Marriages-Superintendent Registrar | | | | | |
| People & Communities | Cultural & Community Services | Registrations | S.27(7), Mge Act 1949- Attending outside his/her office to be given notice of | Statutory | £47 (housebound) £68 detained | £47 (housebound) £68 detained | | Attending to take notice away from office |
| People & Communities | Cultural & Community Services | Registrations | S.27(6), Mge Act 1949- Entering a notice of marriage in a marriage | Statutory | £35 | £35 | | Giving legal notice. Additional £12 per person if not exempt |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|--|-----------------|--------------------------------------|---|-----------------------------|---|
| People & Communities | Cultural & Community Services | Registrations | S.17(2), Marriage (Registrar General's Licence) Act 1970- Entering a notice of | Statutory | £3 | £3 | | Giving legal notice. |
| People & Communities | Cultural & Community Services | Registrations | S.51(2), Mge Act 1949- Attending a marriage at the residence of a house-bound | Statutory | £84 housebound, £94 detained | £84 housebound, £94 detained | | Attending to take notice away from office |
| People & Communities | Cultural & Community Services | Registrations | S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage | Statutory | £2 | £3 | | Exceptional circumstances marriage (one person with very limited life expectancy) |
| People & Communities | Cultural & Community Services | Registrations | S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships | Statutory | As set by the local authority | As set by the local authority | | See non stat fees |
| People & Communities | Cultural & Community Services | Registrations | Marriages- Registrar | | | | | |
| People & Communities | Cultural & Community Services | Registrations | S.51(1), Mge Act 1949- Attending a marriage at the register office | Statutory | £46 | £46 | | Marriage registration - statutory ceremony |
| People & Communities | Cultural & Community Services | Registrations | S.51(1), Mge Act 1949- Attending a marriage at a registered building or the | Statutory | £88 (Detained person) £81 Housebound | £88 (Detained person) £81 Housebound | | Marriage registration - church / chapel / housebound / detained (prison / secure health unit) |
| People & Communities | Cultural & Community Services | Registrations | S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage | Statutory | £2 | £2 | | Exceptional circumstances marriage (one person with very limited life expectancy) |
| People & Communities | Cultural & Community Services | Registrations | Certification for Worship and Registration for Marriage-Superintendent | | | | | |
| People & Communities | Cultural & Community Services | Registrations | S.5, Place of Worship Registration Act 1855- Certification of a place of | Statutory | £29 | £29 | | Legal notification of a church / chapel being registered for worship |
| People & Communities | Cultural & Community Services | Registrations | S.41(6), Mge Act 1949- Registration of a building for the solemnization of | Statutory | £123 | £123 | | Legal notification of a church / chapel being registered for such ceremonies |
| People & Communities | Cultural & Community Services | Registrations | S.43D Mge Act 1949- Registration of a building for the solemnization of | Statutory | £64 | £64 | | Legal notification of a church / chapel being registered for such ceremonies |
| People & Communities | Cultural & Community Services | Registrations | S.43D Mge Act 1949- Registration of a building for the solemnization of | Statutory | £123 | £123 | | Legal notification of a church / chapel being registered for such ceremonies |
| People & Communities | Cultural & Community Services | Registrations | S.43D Mge Act 1949- Registration of a building for the solemnization of | Statutory | £64 | £64 | | Legal notification of a church / chapel being registered for such ceremonies |
| People & Communities | Cultural & Community Services | Registrations | S.43D Mge Act 1949- Joint application for the registration of a building for | Statutory | £123 | £123 | | Legal notification of a church / chapel being registered for such ceremonies |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|---|-----------------|-------------------------------|--|-----------------------------|---|
| People & Communities | Cultural & Community Services | Registrations | Certificates | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy | Statutory | £4 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy | Statutory | £10 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified extract | Statutory | £4 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified extract | Statutory | £10 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy | Statutory | 9.25 | £11 | | Certificate |
| People & Communities | Cultural & Community Services | Registrations | Notices | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an | Statutory | £35 | £35 | | Giving legal notice. Additional £12 per person if not exempt |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of an | Statutory | £47 (housebound) £68 detained | £47 (housebound) £68 detained | | Attending to take notice away from office |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an | Statutory | £3 | £3 | | Additional process |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Application to | Statutory | £60 | £60 | | Application to reduce the normal 28 day period - exceptional reasons only |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Issue of Registrar- | Statutory | £15 | £15 | | Exceptional circumstances marriage (one person with very limited life expectancy) |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- On giving notice to a | Statutory | £35 | £35 | | Giving legal notice. Additional £12 per person if not exempt |
| People & Communities | Cultural & Community Services | Registrations | Registration | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Signing by the civil | Statutory | £46 | £46 | | Statutory minimum required |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|---|-----------------|------------------------------|--|-----------------------------|---|
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the | Statutory | £81 housebound, £88 detained | £81 housebound, £88 detained | | Attendance at church / chapel / housebound / detained (prison / secure health unit) |
| People & Communities | Cultural & Community Services | Registrations | Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the | Statutory | £2 | £2 | | Exceptional circumstances marriage (one person with very limited life expectancy) |
| People & Communities | Cultural & Community Services | Registrations | Consideration by a Superintendent Registrar of a divorce/civil partnership | Statutory | £50 | £50 | | All decree absolutes in this category require checking process |
| People & Communities | Cultural & Community Services | Registrations | Consideration by the Registrar General of a divorce/civil partnership | Statutory | £75 | £75 | | All decree absolutes in this category require checking process |
| People & Communities | Cultural & Community Services | Registrations | Forename added within 12 months of birth registration (Space 17) | Statutory | £40 | £40 | | Where a child's name is changed via "Space 17" amendment |
| People & Communities | Cultural & Community Services | Registrations | Consideration by Registrar / Superintendent Registrar of a correction application | Statutory | £75 | £75 | | All formal corrections in this category require additional process |
| People & Communities | Cultural & Community Services | Registrations | Consideration by the Registrar General of a correction application | Statutory | £90 | £90 | | All formal corrections in this category require additional process |
| People & Communities | Cultural & Community Services | Registrations | Waiver per individual notice | Statutory | £60 each | £60 each | | Application to reduce the normal 28 day period - exceptional reasons only |
| People & Communities | Cultural & Community Services | Registrations | Letter provided by the Registrar General confirming that, on the | Statutory | £50 | £50 | | |
| People & Communities | Cultural & Community Services | Registrations | Other Fees (inc. VAT where applicable) | | | | | |
| People & Communities | Cultural & Community Services | Registrations | Premium appointment | non-statutory | £40 | £40 | | Not yet in use |
| People & Communities | Cultural & Community Services | Registrations | Post & handling (standard) | non-statutory | £4.00 | £4.50 | | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|---|-----------------|--|--|-----------------------------|--|
| People & Communities | Cultural & Community Services | Registrations | Signed for post & handling (UK) | non-statutory | £5.00 | £5.00 | | |
| People & Communities | Cultural & Community Services | Registrations | Signed for post & handling (Non-UK) | non-statutory | £10.50 | £11.00 | | |
| People & Communities | Cultural & Community Services | Registrations | Express A (next working day, excludes stat cert fee) | non-statutory | £40.00 | No longer available | | Ceased to be able to offer this service - see line below |
| People & Communities | Cultural & Community Services | Registrations | Express | statutory | £35.00 | £35.00 | | New statutory fee Feb 2019 - no longer able to offer any option other than express or standard |
| People & Communities | Cultural & Community Services | Registrations | Express B (1 working hour, excludes stat cert fee) | non-statutory | £50 | No longer available | | Ceased to be able to offer this service - see line above |
| People & Communities | Cultural & Community Services | Registrations | Media use of ceremony room | non-statutory | £135 | £140 | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremony amendment fee | non-statutory | £40 | £40 | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremony cancellation fee - More than six months before the ceremony date | non-statutory | You will receive a full refund of the fees paid (subject to the inclusion of an administration fee). | You will receive a full refund of the fees paid (subject to the inclusion of an administration fee). | | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge(£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|-------------------------------|---------------|--|-----------------|---|---|-----------------------------|--|
| People & Communities | Cultural & Community Services | Registrations | Ceremony cancellation fee - Between six months and 3 months before the ceremony date | non-statutory | You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee). | You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee). | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremony cancellation fee - Between three months and 30 day before the ceremony date | non-statutory | You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee). | You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee). | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date | non-statutory | no refund will be made on any fees paid. | no refund will be made on any fees paid. | | |
| People & Communities | Cultural & Community Services | Registrations | Notice admin fee (applies only if T & Cs not met), per notice | non-statutory | £35 | £35 | | Will be revised as and when statutory notice fee is updated. |
| People & Communities | Cultural & Community Services | Registrations | Ceremony discussion (30 mins) A - Normal weekday opening hours (in an RO, not with person conducting) | non-statutory | £60 | £60 | | |
| People & Communities | Cultural & Community Services | Registrations | Ceremony discussion (30 mins) B - Saturday (in an RO, not with person conducting) | non-statutory | £85 | £85 | | |
| People & Communities | Cultural & Community Services | Registrations | Request from Approved Premise to review / amend numbers / rooms (inc VAT) | non-statutory | £135 | £140 | | |
| People & Communities | Cultural & Community Services | Registrations | Request from Approved Premise to issue duplicate documentation (inc VAT) | non-statutory | £35 | £40 | | Plus postage & handling if by post instead of e-mail |
| People & Communities | Cultural & Community Services | Registrations | Passport PD2 form | non-statutory | £36 | £37 | | |
| People & Communities | Cultural & Community Services | Registrations | European Passport Return Service (EPRS) | non-statutory | no longer available | no longer available | | Home office removed service at the end of 2018 |
| People & Communities | Cultural & Community Services | Registrations | Additional fee for an "anywhere" non-statutory ceremony | non-statutory | £105 | £105 | | This is for a new service, not yet available |
| People & Communities | Cultural & Community Services | Registrations | Notice amendment admin fee, per notice | non-statutory | £40 | £40 | | This is a new fee from 1st Jan 2019, for when a customer has to attend for such an amendment |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|------------------------|-------------------------------|-------------------|--|-----------------|---|--|-----------------------------|---|
| People & Communities | Cultural & Community Services | Registrations | Duplicate authority, per authority | non-statutory | £40 | £40 | | This is a new fee in 18-19. Plus postage & handling |
| People & Communities | Cultural & Community Services | Registrations | Name change deed (inc 1 certificate) | non-statutory | £68 | £70 | | This is for a new service |
| People & Communities | Cultural & Community Services | Registrations | Additional name change deed certificates | non-statutory | £10.50 | £11.00 | | This is for a new service |
| People & Communities | Cultural & Community Services | Coroners | Document disclosed by a coroner by email to an interested person | Statutory | Free | Free | | Fees set by national legislation. We are not aware of any planned increases. |
| People & Communities | Cultural & Community Services | Coroners | Recording of Inquest provided to PIP on CD | Statutory | £5 | £5 | | Fees set by national legislation. We are not aware of any planned increases. |
| People and Communities | Environment & Commercial | Trading Standards | Primary Authority Fees | | | | | |
| People and Communities | Environment & Commercial | Trading Standards | Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme. | Non - Statutory | £264 | £272.00 | Full | VAT is not applicable |
| People and Communities | Environment & Commercial | Trading Standards | Work undertaken under the formal Primary Authority Agreement | Non - Statutory | £66 p/h | £68 p/h | Full | VAT is not applicable |
| People and Communities | Environment & Commercial | Trading Standards | Out of county mileage to be charged on Primary Authority-related journeys | Non - Statutory | | 45p per mile | Full | New charge introduced to allow the Authority to recover its extensive mileage costs. This is inline with the charging practices of other Authorities. |
| People and Communities | Environment & Commercial | Trading Standards | Business Advice Fees | | | | | |
| People & Communities | Environment & Commercial | Trading Standards | Business advice provided outside of a Primary Authority agreement | Non - Statutory | £66 p/hr plus VAT, charged in 15 minute intervals | £68 p/hr plus VAT charged in 15 minute intervals | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Testing & Verification Fees | | | | | |
| People & Communities | Environment & Commercial | Trading Standards | All equipment and other weights and measures services, including Public Weighbridge Operators | Statutory | £66 per hour (minimum charge £33) | £68 per hour (minimum charge £34) | Full | |
| People & Communities | Environment & Commercial | Trading Standards | If site visit required | Statutory | Additional charge of £66 | Additional charge of £68 | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Certificate of accuracy when requested following routine testing | Statutory | £33.00 | £34.00 | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Licensing Fees - Explosives | | | | | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|---|-----------------|----------------------------|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | New application where a minimum separation distance is prescribed (1 year duration) | Statutory | £185 | £185 | Fees set by legislation | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where a minimum separation distance is prescribed (2 year duration) | Statutory | £243 | £243 | Fees set by legislation | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where a minimum separation distance is prescribed (3 year duration) | Statutory | £304 | £304 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where a minimum separation distance is prescribed (4 year duration) | Statutory | £374 | £374 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where a minimum separation distance is prescribed (5 year duration) | Statutory | £423 | £423 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where NO minimum separation distance is prescribed (1 year duration) | Statutory | £109 | £109 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where NO minimum separation distance is prescribed (2 year duration) | Statutory | £141 | £141 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where NO minimum separation distance is prescribed (3 year duration) | Statutory | £173 | £173 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where NO minimum separation distance is prescribed (4 year duration) | Statutory | £206 | £206 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | New application where NO minimum separation distance is prescribed (5 year duration) | Statutory | £238 | £238 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where a minimum separation distance is prescribed (1 year duration) | Statutory | £86 | £86 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|--|-----------------|----------------------------|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where a minimum separation distance is prescribed (2 year duration) | Statutory | £147 | £147 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where a minimum separation distance is prescribed (3 year duration) | Statutory | £206 | £206 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where a minimum separation distance is prescribed (4 year duration) | Statutory | £266 | £266 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where a minimum separation distance is prescribed (5 year duration) | Statutory | £326 | £326 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where NO minimum separation distance is prescribed (1 year duration) | Statutory | £54 | £54 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where NO minimum separation distance is prescribed (2 year duration) | Statutory | £86 | £86 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where NO minimum separation distance is prescribed (3 year duration) | Statutory | £120 | £120 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where NO minimum separation distance is prescribed (4 year duration) | Statutory | £152 | £152 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Renewal of licence where NO minimum separation distance is prescribed (5 year duration) | Statutory | £185 | £185 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Varying name of licensee or address of site | Statutory | £36 | £36 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|---|-----------------|--|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | Any other kind of variation | Statutory | Charged at a reasonable cost to the authority of having the work carried out | Charged at a reasonable cost to the authority of having the work carried out | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Transfer of licence or registration | Statutory | £36 | £36 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Replacement of licence or registration referred to above if lost | Statutory | £36 | £36 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Extended Fireworks Licence - Annual licence to sell fireworks outside the permitted periods as stated | Statutory | £500 | £500 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual Fee - Certificate to store Petroleum | | | | | |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (1 year duration) | Statutory | £44 | £44 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (2 year duration) | Statutory | £88 | £88 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (3 year duration) | Statutory | £132 | £132 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (4 year duration) | Statutory | £176 | £176 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (5 year duration) | Statutory | £220 | £220 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (6 year duration) | Statutory | £264 | £264 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|---|-----------------|----------------------------|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (7 year duration) | Statutory | £308 | £308 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (8 year duration) | Statutory | £352 | £352 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (9 year duration) | Statutory | £396 | £396 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (10 year duration) | Statutory | £440 | £440 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (1 year duration) | Statutory | £60 | £60 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (2 year duration) | Statutory | £120 | £120 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (3 year duration) | Statutory | £180 | £180 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (4 year duration) | Statutory | £240 | £240 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (5 year duration) | Statutory | £300 | £300 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|--|-----------------|----------------------------|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (6 year duration) | Statutory | £360 | £360 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (7 year duration) | Statutory | £420 | £420 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (8 year duration) | Statutory | £480 | £480 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (9 year duration) | Statutory | £540 | £540 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (10 year duration) | Statutory | £600 | £600 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (1 year duration) | Statutory | £125 | £125 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (2 year duration) | Statutory | £250 | £250 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (3 year duration) | Statutory | £375 | £375 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (4 year duration) | Statutory | £500 | £500 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|---|-----------------|-----------------------------------|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (5 year duration) | Statutory | £625 | £625 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (6 year duration) | Statutory | £750 | £750 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (7 year duration) | Statutory | £875 | £875 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (8 year duration) | Statutory | £1,000 | £1,000 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (9 year duration) | Statutory | £1,125 | £1,125 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (10 year duration) | Statutory | £1,250 | £1,250 | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Environmental Searches | | | | | |
| People & Communities | Environment & Commercial | Trading Standards | Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time | Statutory | £66 per hour (minimum charge £33) | £68 per hour (minimum charge £34) | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £33 per hour per officer, or part there of will be charged | Statutory | £32.00 | £33 per hour | | |
| People & Communities | Environment & Commercial | Trading Standards | Fees Payable for Approval | | | | | |

P&C: Schedule of Fees & Charges

| Directorate | Policy Line | Service | Description of charge | Stat / non stat | 2019-20 Current charge (£) | 2020-21 proposed Charge (£) (Inflation rate 3%) | Full/Partial cost recovery? | Additional information |
|----------------------|--------------------------|-------------------|---|-----------------|--|--|-----------------------------|--|
| People & Communities | Environment & Commercial | Trading Standards | Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals) | Statutory | £451 one off | £451 one off | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals). | Statutory | £226 one off | £226 one off | Fees set by legislation. | Fees set by legislation. May be subject to increase April 2020 |
| People & Communities | Environment & Commercial | Trading Standards | Investigation fees | | | | | |
| People & Communities | Environment & Commercial | Trading Standards | Hourly rate chargeable for Trading Standards Officer | Statutory | £66 per officer per hour, rounded up to the nearest hour | £68 per officer per hour, rounded up to the nearest hour | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Hourly rate chargeable for Administrative Officer | Statutory | £39 per officer per hour, rounded up to the nearest hour | £40 per officer per hour, rounded up to the nearest hour | Full | |
| People & Communities | Environment & Commercial | Trading Standards | Hourly rate chargeable for Accredited Financial Investigator | Statutory | £66 per officer per hour, rounded up to the nearest hour | £68 per officer per hour, rounded up to the nearest hour | Full | |