

FINANCE MONITORING REPORT – OCTOBER 2019

To: **Health Committee**

Meeting Date: **5 December 2019**

From: **Chief Finance Officer
Director of Public Health**

Electoral division(s): **All**

Forward Plan ref: **Not applicable** *Key decision:* **No**

Purpose: **To provide the Committee with the October 2019 Finance Monitoring Report for Public Health.**

The report is presented to provide the Committee with the opportunity to comment on the financial position as at the end of October 2019.

Recommendation: **The Committee is asked to review and comment on the report.**

<i>Officer contact:</i>	
Name:	Stephen Howarth
Post:	Strategic Finance Manager
Email:	stephen.howarth@cambridgeshire.gov.uk
Tel:	01223 507126

KEY INDICATORS

Previous Status	Category	Target	Current Status	Section Ref.
Green	Revenue position by Directorate	Balanced year end position	Green	1.2

CONTENTS

Section	Item	Description
1	Revenue Executive Summary	High level summary of information Narrative on key issues in revenue financial position
2	Savings Tracker Summary	Summary of the latest position on delivery of savings
3	Technical Note	Explanation of technical items that are included in some reports
Appx 1	Service Level Financial Information	Detailed financial tables for Public Health's main budget headings
Appx 2	Service Commentaries	Detailed notes on financial position of services that are predicting not to achieve their budget
Appx 3	Technical Appendix	Twice yearly, this will contain technical financial information for Public Health showing: <ul style="list-style-type: none"> • Grant income received • Budget virements into or out of the service • Service reserves
<i>The following appendix is not included each month as the information does not change as regularly</i>		
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the business plan.

1. Revenue Executive Summary

1.1 Overall Position

Public Health is forecasting an underspend of £-172k at the end of October.

1.2 Summary of Revenue

Forecast Outturn Variance (Sept) £000	Service	Budget for 2019/20 £000	Actual to end of October 19 £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
0	Children Health	8,799	4,961	0	0.0%
0	Drugs & Alcohol	5,463	1,338	0	0.0%
-66	Sexual Health & Contraception	5,097	2,410	-66	-1.3%
-20	Behaviour Change / Preventing Long Term Conditions	3,720	1,452	-20	-0.5%
0	Falls Prevention	190	22	0	0.0%
0	General Prevention Activities	13	-4	-6	-45.8%
0	Adult Mental Health & Community Safety	256	64	0	0.0%
0	Public Health Directorate	1,744	1,032	-80	0.0%
-86	Total Expenditure	25,283	11,275	-172	
0	Public Health Grant	-24,726	-18,760	0	0.0%
0	Other funding sources	-167	0	0	0.0%
-86	Net Total	390	-7,484	-172	

The service level budgetary control report for 2019/20 can be found in appendix 1.
Further analysis of any significant variances can be found in appendix 2.

1.3 Significant Issues

At the end of October 2019, the overall Public Health forecast position is an underspend of £-172k, which is £-86k more than in September.

A balanced budget has been set for the financial year 2019/20. Savings totalling £949k have been budgeted for and the achievement of savings is monitored through the savings tracker process, with exceptions being reported to Heath Committee and any resulting overspends reported through this monthly Finance Monitoring Report.

A number of small expected underspends have previously been identified following a review of activity in the first part of the year, and in addition to this a further £86k of underspend has been projected predominantly due to lower than expected expenditure on staffing.

It is usual for staffing budgets to experience underspends. This is mainly due to recruitment timing, not necessarily covering all posts that are absent due to parental leave or sickness, and the potential for new members of staff to cost less overall than those they replace. The Public Health service has a budget factor of £70k built-in to allow for these effects, similar to other services in the Council, but the latest projections show a likely underspend in excess of that factor reported above.

2. Savings Tracker Summary

The savings tracker is produced quarterly, and the savings tracker to the end of quarter 2 was included in the September FMR and showed all PH savings as on track to deliver in full.

3. Technical note

A technical financial appendix is included as appendix 3. This appendix covers:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of Public Health from other services (but not within the service), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.
- At regular intervals, information on spend outside of the Public Health Directorate under Memorandums of Understanding,

APPENDIX 1 – Public Health Service Level Financial Information

Forecast Outturn Variance (Sep)	Service	Budget 2019/20	Actual October 2019	Forecast Outturn Variance	
£000's		£000's	£000's	£000's	%
Children Health					
0	Children 0-5 PH Programme	6,907	4,164	0	0%
0	Children 5-19 PH Programme - Non Prescribed	1,622	797	0	0%
0	Children Mental Health	271	0	0	0%
0	Children Health Total	8,799	4,961	0	0%
Drugs & Alcohol					
0	Drug & Alcohol Misuse	5,463	1,338	0	0%
0	Drugs & Alcohol Total	5,463	1,338	0	0%
Sexual Health & Contraception					
-40	SH STI testing & treatment - Prescribed	3,829	2,137	-24	-1%
-20	SH Contraception - Prescribed	1,116	173	-20	-2%
-6	SH Services Advice Prevention/Promotion - Non-Prescribed	152	100	-22	-14%
-66	Sexual Health & Contraception Total	5,097	2,410	-66	-1%
Behaviour Change / Preventing Long Term Conditions					
-5	Integrated Lifestyle Services	1,984	1,164	0	0%
5	Other Health Improvement	408	202	0	0%
-20	Smoking Cessation GP & Pharmacy	703	-83	-20	-3%
0	NHS Health Checks Programme - Prescribed	625	168	0	0%
-20	Behaviour Change / Preventing Long Term Conditions Total	3,720	1,452	-20	-1%
Falls Prevention					
0	Falls Prevention	190	22	0	0%
0	Falls Prevention Total	190	22	0	0%
General Prevention Activities					
0	General Prevention, Traveller Health	13	-4	-6	-46%
0	General Prevention Activities Total	13	-4	-6	-46%
Adult Mental Health & Community Safety					
0	Adult Mental Health & Community Safety	256	64	0	0%
0	Adult Mental Health & Community Safety Total	256	64	0	0%
Public Health Directorate					
0	Children's Health	262	149	-10	-4%
0	Drugs & Alcohol	199	141	-9	-5%
0	Sexual Health & Contraception	143	78	-6	-4%
0	Prevention Long Term Conditions (Behaviour Change)	515	284	-23	-4%
0	General Prevention (Travellers)	189	131	-13	-7%
0	Adult Mental Health	19	15	-1	-5%
0	Health Protection	124	88	-6	-5%
0	Analysts	293	146	-12	-4%
0	Public Health Directorate Total	1,744	1,032	-80	-5%
-86	Total Expenditure before Carry-forward	25,284	11,275	-172	-1%
0	Anticipated Carry-forward of Public Health Grant	0	0	0	0

Forecast Outturn Variance (Sep) £000's	Service	Budget 2019/20 £000's	Actual October 2019 £000's	Forecast Outturn Variance £000's	%
Funded By					
	Public Health Grant	-24,726	-18,760	0	0%
	Drawdown From Reserves	-167	0	0	0%
0	Grant Funding Total	-24,893	-18,760	0	0%
-86	Overall Total - Core Council Funding	390	-7,485	-172	

APPENDIX 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where a service area has a material variance, typically defined as being over £100k.

In October, no budgets measured at service level require additional commentary.

APPENDIX 3 – Technical Appendix

5.1 Public Health Grant

Grant	Originally Expected £000	Currently Expected £000
Public Health Grant as per Business Plan	25,560	25,560
Grant allocated as follows:		
Public Health Directorate	24,726	24,726
People & Communities Directorate	293	283
Place & Economy Directorate	120	130
Corporate and Customer Services Directorate	201	201
LGSS Cambridge Office	220	220
Total	25,560	25,560

5.2 Virements and Budget Reconciliation

(Virements between Public Health and other service blocks)

No such virements have been performed in-year.

5.3 Reserve Schedule

Fund Description		Balance at 1 April 2019 £'000	Balance at end Oct 2019 £'000	Forecast Closing Balance £'000	Notes
<u>General Reserve</u>					
	Public Health carry-forward	1,683	879	879	
	subtotal	1,683	879	879	
<u>Other Earmarked Funds</u>					
	Healthy Fenland Fund	199	199	99	Anticipated spend £100k per year over 5 years.
	Falls Prevention Fund	271	271	164	Joint project with the NHS
	NHS Healthchecks programme	270	270	270	Usage to be considered by Member working group
	Implementation of Cambridgeshire Public Health Integration Strategy	463	463	213	'Let's Get Moving' physical activity programme has been extended.
	Enhanced Falls Prevention Pilot	0	804	633	Anticipated spend over three years, including evaluation
	subtotal	1,203	2,007	1,379	
TOTAL		2,886	2,886	2,258	

ALIGNMENT WITH CORPORATE PRIORITIES

Developing the local economy for the benefit of all

There are no significant implications for this priority.

Helping people live healthy and independent lives

There are no significant implications for this priority

Supporting and protecting vulnerable people

There are no significant implications for this priority

SIGNIFICANT IMPLICATIONS

Resource Implications

This report sets out details of the overall financial position of the Public Health Service.

Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications for this priority

Statutory, Legal and Risk Implications

There are no significant implications within this category.

Equality and Diversity Implications

There are no significant implications within this category.

Engagement and Communications Implications

There are no significant implications within this category.

Localism and Local Member Involvement

There are no significant implications within this category.

Public Health Implications

There are no significant implications within this category.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Yes
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	N/A
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	N/A
Have the equality and diversity implications been cleared by your Service Contact?	N/A
Have any engagement and communication implications been cleared by Communications?	N/A
Have any localism and Local Member involvement issues been cleared by your Service Contact?	N/A
Have any Public Health implications been cleared by Public Health?	N/A

Source Documents	Location
As well as presentation of the FMR to the Committee when it meets, the report is made available online each month.	https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&-performance-reports/