

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 2
Cambridgeshire
County Council

Introduction:

This is the updated action log as at **7th September 2017** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 11th November 2016

Item No.	Item	Action to be taken by	Action	Comments	Completed
56.	Programme Highlight Report	John Macmillan	County Farms Estate Strategic Review Working Group (Updated 30/06/17): invites/ documents to be forwarded to Cllr Nethsingha.	Dates to be agreed for December/January. New membership appointed in May 2017. Invitations sent to Cllr Nethsingha. Terms of Reference paper on 15/09/17 agenda.	Ongoing.

Minutes of 31st March 2017

86.	Finance and Performance report	Chris Malyon	Requested work be carried out to improve the presentation of the figures and improve the relationship between the narrative of the report and the figures provided.	Officers will be working with Members to try and develop the information they need to support their decision making.	
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89.	Programme Highlight Report	Chris Malyon/ John Macmillan	Requested a report for a future meeting regarding the financial implications of the Community Land Trust model and provision of affordable housing.	The Combined Authority has commissioned a piece of work on the same subject so it is suggested that this report is deferred until the CA report has been prepared.	Ongoing
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Minutes of 30th June 2017

17.	Committee Agenda Plan	Sass Pledger	Reason why report on the Establishment of an Antiquities Conservation Unit to support development in Cambridgeshire withdrawn from agenda plan.	Included due to administrative error, subsequently withdrawn.	Completed.
17.	Committee Agenda Plan	Chris Malyon	Chris to look at how confidential items are dealt with, particularly with regard to the Programme Highlight Report.	Items on the Programme Highlight Report to be dealt with by exception.	Ongoing.
19.	Programme Highlight Report	Chris Malyon	Delays in payments from Rural Payments Agency – Chris to look to ask a question in parliament, given the problems that this had caused both farmers and the Council.	There had been informal dialogue with the relevant Government Office, and the Rural Estates team were working with tenants to gather evidence on the impact of delays to payments.	Ongoing.

Minutes of 28th July 2017

22.	Energy Efficiency, Invest to Save Fund for Council non-school buildings	Chris Malyon	Circulate to Members background info on how energy and related costs had been apportioned historically, the issues with that decentralised function, etc.		
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22.	Energy Efficiency, Invest to Save Fund for Council non-school buildings	Sheryl French /Claire Julian-Smith	Business Case Template should include a box for Audit Review.	Business Case Template updated accordingly.	Completed.
28.	Committee Agenda Plan	Dawn Cave	Add dates for reports on schemes identified in the Programme Highlight Report.		