

# HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1<sup>st</sup> June 2016  
Updated 3<sup>rd</sup> June 2016



Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
<b>14/06/16</b>	Intelligent Transport Systems Term Services Contract (TBC)	Richard Lumley	2016/027	12/05/16	01/06/16	03/06/16
	ETE Risk Register	Graham Hughes	Not applicable			
<b>12/07/16</b>	On street parking charges review	Philip Hammer	Not applicable	07/06/16	29/06/16	01/07/16
	Finance and Performance Report (2016/17 Outturn)	Chris Malyon	Not applicable			
	Finance and Performance Report (May 2016)	Chris Malyon	Not applicable			
	Training Plan	Dawn Cave	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
<i>[09/08/16] Provisional Meeting</i>				05/07/16	27/07/16	29/07/16
<b>13/09/16</b>	Finance and Performance Report	Chris Malyon	Not applicable	02/08/16	31/08/16	02/09/16
	Business Planning	Graham Hughes	Not applicable			
	Training Plan	Dawn Cave	Not applicable			
<i>[11/10/16] Provisional Meeting</i>	Highway Service Transformation Appointment of Highways Partner	Richard Lumley	2016/037	06/09/16	28/09/16	30/09/16
	<i>Business Planning</i>	Graham Hughes	Not applicable			
<b>08/11/16</b>	Finance and Performance Report	Chris Malyon	Not applicable		26/10/16	28/10/16
	Business Planning	Graham Hughes	Not applicable			
	Training Plan	Dawn Cave	Not applicable			
<i>[06/12/16] Provisional Meeting</i>	<i>Business Planning</i>	Graham Hughes	Not applicable		23/11/16	25/11/16
<b>17/01/17</b>	Finance and Performance Report	Chris Malyon	Not applicable		04/01/17	06/01/17
	Training Plan	Dawn Cave	Not applicable			
<i>[14/02/17] Provisional Meeting</i>					01/02/17	03/02/17
<b>14/03/17</b>	Finance and Performance Report	Chris Malyon	Not applicable		01/03/17	03/03/17

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
	Training Plan	Dawn Cave	Not applicable			
<i>[11/04/17] Provisional Meeting</i>	Allocation of Integrated Transport Block and Residual Capital	Jeremy Smith	2017/???		29/03/17	31/03/17
<b>30/05/17</b>	Finance and Performance Report	Chris Malyon	Not applicable		16/05/17	18/05/17
	Training Plan	Dawn Cave	Not applicable			

**Date to be confirmed:** ETE Streetlighting Attachments Policy (Tom Blackburne-Maze, Forward Plan ref: 2016/017)

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

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