

**HIGHWAYS &
COMMUNITY
INFRASTRUCTURE
POLICY & SERVICE
COMMITTEE**

Minutes-Action Log



Introduction:

This is the updated action log as at **24th November 2017** and captures the actions arising from the most recent Highways & Community Infrastructure Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 11th July 2017

Minutes of 11th July 2017					
14.	Finance and Performance report	Andy Preston/ Matt Staton	Follow up the work being done on the causes for the recent increase in the Performance Indicator for Road Safety.	Related to 242 above.	In progress. Will be reported on as part of forthcoming Road Safety report

Minutes of 12th September 2017

19.	Service Committee review of the draft 2018-19 Capital Programme	Graham Hughes	Look at how best to give information on the availability of funding for each proposed item of H&CI budget expenditure		
21.	Finance and Performance report	Graham Hughes	Clarify what was meant by the gap in classified road condition in Fenland		In progress
21.	Finance and Performance report	Christine May	Supply information on library visitor numbers for previous year, and measures to increase library footfall		In progress
21.	Finance and Performance report	Graham Hughes	Develop more informative and readily intelligible finance and performance reports		In progress

Minutes of 10th October 2017

27.	Relocation of Ely Registration Office to Cambridgeshire Archives	Louise Clover	Requested a monitoring report of the first year's operation be presented including qualitative data regarding user experience.		
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Minutes of 24th November 2017

33.	Real Time Passenger Information	Richard Lumley	Officers to respond to Cllr Scutt on the individual case of a damaged RTPi stand at Mitcham's Corner.	Richard Burnett spoke with Cllr Scutt after the Committee explained the reasons for the delay: the	Completed
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				shelter has now been installed and Cllr Scutt informed.	
34.	Parking Schemes and Charges	Richard Lumley/ Dawn Cave	Review Park & Ride parking charges in two years' time, following the removal of the £1 parking charge.	Added to Agenda Plan	