

**FINANCE MONITORING REPORT – JANUARY 2020**

*To:* **Health Committee**

*Meeting Date:* **19<sup>th</sup> March 2020**

*From:* **Chief Finance Officer  
Director of Public Health**

*Electoral division(s):* **All**

*Forward Plan ref:* **Not applicable**      *Key decision:* **No**

*Purpose:* **To provide the Committee with the January 2020 Finance Monitoring Report for Public Health.**

**The report is presented to provide the Committee with the opportunity to comment on the financial position as at the end of January 2020.**

*Recommendation:* **The Committee is asked to review and comment on the report.**

<b><i>Officer contact:</i></b>	
Name:	Stephen Howarth
Post:	Strategic Finance Manager
Email:	<a href="mailto:stephen.howarth@cambridgeshire.gov.uk">stephen.howarth@cambridgeshire.gov.uk</a>
Tel:	01223 507126

## **PUBLIC HEALTH – FINANCE MONITORING REPORT – JANUARY 2020**

### **KEY INDICATORS**

<b>Previous Status</b>	<b>Category</b>	<b>Target</b>	<b>Current Status</b>	<b>Section Ref.</b>
Green	Revenue position by Directorate	Balanced year end position	Green	1.2

### **CONTENTS**

<b>Section</b>	<b>Item</b>	<b>Description</b>
1	Revenue Executive Summary	High level summary of information Narrative on key issues in revenue financial position
2	Savings Tracker Summary	Summary of the latest position on delivery of savings
3	Technical Note	Explanation of technical items that are included in some reports
Appx 1	Service Level Financial Information	Detailed financial tables for Public Health's main budget headings
Appx 2	Service Commentaries	Detailed notes on financial position of services that are predicting not to achieve their budget
Appx 3	Technical Appendix	Twice yearly, this will contain technical financial information for Public Health showing: <ul style="list-style-type: none"><li>• Grant income received</li><li>• Budget virements into or out of the service</li><li>• Service reserves</li></ul>
<i>The following appendix is not included each month as the information does not change as regularly</i>		
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the business plan.

## 1. Revenue Executive Summary

### 1.1 Overall Position

Public Health is forecasting an underspend of £-456k at the end of January.

### 1.2 Summary of Revenue

Forecast Outturn Variance (Dec) £000	Service	Budget for 2019/20 £000	Actual to end of Jan 20 £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
0	Children Health	8,799	6,522	0	0.0%
0	Drugs & Alcohol	5,463	3,880	-25	-0.5%
-21	Sexual Health & Contraception	5,097	3,471	-60	-1.3%
-68	Behaviour Change / Preventing Long Term Conditions	3,720	2,498	-283	-7.6%
-0	Falls Prevention	190	136	-0	0.0%
-6	General Prevention Activities	13	-12	-14	-109.9%
0	Adult Mental Health & Community Safety	256	64	0	0.0%
-104	Public Health Directorate	1,744	1,556	-73	0.0%
<b>-199</b>	<b>Total Expenditure</b>	<b>25,283</b>	<b>18,115</b>	<b>-456</b>	
0	Public Health Grant	-24,726	-24,944	0	0.0%
0	Other funding sources	-167	0	0	0.0%
<b>-199</b>	<b>Net Total</b>	<b>390</b>	<b>-6,829</b>	<b>-456</b>	

The service level budgetary control report for 2019/20 can be found in appendix 1.  
Further analysis of variances can be found in appendix 2.

### 1.3 Significant Issues

At the end of January 2020, the overall Public Health forecast position is an underspend of £-456k. £390k of this is core council funding, with the remaining £65k being an expected carry-forward of the Public Health Grant.

A balanced budget has been set for the financial year 2019/20. Savings totalling £949k have been budgeted for and the achievement of savings is monitored through the savings tracker process, with exceptions being reported to Heath Committee and any resulting overspends reported through this monthly Finance Monitoring Report.

A number of small expected underspends have previously been identified following a review of activity in the first part of the year, along with a review of staffing spend over that period. In January, further analysis of activity in demand-led budgets to the end of the third quarter has resulted in an increase in the forecast underspend.

## **2. Savings Tracker Summary**

The savings tracker is produced quarterly, and the savings tracker to the end of quarter 3 is included in appendix 4 and shows all PH savings as on track to deliver in full.

## **3. Technical note**

A technical financial appendix is included as appendix 3. This appendix covers:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of Public Health from other services (but not within the service), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.
- At regular intervals, information on spend outside of the Public Health Directorate under Memorandums of Understanding,

## APPENDIX 1 – Public Health Service Level Financial Information

Forecast Outturn Variance (Dec)	Service	Budget 2019/20	Actual January 2020	Forecast Outturn Variance	
£000's		£000's	£000's	£000's	%
<b>Children Health</b>					
0	Children 0-5 PH Programme	6,907	5,003	0	0%
0	Children 5-19 PH Programme - Non Prescribed	1,622	1,239	0	0%
0	Children Mental Health	271	280	0	0%
<b>0</b>	<b>Children Health Total</b>	<b>8,799</b>	<b>6,522</b>	<b>0</b>	<b>0%</b>
<b>Drugs &amp; Alcohol</b>					
0	Drug & Alcohol Misuse	5,463	3,880	-25	0%
<b>0</b>	<b>Drugs &amp; Alcohol Total</b>	<b>5,463</b>	<b>3,880</b>	<b>-25</b>	<b>0%</b>
<b>Sexual Health &amp; Contraception</b>					
25	SH STI testing & treatment - Prescribed	3,829	3,042	66	2%
-20	SH Contraception - Prescribed	1,116	296	-90	-8%
-26	SH Services Advice Prevention/Promotion - Non-Prescribed	152	133	-36	-24%
<b>-21</b>	<b>Sexual Health &amp; Contraception Total</b>	<b>5,097</b>	<b>3,471</b>	<b>-60</b>	<b>-1%</b>
<b>Behaviour Change / Preventing Long Term Conditions</b>					
0	Integrated Lifestyle Services	1,984	1,644	-86	-4%
-13	Other Health Improvement	408	579	-29	-7%
-55	Smoking Cessation GP & Pharmacy	703	12	-47	-7%
0	NHS Health Checks Programme - Prescribed	625	263	-120	-19%
<b>-68</b>	<b>Behaviour Change / Preventing Long Term Conditions Total</b>	<b>3,720</b>	<b>2,498</b>	<b>-283</b>	<b>-8%</b>
<b>Falls Prevention</b>					
-0	Falls Prevention	190	136	-0	0%
<b>-0</b>	<b>Falls Prevention Total</b>	<b>190</b>	<b>136</b>	<b>-0</b>	<b>0%</b>
<b>General Prevention Activities</b>					
-6	General Prevention, Traveller Health	13	-12	-14	-110%
<b>-6</b>	<b>General Prevention Activities Total</b>	<b>13</b>	<b>-12</b>	<b>-14</b>	<b>-110%</b>
<b>Adult Mental Health &amp; Community Safety</b>					
0	Adult Mental Health & Community Safety	256	64	0	0%
<b>0</b>	<b>Adult Mental Health &amp; Community Safety Total</b>	<b>256</b>	<b>64</b>	<b>0</b>	<b>0%</b>
<b>Public Health Directorate</b>					
-13	Children's Health	262	223	-9	-3%
-12	Drugs & Alcohol	199	210	-8	-4%
-8	Sexual Health & Contraception	143	116	-5	-3%
-30	Prevention Long Term Conditions (Behaviour Change )	515	444	-21	-4%
-17	General Prevention (Travellers)	189	194	-12	-6%
-1	Adult Mental Health	19	22	-1	-5%
-8	Health Protection	124	129	-6	-5%
-16	Analysts	293	218	-11	-4%
<b>-104</b>	<b>Public Health Directorate Total</b>	<b>1,744</b>	<b>1,556</b>	<b>-73</b>	<b>-4%</b>
<b>-199</b>	<b>Total Expenditure before Carry-forward</b>	<b>25,284</b>	<b>18,115</b>	<b>-456</b>	<b>-2%</b>
<b>0</b>	<b>Anticipated Carry-forward of Public Health Grant</b>	<b>0</b>	<b>0</b>	<b>65</b>	

Forecast Outturn Variance (Dec) £000's	Service	Budget 2019/20 £000's	Actual January 2020 £000's	Forecast Outturn Variance £000's	%
<b>Funded By</b>					
	Public Health Grant	-24,726	-24,944	0	0%
	Drawdown From Reserves	-167	0	0	0%
<b>0</b>	<b>Grant Funding Total</b>	<b>-24,893</b>	<b>-24,944</b>	<b>0</b>	<b>0%</b>
<b>-199</b>	<b>Overall Total - Core Council Funding</b>	<b>390</b>	<b>-6,829</b>	<b>-390</b>	

## APPENDIX 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where a service area has a material variance.

Budget Line	Forecast Variance	Commentary
Drugs & Alcohol	-25k	The full budget allocation for this service is not needed to meet costs and commitments in 2019/20. The allocation will be reviewed as budgets are set for 2020/21.
Sexual Health & Contraception	-60k	There is an overspend projected against the main community sexual health contract due to activity, offset by lower than expected activity on services delivered by GPs and pharmacies after factoring expected increases for quarter 4.
Behaviour Change / Preventing Long Term Conditions	-283k	The underspend on this line is mainly due to lower than expected activity on NHS health checks and smoking cessation work - budgets were set assuming some growth but activity so far is at a similar level to 2018/19.
General Prevention Activities	-14k	There is higher activity than expected for income generating enrolments in adult learning courses where these result from targeted Public Health work.
Public Health Directorate	-73k	This budget line is mainly where staffing costs of the Public Health Directorate are incurred. It is usual for staffing budgets to experience underspends. This is mainly due to recruitment timing, not necessarily covering all posts that are absent due to parental leave or sickness, and the potential for new members of staff to cost less overall than those they replace. The Public Health service has a budget factor of £70k built-in to allow for these effects, similar to other services in the Council, but the latest projections show a likely underspend in excess of that factor reported above.

## APPENDIX 3 – Technical Appendix

### 5.1 Public Health Grant

Grant	Originally Expected £000	Currently Expected £000
Public Health Grant as per Business Plan	25,560	25,560
Grant allocated as follows:		
Public Health Directorate	24,726	24,726
People & Communities Directorate	293	283
Place & Economy Directorate	120	130
Corporate and Customer Services Directorate	201	201
LGSS Cambridge Office	220	220
<b>Total</b>	<b>25,560</b>	<b>25,560</b>

### 5.2 Virements and Budget Reconciliation

(Virements between Public Health and other service blocks)

No such virements have been performed in-year.

### 5.3 Reserve Schedule

Fund Description		Balance at 1 April 2019	Balance at end Sept 2019	Forecast Closing Balance	Notes
		£'000	£'000	£'000	
<b><u>General Reserve</u></b>					
PH0	Public Health carry-forward	1,683	879	944	
	<b>subtotal</b>	<b>1,683</b>	<b>879</b>	<b>944</b>	
<b><u>Other Earmarked Funds</u></b>					
PH1	Healthy Fenland Fund	199	199	98	Anticipated spend £100k per year over 5 years.
PH2	Falls Prevention Fund	271	271	164	Joint project with the NHS
PH3	NHS Healthchecks programme	270	270	270	Usage to be considered by Member working group
PH4	Implementation of Cambridgeshire Public Health Integration Strategy	463	463	378	'Let's Get Moving' physical activity programme has been extended.
PH5	Enhanced Falls Prevention Pilot	0	804	754	Anticipated spend over three years, including evaluation
	<b>subtotal</b>	<b>1,203</b>	<b>2,007</b>	<b>1,664</b>	
<b>TOTAL</b>		<b>2,886</b>	<b>2,886</b>	<b>2,608</b>	

## APPENDIX 4 – Savings Tracker

			£000	Forecast Savings 2019-20 £000							
			-949	-758	-28	-28	-137	-949	0		
Reference	Title	Committee	Original Saving 19-20	Current Forecast Phasing - Q1	Current Forecast Phasing - Q2	Current Forecast Phasing - Q3	Current Forecast Phasing - Q4	Forecast Saving 19-20	Variance from Plan	% Variance	RAG
E/R.6.031	NHS Health Checks - IT software contract decommissioned	Health	-41	-41	0	0	0	-41	0	0.00	Green
E/R.6.032	NHS Health Checks Funding	Health	-50	-13	-13	-13	-13	-50	0	0.00	Green
E/R.6.033	Drug & Alcohol service - funding reduction built in to new service contract	Health	-162	-162	0	0	0	-162	0	0.00	Green
E/R.6.035	Children 5-19 - Mental Health Training for Children's workforce	Health	-36	-36	0	0	0	-36	0	0.00	Green
E/R.6.036	Children's 0-19 Services - Healthy Child Programme - Proposal previously agreed in 2017/18 business planning process	Health	-238	-238	0	0	0	-238	0	0.00	Green
E/R.6.037	Children's 0-19 Services - Healthy Child Programme - Additional savings proposal for 2018/19	Health	-160	-160	0	0	0	-160	0	0.00	Green
E/R.6.038	Public Health Directorate - In house staff rationalisation	Health	-80	-80	0	0	0	-80	0	0.00	Green
E/R.6.039	Reduce Long Acting Reversible Contraception (LARCs) funding in line with audit results and completion of clinician training	Health	-60	-15	-15	-15	-15	-60	0	0.00	Green
E/R.6.040	Reduce immunisations promotion budget	Health	-13	-13	0	0	0	-13	0	0.00	Green
E/R.6.041	Expected operational savings across Public Health staffing and contracts	Health	-109	0	0	0	-109	-109	0	0.00	Green



## **ALIGNMENT WITH CORPORATE PRIORITIES**

### **Developing the local economy for the benefit of all**

There are no significant implications for this priority.

### **Helping people live healthy and independent lives**

There are no significant implications for this priority

### **Supporting and protecting vulnerable people**

There are no significant implications for this priority

### **Net zero carbon emissions for Cambridgeshire by 2050**

There are no significant implications for this priority

## **Resource Implications**

This report sets out details of the overall financial position of the Public Health Service.

## **Procurement/Contractual/Council Contract Procedure Rules Implications**

There are no significant implications for this priority

## **Statutory, Legal and Risk Implications**

There are no significant implications within this category.

## **Equality and Diversity Implications**

There are no significant implications within this category.

## **Engagement and Communications Implications**

There are no significant implications within this category.

## **Localism and Local Member Involvement**

There are no significant implications within this category.

## **Public Health Implications**

There are no significant implications within this category.

<b>Implications</b>	<b>Officer Clearance</b>
<b>Have the resource implications been cleared by Finance?</b>	Yes
<b>Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?</b>	N/A
<b>Has the impact on statutory, legal and risk implications been cleared by LGSS Law?</b>	N/A
<b>Have the equality and diversity implications been cleared by your Service Contact?</b>	N/A
<b>Have any engagement and communication implications been cleared by Communications?</b>	N/A
<b>Have any localism and Local Member involvement issues been cleared by your Service Contact?</b>	N/A
<b>Have any Public Health implications been cleared by Public Health?</b>	N/A

<b>Source Documents</b>	<b>Location</b>
As well as presentation of the FMR to the Committee when it meets, the report is made available online each month.	<a href="https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&amp;-performance-reports/">https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&amp;-performance-reports/</a>