

FIRE AUTHORITY  
POLICY AND  
RESOURCES  
COMMITTEE

Minutes - Action Log

This is the updated action log as at 4<sup>th</sup> April y 2018 and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

MINUTES OF THE JANUARY 2017 COMMITTEE					
<u>Minute No.</u>	<u>Report Title</u>	<u>Action to be taken by</u>	<u>Action</u>	<u>Comments</u>	<u>Status</u>
101.	UPDATE ON STRATEGIC WORKFORCE OBJECTIVES	R Hylton / D Thompson	a) There was a request for a Member Briefing regarding progress in relation to the age related claim due to pension changes.	The national picture remains fluid; briefing to be arranged once final position known.	Action on hold
		M Warren	b) Deputy Chief Executive to ask the Monitoring Officer to start scoping a membership Review report including seeking existing member views.	Action noted. As updated at previous Committee meetings the outcome of the Police and Crime Commissioner (PCC) business case will determine requirement for and the scope of any review.	Action on hold

## MINUTES FROM THE 14<sup>th</sup> DECEMBER COMMITTEE 2017

<u>Minute No.</u>	<u>Report Title</u>	<u>Action to be taken by</u>	<u>Action</u>	<u>Comments</u>	<u>Status</u>
32.	ANNUAL REVIEW OF THE OPERATION OF THE ICT SHARED SERVICE AGREEMENT	John Fagg / Deb Thompson	a) <b>Current constraints – aligning the pay structures with Bedfordshire.</b> The Chairman to assist by meeting with his opposite number in Bedfordshire to try to move things on, <b>Action Officers to provide Chairman with appropriate contact details.</b>	At the time of preparing this Minute log update the Bedfordshire Chairwoman was still currently unavailable for a meeting.	<b>Action ongoing</b>

## MINUTES FROM THE JANUARY COMMITTEE 2018

45.	FIRE AUTHORITY BUDGET 2018-19	Matthew Warren	It was suggested that outside of the meeting it would be useful for the Committee to be given a breakdown of the percentage of the Cambridgeshire population who fell in each of the council tax bands.	Information related to this request was provided in an e-mail to the Committee on 4 <sup>th</sup> April. A copy of the information is included as a separate appendix to this action log.	<b>Action completed.</b>
46.	CONSULTATION RESPONSE – FIRE AND RESCUE SERVICE NATIONAL FRAMEWORK	Rick Hylton	It was agreed that the appendix with the response which through an omission had not been included on the agenda be e-mailed to the Committee following the meeting. If any Member had any further suggestions having viewed the full draft document, these could be e-mailed to the lead Officer and a revised draft agreed with the Chairman and Vice Chairman.	The appendix was provided to the Committee following the meeting on the 25 <sup>th</sup> January.  The final response was sent via the Home Office link on 12 <sup>th</sup> February 2018	<b>Action completed.</b>

<b>48.</b>	<b>INTEGRATED RISK MANAGEMENT PLAN UPDATE</b>	<b>Cllr Reynolds</b>	The Chairman queried the purchase decision making process and was informed that it was an Officer operational decision. He indicated that he was not comfortable that a decision for such large budget items would not involve Members. He would take up the issue with Officers outside of the meeting.	The Chairman would provide an oral update.	
<b>50.</b>	<b>STRATEGIC RISK AND OPPORTUNITY MANAGEMENT REPORT</b>	<b>Tamsin Mirfin</b>	The Deputy Chief Executive in presenting the report commented that the blue areas of the scoring matrix appendix were difficult to read. (Note - Officers had already undertaken to review the shades used for future reports)	This request would be actioned as requested.	