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| HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN | Published 2nd November 2015 Updated 20 th November 2015 |  Cambridgeshire County Council |
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Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

| Committee date | Agenda item | Lead officer | Reference if key decision | Spokes Meeting Date | Deadline for draft reports | Agenda despatch date |
|-----------------|---|---------------------------|---------------------------|---------------------|----------------------------|----------------------|
| 01/12/15 | Business Planning | Graham Hughes | Not applicable | 10/11/15 | 18/11/15 | 20/11/15 |
| | Annual Parking Review | Sonia Hansen /Phil Hammer | Not applicable | | | |
| | Members Reference Group – Income Generation (Interim Report) | Christine May | Not applicable | | | |
| | Risk Management Update | Graham Hughes | Not applicable | | | |
| | Traffic Regulation Order Objections associated with Wenny Road, Chatteris | Richard Lumley | Not applicable | | | |

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| 12/01/16 | Finance and Performance Report | Chris Malyon | Not applicable | 14/12/15 | 29/12/15 | 31/12/15 |
| | Eastern Highways Alliance Framework 2 | Chris Poultney | 2016/006 | | | |
| | Proposed H&CI Strategic Framework Performance Indicators for 2016/17 | Graham Amis | Not applicable | | | |
| | Transport Delivery Plan 2016/17 to 2018/19 | Tom Blackburne-Maze | Not applicable | | | |
| | Right to challenge parking policies – proposed additional petitions procedure | Rob Sanderson/ Dawn Cave | Not applicable | | | |
| | Committee Training Plan | Dawn Cave | Not applicable | | | |
| <i>[02/02/16] Provisional Meeting</i> | | | | 14/01/16 | 20/01/16 | 22/01/16 |
| 01/03/16 | Community Resilience Strategy | Lisa Faulkner | Not applicable | 04/02/16 | 17/02/16 | 19/02/16 |
| | ETE Streetlighting Attachments Policy | Tom Blackburne-Maze | Yes | | | |
| | Finance and Performance Report | Chris Malyon | Not applicable | | | |
| | Committee Training Plan | Dawn Cave | Not applicable | | | |
| <i>[12/04/16] Provisional Meeting</i> | | | | 14/03/16 | 30/03/16 | 01/04/16 |
| 17/05/16 | Finance and Performance Report | Chris Malyon | Not applicable | 21/04/16 | 04/05/16 | 06/05/16 |
| | Training Plan | Dawn Cave | Not applicable | | | |
| <i>[14/06/16] Provisional Meeting</i> | | | | | 01/06/16 | 03/06/16 |
| 12/07/16 | Finance and Performance Report | Chris Malyon | Not applicable | | 29/06/16 | 01/07/16 |

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| | Training Plan | Dawn Cave | Not applicable | | | |
| <i>[09/08/16] Provisional Meeting</i> | | | | | 27/07/16 | 29/07/16 |
| 13/09/16 | Finance and Performance Report | Chris Malyon | Not applicable | | 31/08/16 | 02/09/16 |
| | Training Plan | Dawn Cave | Not applicable | | | |
| <i>[11/10/16] Provisional Meeting</i> | | | | | 28/09/16 | 30/09/16 |
| 08/11/16 | Finance and Performance Report | Chris Malyon | Not applicable | | 26/10/16 | 28/10/16 |
| | Training Plan | Dawn Cave | Not applicable | | | |
| <i>[06/12/16] Provisional Meeting</i> | | | | | 23/11/16 | 25/11/16 |
| 17/01/17 | Finance and Performance Report | Chris Malyon | Not applicable | | 04/01/17 | 06/01/17 |
| | Training Plan | Dawn Cave | Not applicable | | | |
| <i>[14/02/17] Provisional Meeting</i> | | | | | 01/02/17 | 03/02/17 |
| 14/03/17 | Finance and Performance Report | Chris Malyon | Not applicable | | 01/03/17 | 03/03/17 |
| | Training Plan | Dawn Cave | Not applicable | | | |
| <i>[11/04/17] Provisional Meeting</i> | | | | | 29/03/17 | 31/03/17 |
| 30/05/17 | Finance and Performance Report | Chris Malyon | Not applicable | | 16/05/17 | 18/05/17 |
| | Training Plan | Dawn Cave | Not applicable | | | |

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

| Forward plan reference | Intended date of decision | Matter in respect of which the decision is to be made | Decision maker | List of documents to be submitted to the decision maker | Reason for the meeting to be held in private |
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Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

| Date of Chairman's agreement | Matter in respect of which the decision is to be made | Reasons why meeting urgent and cannot reasonably be deferred |
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For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk