

**ECONOMY AND
ENVIRONMENT
COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from the Economy and Environment Committee held on 16th September 2014 and updates Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 10th October 2014

Minutes of 16th September 2014

Minute No.	Report Title	Action to be taken by	Action	Comments	Completed
26.	MINUTES AND ACTION LOG				
	a) Hills Road and Huntingdon Road Cycleways	Graham Hughes	Request for an update on date the before implementation traffic impact studies	Provided in an e-mail to the Committee from Democratic Services dated 24 th September. The before surveys were due to commence in week of 4 th October	Completed
	b) Adult Learning and Skills follow up work from Overview and Scrutiny	Councillor Schumann	Councillor Schumann has spoken to the Chairman with the issue the subject of further discussion at Spokes.	Oral update to be provided.	

Minute No.	Item	Action to be taken by	Action	Comments	Completed
32.	CAMBRIDGESHIRE GUIDED BUSWAY (CBG) LESSONS LEARNED REVIEW	Bob Menzies	To invite Mr Edwards to attend a future Spokes meeting to present his report findings.	Mr Edwards has been invited to Spokes on 30 th October.	ongoing
33.	FINANCE AND PERFORMANCE REPORT – JULY 2014	Bob Menzies	<p><u>a)</u> Request to investigate whether larger keys could be fitted to the new Guided Busway ticket machines for greater accessibility for the elderly / disabled people</p> <p><u>b)</u> A copy of the operational leaflet included at park and ride sites in relation to the new charging arrangements to be circulated</p>	<p>a) In a response provided to all Members of the Council from Campbell Ross-Bain, Bus Operations and Facilities Manager on 9th October it was indicated that the new ticket machines are equipped with touch screens with no buttons. The area of the screens to press for tickets etc. is very large and no comments or complaints had ever been received regarding the size of the print on these machines.</p> <p>b) The above e-mail also provided the leaflet / poster explaining the options available to pre-pay online for the new Park and Ride parking charge.</p>	completed

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			c) Cllr Williams agreed to share a letter response he had received from the Department of Transport with officers regarding safety on the Guided Busway.	The letter dated 29 th April was passed to officers on 10 th October which set out details of the safety audits undertaken after any incidents. It was highlighted that checks on speedway and headway (minimum 500 metre gap between buses) has and would continue to take place at burst-throughs and junctions.	Completed
34.	BUSINESS PLANNING CAPITAL PROPOSALS AND RELATED ISSUES	Cllr Henson / Democratic Services	Reference was made to a City Deal Wing Project being proposed by Marshall. The Chairman asked the Members to provide the details outside of the meeting.	Hard copy of Consultation feedback form from a session held on 4 th July provided by Cllr Henson in relation to the Marshall Wing housing project was placed In Committee Member pigeon holes on 26 th September	Completed