

# AUDIT AND ACCOUNTS COMMITTEE



**Date: Tuesday, 30 May 2017**

**Democratic and Members' Services**  
Quentin Baker  
LGSS Director: Law and Governance

**14:00hr**

Shire Hall  
Castle Hill  
Cambridge  
CB3 0AP

**Kreis Viersen Room**  
**Shire Hall, Castle Hill, Cambridge, CB3 0AP**

## AGENDA

Open to Public and Press

1. **Appointment of Chairman/ Woman and Vice Chairman / Woman**
2. **Apologies for absence and declarations of interest**  
*Guidance on declaring interests is available at*  
<http://tinyurl.com/ccc-conduct-code>
3. **Minutes of the Audit and Accounts Minutes 21st March 2017** **5 - 22**
4. **Committee Minute Action Log May 2017 Committee** **23 - 46**
5. **Proposed Revisions to the Audit and Accounts Committee Terms of Reference** **47 - 60**
6. **Update on the implementation of revised programme and project management processes** **61 - 64**
7. **Cambridgeshire County Council Workforce Strategy** **65 - 76**

<b>8.</b>	<b>Fee Letter 2017-18</b>	<b>77 - 84</b>
<b>9.</b>	<b>Pension Fund Planning Report - Audit for the Year Ended 31st March 2017 (cover report)</b>	<b>85 - 104</b>
<b>10.</b>	<b>Pension Fund Fee letter 2017-18 (cover report)</b>	<b>105 - 112</b>
<b>11.</b>	<b>Integrated Resources and Performance Report for the period ending 31st March 2017</b>	<b>113 - 138</b>
<b>12.</b>	<b>Anti Fraud, Anti Money Laundering and Whistleblowing Policies</b>	<b>139 - 196</b>
<b>13.</b>	<b>Draft Annual Governance Statement 2016-17 and Draft Code of Corporate Governance</b>	<b>197 - 230</b>
<b>14.</b>	<b>Internal Audit Annual Report 2016-17</b>	<b>231 - 256</b>

**15. Training**

The Committee is reminded that as part of the Members' Induction Programme the following training has been set up which particularly relates to this Committee to which you will be invited to attend:

Tuesday 27th June Audit and Accounts Committee Training 10 a.m. to 1.00 p.m.

Thursday 5th October Risk Management 2.00 p.m. to 4.00 p.m.

<b>16.</b>	<b>Forward Agenda Plan</b>	<b>257 - 268</b>
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**17. Date of Next Meeting 2.00 p.m. 25th July**

The Audit and Accounts Committee comprises the following members:

*For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact*

Clerk Name: Rob Sanderson

Clerk Telephone: 01223 699181

Clerk Email: [rob.sanderson@cambridgeshire.gov.uk](mailto:rob.sanderson@cambridgeshire.gov.uk)

The County Council is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens. These arrangements operate in accordance with a protocol agreed by the Chairman of the Council and political Group Leaders which can be accessed via the following link or made available on request: <http://tinyurl.com/ccf-film-record>.

Public speaking on the agenda items above is encouraged. Speakers must register their intention to speak by contacting the Democratic Services Officer no later than 12.00 noon three working days before the meeting. Full details of arrangements for public speaking are set out in Part 4, Part 4.4 of the Council's Constitution <http://tinyurl.com/cambs-constitution>.

The Council does not guarantee the provision of car parking on the Shire Hall site and you will need to use nearby public car parks <http://tinyurl.com/ccf-car-park> or public transport