

HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 1st March 2018
Updated on 5th March 2018



Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+0 indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- **Minutes of previous meeting and Action Log;**
- **Finance and Performance Report;**
- **Agenda Plan, Appointments to Outside Bodies and Training Plan.**

| Committee date | Agenda item | Lead officer | Reference if key decision | Deadline for draft reports | Agenda despatch date |
|--|--|--------------------------------|---------------------------|----------------------------|----------------------|
| 13/03/18 | Highways Infrastructure Assets Management Plan 2018-28 | Richard Lumley/ Mike Atkins | 2018/031 | 28/02/18 | 02/03/18 |
| | Road Safety across Cambridgeshire | Andy Preston/ Matt Staton | 2018/019 | | |
| | Local Highway Improvement (LHI) Schemes 2018/19 | Andy Preston | Not applicable | | |
| <i>[10/04/18] Provisional mtg.</i> | | | | 28/03/18 | 30/03/18 |

| Committee date | Agenda item | Lead officer | Reference if key decision | Deadline for draft reports | Agenda despatch date |
|--|---|---------------------|----------------------------------|-----------------------------------|-----------------------------|
| 22/05/18 | | | | 09/05/18 | 11/05/18 |
| <i>[12/06/18] Provisional mtg.</i> | | | | 30/05/18 | 01/06/18 |
| 10/07/18 | Annual review of the Highways Contract | | | 27/06/18 | 29/06/18 |
| | Coroners Service Update | A Donovan | Not applicable | | |
| <i>[14/08/18] Provisional mtg.</i> | | | | 01/08/18 | 03/08/18 |
| 11/09/18 | Highway Contract Monitoring | Richard Lumley | Not applicable | 29/08/18 | 31/08/18 |
| | Report back on Library Service Transformation | C May/S Wills | Not applicable | | |
| 09/10/18 | | | | 26/09/18 | 28/09/18 |
| 13/11/18 | | | | 31/10/18 | 02/11/18 |
| 04/12/18 | | | | 21/11/18 | 23/11/18 |
| 15/01/19 | | | | 02/01/19 | 04/01/19 |
| <i>[12/02/19] Provisional mtg.</i> | | | | 30/01/19 | 01/02/19 |
| 12/03/19 | | | | 27/02/19 | 01/03/19 |
| <i>[16/04/19] Provisional mtg.</i> | | | | 03/04/19 | 05/04/19 |
| 21/05/19 | | | | 08/05/19 | 10/05/19 |

November 2019: Review of withdrawal of £1 Park & Ride parking charge

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

| Forward plan reference | Intended date of decision | Matter in respect of which the decision is to be made | Decision maker | List of documents to be submitted to the decision maker | Reason for the meeting to be held in private |
|-------------------------------|----------------------------------|--|-----------------------|--|---|
| | | | | | |

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

| Date of Chairman's agreement | Matter in respect of which the decision is to be made | Reasons why meeting urgent and cannot reasonably be deferred |
|-------------------------------------|--|---|
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For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk