

**FINANCE AND PERFORMANCE REPORT – JULY 2016**

**To:** Adults Committee

**Meeting Date:** 15 September 2016

**From:** Executive Director: Children, Families and Adults Services  
Chief Finance Officer

**Electoral division(s):** All

**Forward Plan ref:** Not applicable      **Key decision:** No

**Purpose:** To provide the Committee with the July 2016 Finance and Performance report for Children's, Families and Adults Services (CFA).

The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of July 2016.

**Recommendation:** The Committee is asked to review and comment on the report

<b><i>Officer contact:</i></b>	
Name:	Tom Kelly
Post:	Strategic Finance Manager
Email:	<a href="mailto:tom.kelly@cambridgeshire.gov.uk">tom.kelly@cambridgeshire.gov.uk</a>
Tel:	01223 703599

## 1.0 BACKGROUND

- 1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 This report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix A.

## 2.0 MAIN ISSUES IN THE JULY 2016 CFA FINANCE & PERFORMANCE REPORT

- 2.1 The July 2016 Finance and Performance report is attached at Appendix C. At the end of July, CFA forecast an overspend of £693k. This is an improvement from the previous month when the forecast overspend was £1,040k.

### 2.2 Revenue

The forecast financial position on the major areas of service for Adults Committee is as follows:

Area	Forecast year-end variance £000	Forecast year-end variance %	Flagged
Learning Disability Services	1,261	+2.1%	Yes
Disability Services (PD/Sensory/Autism)	-326	-2.2%	-
Older People's Services	-895	-1.8%	-
Mental Health	-708	-3.7%	-

- 2.3 The key changes since last month are:

- The Learning Disability Partnership's forecast overspend has increased, due to: (a) care spending increases exceeding expectations, (b) updated estimates of savings deliverable in the remainder of the year and (c) rescheduling of planned savings measures in the in-house Provider Services.
- Older People's Services forecast underspend has increased, reflecting an assumption that continuing healthcare funding will be forthcoming for an increasing number of patients
- The Mental Health forecast underspend has increased, as we anticipate the NHS taking over primary funding for a subset of the client group, in line with usual practice in other parts of the country

The Committee will recognise the contingency of these improving forecasts on the successful outcome of discussions with the NHS regarding funding responsibilities.

- 2.4 There are also material, but more minor, underspend forecast in the Shorter Term Support (Reablement, Assistive Technology & Early Help), Carers and Local Assistance Scheme policy areas. A material pressure is newly reported in Adult Social Care, due to lower than budgeted staff vacancy levels.
- 2.5 Additionally, the General Purpose Committee has allocated an additional £200k to CFA (within Central Financing in Strategy and Commissioning) from an unringfenced grant

(SEND reform) in order to partially mitigate some of the pressures reported.

## **2.6 Budget changes**

Further to discussion with Members in July, the first financial table on page 1 now includes an original budget column alongside current budget. Appendix 4 sets out in more detail the budget transfers which have altered the position since the budget meeting of the Council. Only the virements within the CFA service block, approved by GPC, will have amended the savings ask on individual areas. All other transfers are neutral, usually transferring spending commitments matched to budget.

## **2.7 Performance**

Of the twenty-one CFA service performance indicators, six are shown as green, eight as amber and seven are red.

Two of the red indicators are within the Adults domain, these remain:

- average number of all bed-day delays, and
- the proportion of adults with learning disability in paid employment (although performance is improving).

For one of the Amber indicators the trend is worsening: proportion of service users requiring no further service at end of re-ablement phase.

2.8 Following a request at the last meeting of the Committee, in July, the direction of travel arrows for each indicator have now been standardised. Within Appendix 7 up arrows signify improving measures, with a worsening position shown as down.

## **2.9 CFA Portfolio**

The major change programmes and projects underway across CFA are detailed in Appendix 8 of the report – none of these is currently assessed as red.

# **3.0 ALIGNMENT WITH CORPORATE PRIORITIES**

## **3.1 Developing the local economy for the benefit of all**

3.1.1 There are no significant implications for this priority.

## **3.2 Helping people live healthy and independent lives**

3.2.1 There are no significant implications for this priority

## **3.3 Supporting and protecting vulnerable people**

3.3.1 There are no significant implications for this priority

# **4.0 SIGNIFICANT IMPLICATIONS**

## **4.1 Resource Implications**

4.1.1 This report sets out details of the overall financial position of the CFA Service.

## **4.2 Statutory, Risk and Legal Implications**

4.2.1 Significant financial risk owing to the nature of demand led budgets and savings targets.

## **4.3 Equality and Diversity Implications**

4.3.1 There are no significant implications within this category.

#### **4.4 Engagement and Consultation Implications**

4.4.1 There are no significant implications within this category.

#### **4.5 Localism and Local Member Involvement**

4.5.1 There are no significant implications within this category.

#### **4.6 Public Health Implications**

4.6.1 There are no significant implications within this category.

<b>Implications</b>	<b>Officer Clearance</b>
<b>Have the resource implications been cleared by Finance?</b>	Yes Name of Financial Officer: Tom Kelly
<b>Has the impact on Statutory, Legal and Risk implications been cleared by LGSS Law?</b>	No Not confirmed - C Malyon permitted
<b>Are there any Equality and Diversity implications?</b>	No Name of Officer: Adrian Loades
<b>Have any engagement and communication implications been cleared by Communications?</b>	Yes Name of Officer: Simon Cobby
<b>Are there any Localism and Local Member involvement issues?</b>	No Name of Officer: Adrian Loades
<b>Have any Public Health implications been cleared by Public Health</b>	Yes Name of Officer: Tess Campbell

<b>Source Documents</b>	<b>Location</b>
As well as presentation of the F&PR to the Committee when it meets, the report is made available online each month.	<a href="http://www.cambridgeshire.gov.uk/info/20043/finance_and_budget/147/finance_and_performance_reports">http://www.cambridgeshire.gov.uk/info/20043/finance_and_budget/147/finance_and_performance_reports</a>

## Appendix A

### *Adults Committee Revenue Budgets within the Outturn Finance & Performance report*

#### **Adult's Social Care Directorate**

Strategic Management - ASC

Procurement

ASC Strategy and Transformation

ASC Practice & Safeguarding

#### Learning Disability Services

LD Head of Services

LD Young Adults

City, South and East Localities

Hunts and Fenland Localities

In House Provider Services

#### Disability Services

PD Head of Services

Physical Disabilities

Autism and Adult Support

Sensory Services

Carers Services

#### **Older People and Mental Health Directorate**

Strategic Management – OP&MH

Central Commissioning

OP - City & South Locality

OP - East Cambs Locality

OP - Fenland Locality

OP - Hunts Locality

Discharge Planning Teams

Shorter Term Support and Maximising Independence

Integrated Community Equipment Service

#### Mental Health

Mental Health Central

Adult Mental Health Localities

Older People Mental Health

Voluntary Organisations

#### **Enhanced and Preventative Directorate**

Safer Communities Partnership

#### **Strategy and Commissioning Directorate**

Local Assistance Scheme

## Appendix B

### A Guide to the FPR Finance Tables

This column shows the previous month's Forecast Variance Outturn. If you compare this column with Column 8 (which is the latest month's forecast variance outturn) –you can see how the forecast position has changed during the last month.

Budgets are grouped together into "Policy Lines", which is the level of detail at which budgets are reported within each CFA Directorate.

The "Current Budget" is the budget as agreed within the Business Plan with any virements (changes to budget). Virements to / from CFA as a whole are detailed in Appendix 4.

When a budget is uploaded to the financial system a "profile" is allocated, and this profile reflects the assumptions on the likely timing of expenditure / income. If it is a salary budget it will assume that one-twelfth of the budget will be required each month. This column shows what level of expenditure or income one would expect to have occurred by this time in the financial year. It is a helpful prompt but in many cases actual expenditure and income does not occur as profiles would suggest.

#### APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000	%	Forecast Variance Outturn (May) £'000	%
<b>Adult Social Care Directorate</b>								
0 1	Strategic Management – ASC	4,742	731	294	-437	-60%	-1,200	-25%
0 0	Procurement	577	103	298	195	189%	0	0%
0 0	ASC Strategy & Transformation	1,710	367	352	-15	-4%	0	0%
0 0	ASC Practice & Safeguarding	2,158	158	21	-138	-87%	0	0%
0 0	Local Assistance Scheme	386	67	79	13	19%	0	0%
<b>Learning Disability Services</b>								
0 2	LD Head of Services	250	22	860	838	3849%	11	4%
0 2	LD Young Adults	660	231	40	-191	-83%	29	4%
0 2	City, South and East Localities	30,981	5,806	5,381	-425	-7%	1,378	4%
0 2	Hunts & Fenland Localities	21,640	4,001	5,037	1,036	26%	962	4%
0 2	LD Hub Services	551	1,012	1,011	-1	-0%	0	0%

This refers to the commentary in Appendix 2.

This column shows actual expenditure and income to date.

This column is the difference between Column 4 and Column 5 (col 5 less col 4) – and highlights where expenditure is higher or lower than is planned / profiled.

It is expressed in hundreds of thousands and as a percentage difference.

This is the most important column of the table – it shows what the budget holder is forecasting as an over- or –underspend at year-end (the variance compared to budget). The budget holder may have detailed commitment records or local knowledge which suggests that the year-end position is similar or different to the current variance (Column 6). This column shows the Budget Holder's best estimate of what the overspend (+) or underspend (-) or balanced position (0) will be at year-end.

It is expressed in both hundreds of thousands and as a percentage of total budget.