

## Policy and Resources Committee Work Programme

### Meetings 2023/24

Date	Time	Venue
<b>2023</b>		
Wednesday 26 April	1400 hours	SHQ
Thursday 22 June	1400 hours	SHQ
Wednesday 12 July	1400 hours	SHQ
Tuesday 31 October	1400 hours	SHQ
Wednesday 20 December	1400 hours	SHQ
<b>2024</b>		
Monday 22 January	1400 hours	SHQ
Monday 29 April	1400 hours	SHQ
Wednesday 12 June	1400 hours	SHQ

### Work Programme 2023/24

<b>2023</b>			
<b>Wednesday 26 April</b>			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 31 January 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 19 January	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Community Risk Management Plan 2024/29	ACFO	
	CFRS Unwanted Fire Signals Strategy	Area Commander Operational Response and Fire Protection	
	<b><u>Audit Reports</u></b> None		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	

	Commercial and Procurement Activity – Annual Update	Deputy Chief Executive Officer/Head of Commercial and Business Support	
	Efficiency Plan 2023/24	DCEO	
	Site of Former Huntingdon Fire Station	DCEO	Confidential item
	Work Programme 2023/24		
<b>Thursday 22 June</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 26 April 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 20 April 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Annual Treasury Management Review	Deputy Chief Executive Officer	
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Annual Review of the Operation of the ICT Shared Service Agreement	Head of ICT and OHU	Annual after end of previous financial year
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	Deferred from 26 April 2023 meeting
	Work Programme 2023/24		
<b>Wednesday 12 July</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 22 June 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
<b>Tuesday 31 October</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	

1400	Minutes of Policy and Resources Committee Meeting 12 July 2023	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 19 July and 4 October 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
<b>Wednesday 20 December</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 31 October 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Draft Budget 2024/25		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2023/24		
<b>2024</b>			
<b>Monday 22 January</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 20 December 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Draft Budget 2024/25	Deputy Chief Executive Officer	
	<b><u>Audit Reports</u></b> Annual External Audit Report	BDO	
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2023/24 (including a mid-year Treasury Management Update)	Deputy Chief Executive Officer	

	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Estates Projects Update	Deputy Chief Executive Officer	
	FRIC Update	Deputy Chief Executive Officer	
	Work Programme 2024/25		
<b>Monday 29 April</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 22 January 2024	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 15 January 2023	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> TBC		
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2024/25	Deputy Chief Executive Officer	
	Annual Review of the Operation of the ICT Shared Service Agreement	Head of ICT and OHU	Annual after end of previous financial year
	Commercial and Procurement Activity – Annual Update	Deputy Chief Executive Officer/Head of Commercial and Business Support	
	Strategic Risk and Opportunity Management Register – Monitoring Report	Head of Service Transformation	
	Work Programme 2024/25		
<b>Wednesday 12 June</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400	Minutes of Policy and Resources Committee Meeting 29 April 2024	Dawn Cave	
	Minutes of Overview and Scrutiny Committee Meeting 22 April 2024	Dawn Cave	
	Action Log	Dawn Cave	
	<b><u>Decision</u></b> Annual Treasury Management Review	Deputy Chief Executive Officer	
	<b><u>Audit Reports</u></b> TBC		
	<b><u>Information and Monitoring</u></b> Revenue and Capital Budget Monitoring Report 2024/25	Deputy Chief Executive Officer	
	Annual Review of the Operation of the ICT Shared Service Agreement	Head of ICT and OHU	Annual after end of previous financial year
	Fire Authority Programme Management - Monitoring Report	Head of Service Transformation	
	Work Programme 2024/25		