

AUDIT AND ACCOUNTS COMMITTEE



Friday, 26 May 2023

Democratic and Members' Services

Emma Duncan
Monitoring Officer

14:00

New Shire Hall
Alconbury Weald
Huntingdon
PE28 4YE

Red Kite Room

New Shire Hall, Alconbury Weald, Huntingdon, PE28 4YE

AGENDA

Open to Public and Press

1. Notification of appointment of Chair and Vice Chair

The Annual Council meeting held on 16th May agreed to appoint Councillor Wilson as the Chair and Councillor Gay as the Vice Chair for the Municipal Year 2023-24.

2. Apologies for absence and declarations of interest

Guidance on declaring interests is available at <http://tinyurl.com/ccc-conduct-code>

3. Petitions and Public Questions

4. Minutes of the Audit and Accounts Committee meeting held 9th February 2023 **5 - 16**

5. Action Log **17 - 20**

6. Report on the authority's process, application and use of powers within the Regulation of Investigatory Powers Act (RIPA) **21 - 78**

7.	Draft Annual Governance Statement 2022-23	79 - 100
8.	Internal Audit Annual Report 2022-23	101 - 154
9.	Financial Reporting and Related Matters Update	155 - 180
10.	Procurement and Commercial Annual Report	181 - 188
11.	Council's use of Consultancy and Agency staff	189 - 198
12.	Audit and Accounts Committee Draft Training Plan	199 - 204
13.	Audit and Accounts Committee Agenda Plan	205 - 208
14.	Exclusion of Press and Public	
	<i>To resolve that the press and public be excluded from the meeting on the grounds that the agenda contains exempt information under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for information relating to the financial or business affairs of any particular person (including the authority holding that information)</i>	
15.	Cyber security position statement	
	<ul style="list-style-type: none"> Information relating to the financial or business affairs of any particular person (including the authority holding that information); 	

The County Council is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens. These arrangements operate in accordance with a protocol agreed by the Chair of the Council and political Group Leaders which can be accessed via the following link or made available on request: [Filming protocol hyperlink](#)

Public speaking on the agenda items above is encouraged. Speakers must register their intention to speak by contacting [Democratic Services](#) no later than 12.00 noon three working days before the meeting. Full details of arrangements for public speaking are set out in Part 4, Part 4.4 of the Council's Constitution: [Procedure Rules hyperlink](#)

The Council does not guarantee the provision of car parking on the New Shire Hall site.
Information on travel options is available at: [Travel to New Shire Hall hyperlink](#)

Meetings are streamed to the Council's website: [Council meetings Live Web Stream hyperlink](#)

The Audit and Accounts Committee comprises the following members:

Councillor Graham Wilson (Chair) Councillor Chris Boden Councillor Nick Gay
Councillor Mac McGuire Councillor Geoffrey Seeff Councillor Alan Sharp Councillor
Alison Whelan

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